

**CITY OF OCONTO FALLS  
COMMON COUNCIL**  
Council Chambers – Municipal Building  
500 N. Chestnut Avenue - Oconto Falls, WI 54154

**TUESDAY, JUNE 14, 2016 – 7:00 PM  
MINUTES**

**Meeting called to order at 7:00 PM by Mayor Brad Rice.**

**Pledge of Allegiance**

**Roll Call**

**Present:** Mayor Brad Rice, Aldermen: Mathew McDermid, Marty Coopman, Jay Kostreva, George Stuckey, and Don Osborne

**Also present:** Administrator Vicki Roberts, City Attorney Larry Jeske, Police Chief Brad Olsen, Deputy Clerk Nancy Brye, Street Superintendent Terry Magnin, and Utility Manager Greg Kuhn

**Excused:** Alderman Kevin Rusch and Fire Chief Tim Magnin

**Others:** Joan Koehne (Times Herald), Beth Julius, Harry Spice, William Wolf (Villa Mobile Home Park), Jeff Honish (River Island Golf Course), and Dave Ruid (Federal Fish & Wildlife Service)

**Approval of Minutes** – Common Council meeting on May 10, 2016 and Special Council meeting on May 17, 2016.

**MOTION: McDermid/ Kostreva**

*Motion to approve the minutes from the Common Council meeting on May 10, 2016 and Special Council meeting on May 17, 2016.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

**Treasurer's Report** – April

**MOTION: McDermid/Coopman**

*Motion to accept the Treasurer's Report for April and place on file.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

**Bills Payable** – May

**MOTION: McDermid/Kostreva**

*Motion to approve the Bills Payable for May.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

**Reports:**

**Administrator Report** – written report given.

**Police Report** – written report given.

**Municipal Court Report** – written report given.

**Fire Department Report** – written report given.

**Street Department Report** – written report given.

**Building Inspector Report** – written report given.

**Utility Commission Report/Minutes** – written report given.

**MOTION: McDermid/Kostreva**

*Motion to place reports on file.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

**\* At this point in the meeting, Council went out of order from the agenda.**

**DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:**

**New Business**

B. Canada goose removal from City beaches.

Re: Dave Ruid, Federal Fish & Wildlife Service

**Dave Ruid** from the Federal Fish & Wildlife Service explained that he was contacted by the River Island Golf Course regarding problems they were having with geese at the golf course. The City also has problems with geese at the East Side Beach and West Side Beach. Ruid gave a slide show presentation which explained the difference between a resident and migrant Canada goose. The issues at the golf course and city beaches are with resident Canada geese. The resident goose is a bit larger in size, spend winters in Wisconsin, tend to make their habitat in open green space and short grass, and their young return to the area where they were born. An average bird has 5-6 young per year and can live up to 20 years; therefore the population in a community will tend to grow and can become a problem. Some communities have closed beaches due to high E. coli caused from geese feces. A goose can produce 1 pound of feces per day. Ways to deter geese from properties are to change the shoreline with fencing or rocks, placement of overwater line grids, not feeding the birds, scare tactics, or repellents. However, this does not eliminate the problem but sometimes just sends it next door. The slideshow went on to explain ways to manage the population through hunting season, reduce nesting success with oil (need permit), or a round-up where geese are captured and removed. The best time to perform a round-up is during a 2-3 week period at the end of June/beginning of July when the geese are molting and cannot fly. This process can only be done by the Federal Fish & Wildlife Service. The birds would be euthanized. Some communities choose to have the meat sent to a local food pantry; however the meat would have to be sent out for testing prior to donating for human consumption. The cost to do this would be approximately \$10 per bird. Most municipalities elect not to pay the extra costs with testing; in this case the meat is then given to wildlife rehabilitation facilities. Either way, the meat is not wasted. A round-up will not collect 100% of the area's resident population. Some geese will remain and the population will rebuild. To keep population management in control, the round-up process is usually repeated every 3-4 years. There is a grant available for municipalities for Canada goose and whitetail deer removal but the grant is due by December 1<sup>st</sup> prior to the June/July removal. If the City was interested in removal this year, they would not be eligible for a grant but could apply for one for next year.

**McDermid** asked what the cost would be if the City wanted a round-up done at the East Side Beach and West Side Beach.

**Dave Ruid** informed that River Island Golf Course is proceeding with a round-up on June 30<sup>th</sup>. Their cost will be approximately \$3,000 for this round-up. If the City is interested in doing a round-up on the same day while the Federal Fish & Wildlife Service is in the area with their equipment and help; something could be worked out to lower the cost for both. It would be best for both entities to work together to save on the cost.

**Administrator** expressed the concerns we are having at the public beaches and the amount of goose droppings we have to pick up each day.

**McDermid** pointed out it would benefit the City as well as the golf course if we can do it on the same day, as it would lower the cost for both entities. Even though we did not budget for this, there is money available to use in the Fund Balance.

**MOTION: McDermid/Coopman**

*Motion to give the Federal Fish & Wildlife Service permission to proceed with a goose round-up at the beaches in the City of Oconto Falls.*

**Osborne** asked what the cost would be to the City.

**Administrator** suggested we put a “not to exceed” amount in the motion.

**Dave Ruid** suggested it would only be fair if we have a 50/50 relationship with the golf course on the total cost.

**Administrator** agreed it would be fair to have a joint cost sharing.

**McDermid** asked if it would be a couple thousand extra if we added the city beaches to the golf course’s cost of \$3,000.

**Dave Ruid** felt it would only be about an extra \$400 - \$500.

**Coopman** clarified, that would be a total then of \$3,500 divided by 2.

**McDermid** suggested we be on the safe side and put in the motion not to exceed \$2,000 for the city’s portion.

**MOTION: McDermid/Coopman**

*Motion to give the Federal Fish & Wildlife Service permission to proceed with a goose round-up at the beaches in the City of Oconto Falls; not to exceed \$2,000 for the City’s cost with funds coming from Fund Balance.*

**Roll Call Vote:** McDermid-yes, Coopman-yes, Kostreva-yes, Osborne-yes, Stuckey-yes, Rusch- absent - **MOTION CARRIED**

**\* At this point in the meeting, Council returned to the agenda order.**

**DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:** Correspondence/Information

- Letter from 4<sup>th</sup> grade students regarding a race car track at Memorial Field Park.

**OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL** - All Citizens in-put will be limited to 3 minutes.

**Old Business:**

- A. Roger Greetan Memorial at Memorial Field Park.  
Re: Planning Commission

**Coopman** explained this item was tabled at the Planning Commission meeting as the members need more information with regards to the upcoming park construction before they can make a decision.

**ITEM TABLED**

- B. 1978 Timberjack Wheel loader.  
Re: Street Superintendent

**Street Superintendent** explained an ad for sealed bids on the loader ran in the Times Herald for 2 weeks. A minimum bid of \$5,000 was set with bids due on May 18, 2016. The City did not receive any bids meeting the minimum requirement. Some were interested but felt the minimum was set too high. It was suggested that the City lower the minimum requirement and place the loader for display at McDermid Trucking off Highland Drive.

**Mayor** suggested lowering the minimum bid to \$3,500.

**McDermid** agreed with this amount. He suggested in addition to placing it at their Highland Drive location, that it be advertised in TractorHouse magazine. McDermid would take pictures and his staff would take care of advertising in the magazine. He suggested we run the ad through July.

**MOTION: McDermid/Stuckey**

*Motion to approve for McDermid Trucking to donate advertising in TractorHouse magazine and display the 1978 Timberjack Wheel Loader at their business on Highland Drive; with the minimum bid set at \$3,500 and a bid due date of August 1, 2016.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

- C. Dump box options.  
Re: Street Superintendent

**Street Superintendent** explained we went out for quotes on the dump box the past two months. All vendors were given the same specs. Quotes received back were from Olson Trailer and Body LLC in the amount of \$21,363; Casper's Truck Equipment in the amount of \$28,959; and Truck Equipment Inc. in the amount of \$25,810.

**McDermid** recapped reasons we are in need to repair the truck and replace the dump box. The box was rotted out and useless for salting. He explained it broke down in the middle of plowing season last winter and needs to be in place before the upcoming winter season. Since this was not a planned expense, the funds would come out of Fund Balance.

**MOTION: McDermid/Kostreva**

*Motion to accept the quote in the amount of \$21,363 from Olson Trailer & Body to put a new box on the Sterling and take funds from the Fund Balance to cover the cost.*

**Roll Call Vote:** McDermid-yes, Kostreva-yes, Coopman-yes, Osborne-yes, Stuckey-yes, Rusch- absent - **MOTION CARRIED**

**Coopman** commented that Council did not get a chance to view these quotes until the meeting, as they were not made available in the packets. In the future, he would appreciate this type of packet material be put in the packets so he has a chance to look them over prior to the meeting.

**Mayor** informed this item was discussed at earlier meetings and that a 2 ½ month lead time is needed to get the work done before the plowing season.

**New Business:**

A. 2015 Annual Audit Report

Re: Karen Kerber – KerberRose

Karen Kerber was unable to attend the meeting. She will be available next month.

**ITEM TABLED...** until July Meeting

**B. (Item addresses earlier in the meeting)**

C. Mobile Home Park License Application for Villa Mobile Home Park LLC.

Re: Deputy Clerk

**Deputy Clerk** explained this is an annual license renewal for Villa Mobile Home Park. Since there have been no changes to the license since last year, we have again by-passed the Planning Commission and are bringing the renewal approval directly to Council. City officials that have reviewed and signed off on the application were; City Administrator, Police Chief, and Building Inspector. Mobile home park owner, Bill Wolf is present tonight if anyone has any questions.

**MOTION: McDermid/Coopman**

*Motion to approve the Mobile Home Park License Renewal for Villa Mobile Home Park LLC for the period from July 1, 2016 through June 30, 2017.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

D. Direct Seller Permit Application for Matthew J. Heling d/b/a Edward Jones.

Re: Deputy Clerk

**Deputy Clerk** explained Edward Jones Financial Representative, Matthew Heling would like to renew his permit with the City. He has been doing business in the City and has had a permit since September, 2014. Mr. Heling has filed proper application with the City. The Police Chief and City Attorney have both reviewed and signed off on his application.

**MOTION: McDermid/Osborne**

*Motion to approve the Direct Seller Permit Application for Matthew J. Heling d/b/a Edward Jones for the period from July 1, 2016 through June 30, 2017.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

- E. Ordinance 16-005; An ordinance amending Chapter 365 – Prohibiting bullying and harassment.  
Re: Ordinance Committee

**Coopman** informed the Ordinance Committee met earlier this evening and unanimously recommends the approval of Ordinance 16-005, holding parents responsible for their child's actions.

**MOTION: Kostreva/Coopman**

*Motion to approve Ordinance 16-005; an ordinance amending Chapter 365 – Prohibiting bullying and harassment.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

- F. Ordinance 16-006; an ordinance amending Chapter 365 – Change in wording for Trespassing Section 365-20.  
Re: Ordinance Committee

**Coopman** informed the Ordinance Committee met earlier this evening and unanimously recommends the approval of Ordinance 16-006; which was basically adding the words “or land” to the trespassing section.

**MOTION: McDermid/Coopman**

*Motion to approve Ordinance 16-006; an ordinance amending Chapter 365 – Change in wording for Trespassing Section 365-20.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

- G. Ordinance 16-007; an ordinance amending Chapter 455 – Installation of sand and grease traps and sampling.  
Re: Ordinance Committee

**Coopman** informed the Utility Manager was at the Ordinance Committee meeting and explained the need for this ordinance to be in place. The committee unanimously recommended the approval of Ordinance 16-007.

**MOTION: McDermid/Coopman**

*Motion to approve Ordinance 16-007; an ordinance amending Chapter 455 – Installation of sand and grease traps and sampling.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

H. Resolution 16-002; Compliance Maintenance Resolution.  
Re: Utility Manager

**Utility Manager** explained this is an annual maintenance resolution which needs to be in place to be compliant with the DNR. It is basically a report card for the waste water treatment system in which we have gotten A's across the board.

**MOTION: McDermid/Kostreva**

*Motion to approve Resolution 16-002; Compliance Maintenance Resolution.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

I. Temporary Class B License Application for Oconto Falls Area Chamber of Commerce to sell wine and malt beverages at their first Summer Sunset Music on the River – Concert Series on Friday, June 24, 2016 at the East Side Beach.  
Re: Deputy Clerk

**Deputy Clerk** advised this is the first of a summer concert series being held at the East Side Beach. The Chamber of Commerce would like to sell wine and malt beverages at the concert. Pursuant to State Law, an organization is allowed 2 Temporary Class B Wine Licenses within a 12 month period. They have filed proper application with the City to obtain this license.

**MOTION: McDermid/Coopman**

*Motion to approve Temporary Class B License Application for Oconto Falls Area Chamber of Commerce to sell wine and malt beverages at their first Summer Sunset Music on the River – Concert Series on Friday, June 24, 2016 at the East Side Beach.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

J. Alcohol Beverage Renewal/Agent License Applications:

***Class B Fermented Malt Beverage & Class B Liquor:***

The Penguin Again LLC – Agent: Jennifer R Sadorf  
Oconto Falls Golf Club Inc - d/b/a River Island Golf Course - Agent: Kirk Schneider  
Barbara Salscheider - d/b/a Salscheider's Antique Bar  
S&S Hometown Bar & Restaurant owned by Russell Strom – Agent: Catherine Strom  
Brad Gagnon - d/b/a Happy Jacks II  
Senn Falls Properties LLC – d/b/a One5Seven Bar & Grill – Agent: Jess Senn

***Class A Fermented Malt Beverage & Class A Liquor:***

Witt's Inc - d/b/a Witt's Piggly Wiggly - Agent: David Witt  
Sooch Inc - d/b/a Mobil 22 - Agent: Davinder Sooch  
Venture Dynamics Inc - d/b/a Riverview Quick Mart - Agent: Pamela LaCount  
Merciers Fastop of Oconto Falls LLC – Agent: Andy Mercier  
Krist Oil Co. d/b/a Krist Food Mart #82 – Agent: Mari Reed  
Re: Deputy Clerk

**Deputy Clerk** informed alcohol licenses are up for annual renewal. There have been no changes since last year. The listed establishments have all filed proper application with the City and Chief Olsen has signed off on the agent applications. On July 1, 2016 the City will still have two open Class B Combination Alcohol Licenses available and 1 reserve available.

**Police Chief** explained an incident that happened on Memorial Weekend at One 5 Seven Bar and Grill. Noticing the tavern open after hours, Sgt. Rank stopped at the premises to also find the only bartender was not licensed. Both the bartender and owner were issued citations.

**MOTION: Kostreva/Stuckey**

*Motion to approve the Class A and Class B Malt Beverage & Liquor License Renewal and agent applications as listed above for the time period of July 1, 2016 through June 30, 2017.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

K. Agent change for Oconto Falls Golf Club Inc. d/b/a River Island Golf Course.  
Re: Deputy Clerk

**Deputy Clerk** informed after the State requirement to submit alcohol renewal applications, the Oconto Falls Golf Club had asked to change the agent on their alcohol license renewal from Kirk Schneider to Jason Demmith. The Oconto Falls Golf Club has filed proper application with the City to make the change. Police Chief Olsen has done the background check on Jason Demmith and signed off on the new agent's application.

**MOTION: McDermid/Coopman**

*Motion to approve the agent change for the Oconto Falls Golf Club Inc. d/b/a River Island Golf Course from Kirk Schneider to Jason Demmith effective with the 2016-17 alcohol license renewal.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

L. Cigarette – Tobacco License Applications:

Sooch Inc - d/b/a Mobil 22

Venture Dynamics Inc - d/b/a Riverview Quick Mart

Witt's Inc - d/b/a Witt's Piggly Wiggly

Family Dollar Stores of Wisconsin, Inc d/b/a Family Dollar Store #3770

Barbara Salscheider - d/b/a Salscheider's Antique Bar

Merciers Fastop of Oconto Falls LLC

Krist Oil Co – d/b/a Krist Food Mart #82

Re: Deputy Clerk

**Deputy Clerk** explained tobacco licenses are also up for annual renewal. There have been no changes since last year.

**MOTION: McDermid/Coopman**

*Motion to approve the Tobacco License Renewals as listed above for the time period from July 1, 2016 through June 30, 2017.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

M. Operators License Applications:

**One Year License:**

***Antique Bar:*** Amanda L. Ferron, Alicia A. Berndt, Emily R. Steffens, & Rebecca J. Salscheider

***Witt's:*** Kathryn J. Witt, Virginia S. Schubert, Linda S. Sellars, Julie A. Romback, & Matthew A. Judd

***Krist Oil:*** Michelle L. Doud

***S&S Hometown Bar & Restaurant:*** Gail A. Coopman

***Mercier's Fastop:*** Destiny M. Torres

***Riverview Quick Mart:*** Stephanie R. Leffelman & Molly J. McFadden

***Mobil 22:*** Kristi L. Meverden & Dillon M. Kaster

***One 5 Seven Bar & Grill:*** Autumn L. Williams

***Fundraiser Events:*** Pamela L. Stoll

**Two Year License:**

***Riverview Quick Mart:*** Amy J. Borkovec & Megan A. Gilligan

***Penguin Again:*** Rebecca L. Lemmen

***Mercier's Fastop:*** Arlene C. Van Hoff, Ruth E. Magee, & Andy E. Mercier

***Mobil 22:*** Marlene M. VanDenHeuvel & Nachaly Ortiz-Sandoval

***One 5 Seven Bar & Grill:*** Mariah R. Krause, Cindi L. Boucher, Tammy M. Wall, Brianna L. Firgens, & Braxton P. Hallett

***S&S Hometown Bar & Restaurant:*** Maynard G. Steffens, Russell C. Strom, & Ashley E. Coopman

***Happy Jacks:*** Anastasia M. Cameron, Mariah J. Cournoyer, & Amy J. Coopman

***River Island Golf Course:*** Bailey R. Wolf, Nicholas D. Borisch, & Sheila Rathsack

***Witt's:*** Sue A. Vandebush, Diane R. Marquardt, Jacqueline M. Kowalkowski, Stephanie M. Stimac, Sabrina L. Myers, Samantha J. Pommier, & Winona T. McHardie

***Fundraiser Events:*** Debra A. Arndt

Re: Deputy Clerk

**Deputy Clerk** informed all of the applicants have completed a Beverage Server Class and have filed proper application with the City to either renew their current license or obtain a new license. Chief Olsen completed a background check and has signed off on all applications.

**MOTION: McDermid/Coopman**

*Motion to approve the Operator's License Applications as presented and listed above.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

N. Adjournment.

**Mayor Rice** asked if there was any further business before the meeting is adjourned. Having no further business, he declared the meeting adjourned at 7:55 pm.

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City Administrator Vicki A. Roberts