

**CITY OF OCONTO FALLS**  
**COMMON COUNCIL**  
**Reorganizational Meeting**  
Council Chambers – Municipal Building  
500 N. Chestnut Avenue -Oconto Falls, WI 54154

**TUESDAY, APRIL 18, 2017 – 7:00 PM**  
**MINUTES**

**Meeting Called to Order at 7:00 PM by Mayor Brad Rice.**

**Pledge of Allegiance**

**Roll Call**

Present: Mayor Brad Rice, Aldermen: Mathew McDermid, Jay Kostreva, and Marty Coopman

Excused: Aldermen: Keith Schneider, Don Osborne, and George Stuckey

Also present: Administrator Vicki Roberts, Deputy Clerk Nancy Brye, City Attorney Larry Jeske, Fire Chief Tim Magnin, and Utility Manager Greg Kuhn

Others: Kevin Rusch, Devin Wirtz, Beth Julius, James Kardoskee, Loretta Shellman, Paula Gardipee, Donna Kane, Ron Francois, Carol Francois, Karla Engel, Kristen Elliott, Amanda Rice, Beth Lehner, Barb Salscheider, Sylvia Kamke, Amy Dessart, John Dessart, Krysta Van Dyck, Glenn Knox, Doris Knox, Marie Magnin, Nancy Fish, Michelle Korpi, Virgie Damp, Jeanne Waschbisch, Taryn Nall, and Don Heikkila

**DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:**

**Honoring years of dedication to the City Common Council:**

Don Osborne – District 1 Alderman

Keith Schneider – District 2 Alderman

*Osborne and Schneider were not present to receive their certificates.*

**Honoring dedication and service to the City of Oconto Falls:**

Friends of the Oconto Falls Fire Department

Friends of the Oconto Falls Community Library

Many volunteers were present from both organizations to receive a framed certificate honoring and thanking them for their time and dedication. Marie Magnin spoke on behalf of the Friends of the Fire Department and Amy Dessart spoke on behalf of the Friends of the Library. Marie and Amy each informed what their organization has accomplished over the past years and specific items they were able to purchase for the Fire Department and Library. The city is extremely appreciative to have these dedicated groups of volunteers serving in our community.

## **Adjourn Sine Die**

### **New Council Called to Order**

#### **Roll Call**

Present: Mayor Brad Rice, Aldermen: Mathew McDermid, Jay Kostreva, Marty Coopman, Kevin Rusch, and Devin Wirtz

Excused: Alderman: George Stuckey

Also present: Administrator Vicki Roberts, Deputy Clerk Nancy Brye, City Attorney Larry Jeske, Fire Chief Tim Magnin, and Utility Manager Greg Kuhn

Others: Beth Julius, James Kardoskee, Loretta Shellman, Paula Gardipee, Donna Kane, Ron Francois, Carol Francois, Karla Engel, Kristen Elliott, Amanda Rice, Beth Lehner, Barb Salscheider, Sylvia Kamke, Amy Dessart, John Dessart, Krysta Van Dyck, Glenn Knox, Doris Knox, Marie Magnin, Nancy Fish, Michelle Korpi, Virgie Damp, Jeanne Waschbisch, Taryn Nall, and Don Heikkila

#### **Administer Oath of Office**

Devin Wirtz – District 1 Alderman

Kevin Rusch – District 2 Alderman

Mathew McDermid – District 3 Alderman

**Deputy Clerk Brye** administered Oath of Office to Aldermen Wirtz, Rusch, and McDermid.

### **DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:**

#### **New Business:**

- A. Elect a Council President.  
Re: Common Council

**Mayor** opened the floor to nominations for Council President.

#### **MOTION: Rusch/Kostreva**

*Move to nominate Marty Coopman for Council President.*

**Mayor** asked if there were any other nominations for Council President. Having none, nominations were closed.

**Voice Vote:** All voting aye - **MOTION CARRIED**

- B. Elect a Water and Light Commissioner – 5 year appointment.  
Re: Common Council

**Mayor** informed James Kardoskee submitted his application of interest to continue on the Water and Light Commission. No other applications were received.

**James Kardoskee** thanked the Council for their confidence to appoint him in the past to serve on the Commission and expressed his interest to serve another term.

**MOTION: Kostreva/Coopman**

*Move to nominate James Kardoskee to serve as Water and Light Commissioner for another 5 year appointment.*

**Mayor** asked if there were any other nominations for Water and Light Commissioner. Having none, nominations were closed.

**Voice Vote:** All voting aye - **MOTION CARRIED**

- C. Approval of appointments by Mayor.  
Re: Mayor

**Mayoral Appointments**

A.)	City Administrator	Vicki Roberts
B.)	Clerk	Vicki Roberts
C.)	Treasurer	Vicki Roberts
D.)	Police Chief	Brad Olsen
E.)	City Attorney	Larry Jeske
F.)	Health Officer	Terry Magnin
G.)	Civil Defense	Tim Magnin
H.)	Dog Pound Master	Brad Olsen
I.)	Water & Light Commission	Marty Coopman
J.)	Building Inspector	Bobbie Krozell
K.)	Fire Chief	Tim Magnin

**Mayoral Committee Appointments**

**Ambulance Board**

Marty Coopman, *Council Appointment*

**Board of Appeals**

George Stuckey      Jay Kostrev  
Kenneth Harter      Devin Wirtz  
Vicki Roberts

**Board of Health**

Vicki Roberts  
Brad Olsen  
Brad Rice

**Board of Review**

Keith Schneider      Marty Coopman  
George Stuckey      Vicki Roberts  
Jay Kostreva

**Economic Development Coordinator**

Vicki Roberts

**Emergency Government Planning Committee**

Marty Coopman, <i>Council Member</i>	Greg Kuhn, <i>Utility Manager</i>
Jay Kostreva, <i>Council Member</i>	Vicki Roberts, <i>City Administrator</i>
Brad Olsen, <i>Police Chief</i>	<i>Ambulance Personnel</i>
Tim Magnin, <i>Fire Chief</i>	<i>County Personnel</i>

**Finance**

Devin Wirtz	Kevin Rusch
Mathew McDermid	Vaughn Spaulding
George Stuckey	
Marty Coopman	

**Library Board**

Marty Coopman, *Council Appointment*

**Oconto County Economic Development Corporation**

Vicki Roberts, *City Representative*

**Ordinance**

Marty Coopman	George Stuckey
Mathew McDermid	Kevin Rusch
Jay Kostreva	

**Park & Recreation**

George Stuckey	<i>Citizen Appointments - 3 year term:</i>
Jay Kostreva	Tom Trudell
Mathew McDermid	Rueben Radke
	Terry Magnin

**Personnel**

George Stuckey	Marty Coopman
Mathew McDermid	Vicki Roberts (non-voting)

**Personnel Manual**

Marty Coopman	Vicki Roberts, <i>City Administrator</i> (non-voting)
George Stuckey	Greg Kuhn, <i>Utility Manager</i> (non-voting)
Kevin Rusch	

**Planning Commission**

Vicki Roberts            Jerry Davis  
Marty Coopman        Vaughn Spaulding  
Jay Kostreva           Chique Tousey-Tabar

**Revolving Loan**

Vicki Roberts           Richard Van Ark  
Kevin Rusch            Carrie Hill  
Connie Kriescher

**Senior Citizen Board of Directors**

Brad Rice, *Council Appointment*

**Union Negotiating Committee (WPPA)**

Kevin Rusch            Marty Coopman  
Devin Wirtz            Vicki Roberts, *City Administrator* (non-voting)  
Mathew McDermid    Brad Olsen, *Police Chief* (non-voting)

**Water & Light Shared Personnel**

Greg Kuhn, *Utility Manager* (non-voting)  
Carl Vowinkle  
Jim Patenaude

**Wisconsin Public Power, Inc.**

Greg Kuhn, *Utility Manager*

**Official Depositories**

Wells Fargo            BMO Harris Bank  
Associated Bank        Community Investment Partners  
Peshtigo National Bank

**MOTION: McDermid/Coopman**

*Motion to approve the appointments by Mayor as presented.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

D. Approval of appointments by City Administrator.

Re: City Administrator

**City Administrator Appointments**

A.)    Deputy Clerk                    Nancy Brye  
B.)    Deputy Treasurer                Eve Wallace  
C.)    Street Superintendent            Terry Magnin

**MOTION: Rusch/Kostreva**

*Motion to approve the appointments by City Administrator as presented.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

- E. Resolution 17-001; a resolution designating newspaper for legally required notices.  
Re: City Administrator

**City Administrator** pointed out this is an annual resolution that needs to be placed on file.

**MOTION: Rusch/McDermid**

*Motion to approve Resolution 17-001; a resolution designating Oconto County Times Herald as the newspaper for legally required notices.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

- F. Accessory uses and structures.  
Re: City Administrator

**City Administrator** explained this matter was brought before the Ordinance Committee last week. At that time, the City Attorney informed the proper procedure was to bring the matter before Council and then Council can refer it back to Ordinance for review and discussion. There would then be a public hearing on any proposed changes and then go back to Council for a final vote.

**MOTION: Rusch/McDermid**

*Motion to send the agenda item regarding accessory uses and structures back to the Ordinance Committee for review and discussion.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

- G. Adjournment.

**Mayor Rice** asked if there was any further business before the meeting is adjourned.

**City Administrator** informed employees from Ruckert-Mielke have volunteered to clean up trash at Pleasant View Park and river front properties near Maple Avenue this upcoming Saturday in observance of Earth Day. Council thanked them for their time and service.

Having no further business, Mayor declared the meeting adjourned at 7:15 pm.

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City Administrator Vicki A. Roberts