

**CITY OF OCONTO FALLS
COMMON COUNCIL**
Council Chambers – Municipal Building
500 N. Chestnut Avenue -Oconto Falls, WI 54154

**TUESDAY, SEPTEMBER 8, 2015 – 7:00 PM
MINUTES**

Meeting called to order at 7:00 PM by Mayor Brad Rice.

Pledge of Allegiance

Roll Call

Present: Mayor Brad Rice, Aldermen: Mathew McDermid, Marty Coopman, Jay Kostreva, George Stuckey, and Don Osborne

Excused: Alderman Kevin Rusch

Also present: Administrator Vicki Roberts, City Attorney Larry Jeske, Police Chief Brad Olsen, Deputy Clerk Nancy Brye, Street Superintendent Terry Magnin, Fire Chief Tim Magnin, Utility Manager Greg Kuhn, and Utility Exec. Admin. Asst. Lisa Christensen

Others: Colleen Messenger-Oconto County Reporter, Anne Renel-Times Herald, Mark Krumrei, Michelle Tester, Bart Schindel, Loretta Shellman, Christos Anastasopoulos, Matthew Steffens-Steffens Roofing, and Amy & John Dessart

Approval of Minutes – Common Council meeting on August 11, 2015.

MOTION: McDermid/Kostreva

Motion to approve the minutes from the Common Council meeting on August 11, 2015.

Voice Vote: All voting aye - **MOTION CARRIED**

Treasurer's Report – July

MOTION: McDermid/ Osborne

Motion to accept the Treasurer's Report for July and place on file.

Voice Vote: All voting aye - **MOTION CARRIED**

Bills Payable – August

MOTION: Kostreva/ McDermid

Motion to approve the Bills Payable for August.

Voice Vote: All voting aye - **MOTION CARRIED**

Reports:

Administrator Report – written report given.

Administrator verbally added:

- A group of students from Japan will once again be visiting Oconto Falls. Washington School advisor, Joanne Peters has asked if City officials would spend a day with the students. Mayor Rice, Deputy Clerk Brye, and I will be taking them on a tour of the Fire Station, City Hall, and Police Department. We will then treat them to lunch at S & S Hometown Restaurant and spend the afternoon at Delzer’s Pumpkin Patch. Thank you to a joint effort between the Oconto Falls Water & Light and Oconto Electric Co-op for supplying a gift bag filled with goodies for each student.

Police Report – written report given.

Municipal Court Report – written report given.

Fire Department Report – written report given.

Stuckey commented on the support from the Oconto Falls Fire Department during the barn fire on Sellen Road. Fire Chief Tim Magnin did a fantastic job taking charge of the situation and handling everything so well.

Street Department Report – written report given.

Street Superintendent verbally added:

- Barley will be here in two weeks to start work on Ridge Road and Indianwood Drive.

Building Inspector Report – written report given.

Utility Commission Report/Minutes – written report given.

MOTION: McDermid/Kostreva

Motion to place reports on file.

Voice Vote: All voting aye - MOTION CARRIED

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:

Correspondence/Information

- Thank you from Aaron Gonnering – regarding Little Library Eagle Scout Project.

Mayor Rice commented on the awesome job Aaron Gonnering did with the Little Libraries. They all look great!

OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL - All Citizens in-put will be limited to 3 minutes.

DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:

Old Business:

A. Library Roof.

Re: Administrator

Administrator explained bid spec requests for a new library roof were published in a few newspapers the past couple of weeks. Two bids were requested; one for a shingled roof and one for a 24 gauge steel roof. Bids were to include removal of current shingles, repair, and replacement of roof; but not to include material cost. The city will supply materials using our tax exempt status to save on money. Only 2 bids were submitted by the requested deadline; Steffens Roofing quoted \$19,250 for the shingled roof and \$36,215 for a steel roof. PHD Roof Doctors quoted \$21,550 for the shingled roof and \$44,640 for a steel roof. The City budgeted \$45,487 for 2015 towards the Library roof. ST Paper made an initial donation of \$25,000 towards this project. After reading an article in the newspaper which indicated the project was over the budget amount; they have now offered to cover the entire amount over the \$44,640 budgeted amount.

MOTION: McDermid/Coopman

Motion to accept the quote from Steffens Roofing Inc. in the amount of \$36,215 to complete the labor to install a steel roof on the Oconto Falls Public Library building.

Roll Call Vote: McDermid-yes, Coopman-yes, Kostreva-yes, Osborne-yes, Stuckey-yes
Rusch-absent – **MOTION CARRIED**

Administrator questioned when Matt Steffens thought the project would be started.

Matt Steffens estimated sometime in December.

New Business:

A. Appoint a Utility Commissioner to fill position vacated by Paul Mogged.

Re: Mayor

Mayor informed that Paul Mogged will no longer be residing in the city and has turned in his resignation as a Utility Commissioner. His term doesn't expire until April 2019, so we will need someone to fill the vacancy and complete the term. This position was advertised two weeks in the local newspapers. Letters of interest were received from Loretta Shellman, Barton Schindel, and Christos Anastasopoulos. Mayor invited each of the interested candidates to introduce themselves and express their interest in the position.

McDermid nominated Christos Anastasopoulos to fill the vacant appointment of Utility Commissioner.

Osborne nominated Bart Schindel to fill the vacant appointment of Utility Commissioner.

Voice Vote Taken:

Voting for Christos Anastasopoulos: McDermid, Coopman, and Stuckey

Voting for Bart Schindel: Osborne and Kostreva

Rusch-absent

Mayor Rice declared Christos Anastasopoulos as the newly appointed Utility Commissioner to complete the term ending in April 2019.

- B. Amendment No. 2 to Long Term Power Supply Contract for participating members between the City of Oconto Falls and WPPI Energy.
Re: Utility Manager

Utility Manager reiterated WPPI representative, Tom Paque's comments made at the August Council Meeting. At that time Paque explained WPPI's interest in a contract extension. Utility Manager expressed the Utility Commission's agreement to extend the current contract until the year 2055. He went on to explain the benefits we receive from WPPI to include excellent customer support with billing and assistance from a representative who they send to Oconto Falls on a weekly basis.

McDermid stated the current contract expires in 2037 and the need for a contract extension is to give them more leverage to buy power supply resources.

Utility Manager agreed the power plants already invested are becoming outdated and an extension would allow them to beef up their infrastructure.

Kostreva concluded the more members they have at a longer term, the more power supply they will be able to obtain.

Lisa Christensen added WPPI offers joint purchasing so their members get a better deal. They also participate in economic development, give committee contribution funds, and issue local scholarships each year.

Coopman commented WPPI has been one of the best things the City of Oconto Falls has been involved with.

MOTION: Kostreva/Coopman

Motion to approve Amendment No. 2 to Long Term Power Supply Contract for participating members between the City of Oconto Falls and WPPI Energy as presented.

Voice Vote: All voting aye - **MOTION CARRIED**

- C. Resolution 15-005; Resolution to approve Amendment No. 2 to Long Term Power Supply Contract for participating members between the City of Oconto Falls and WPPI Energy.
Re: Utility Manager

MOTION: Kostreva/Coopman

Motion to approve Resolution 15-005; Resolution to approve Amendment No. 2 to Long Term Power Supply Contract for participating members between the City of Oconto Falls and WPPI Energy.

Voice Vote: All voting aye - **MOTION CARRIED**

- D. Revised 2015 Fee Schedule.
Re: City Administrator

Administrator pointed out a few changes made to update the fee schedule to reflect fees that we were currently charging: recycling center charges, Fire Department fees, Building Inspection fees, and cat license fees were removed. Also, the schedule was reorganized by department charges so it is easier to read.

MOTION: McDermid/Coopman

Motion to approve the revised 2015 Fee Schedule as presented.

Voice Vote: All voting aye - **MOTION CARRIED**

- E. Fire Department By-Laws.
Re: Fire Chief

Fire Chief explained the minor revisions made to the by-laws by the committee. The City Attorney reviewed them and made a few adjustments. The committee and Fire Department members have approved the by-laws being presented. We just need final approval from the Council.

MOTION: McDermid/Coopman

Motion to approve the Fire Department By-Laws as presented.

Voice Vote: All voting aye - **MOTION CARRIED**

- F. Department of Homeland Security FY 2014 Assistance to Firefighter Grant.
Re: Fire Chief

Fire Chief informed the Council he has been trying for a couple of years now to get a grant for breathing apparatuses and bottles. A grant application submitted under the Grant Programs Directorate's FY 2014 Assistance to Firefighters Grant Program has been approved for award and awaiting acceptance. The total grant value is \$200,400. The program will pay \$190,858 and the City would be responsible for \$9,542; which is a 5% share.

Administrator suggested taking the City's portion of \$9542 from Fund Balance. She informed on a separate note; ST Paper has made a \$15,000 donation to the Fire Department as well.

MOTION: Coopman/McDermid

Motion to approve Fire Chief Tim Magnin to accept the Department of Homeland Security FY 2014 Assistance to Firefighter Grant with the City's portion of \$9542.00 to come out of Fund Balance and to allow Fire Chief to file the appropriate paperwork to obtain said grant.

Voice Vote: All voting aye - **MOTION CARRIED**

- G. Operator's License Applications for:
Salscheider's Antique Bar: Morgan Salscheider
Re: Deputy Clerk

Deputy Clerk Morgan has completed a Beverage Server Class and has filed proper application with the City to obtain an operator's license. Chief Olsen completed a background check and has signed off on the application.

MOTION: McDermid/Kostreva

Motion to approve Operator's License Applications for Morgan Salscheider.

Voice Vote: All voting aye - **MOTION CARRIED**

- H. Council may go into closed session to discuss matters of employment, promotion, compensation, or performance evaluation data of public employees pursuant to 19.85 (1c) Wis. Stats.

MOTION: Stuckey/Kostreva

Motion to go into closed session at 7:36 pm to discuss matters of employment, promotion, compensation, or performance evaluation data of public employees pursuant to 19.85 (1c) Wis. Stats.

Voice Vote: All voting aye - **MOTION CARRIED**

*Those remaining in closed session: Mayor, Aldermen, City Administrator, Deputy Clerk, Street Superintendent, and Mark Krumrei.
Mark Krumrei left closed session at 7:42 pm.*

- I. Council will return to open session and may take action on matters discussed in closed session.

MOTION: McDermid/Kostreva

Motion to return to open session at 7:45 pm to possibly take action on matters discussed in closed session.

Roll Call Vote: McDermid-yes, Kostreva-yes, Coopman-yes, Osborne-yes, Stuckey-yes
Rusch-absent – **MOTION CARRIED**

MOTION: Osborne/Kostreva

Motion that if Mark Krumrei does not obtain a CDL (Commercial Driver License) by the next pay period on September 25, 2015; his pay will be decreased and go back to the pay rate of \$12.59 per hour.

Roll Call Vote: Osborne-yes, Kostreva-yes, Coopman-yes, McDermid-yes, Stuckey-yes
Rusch-absent – **MOTION CARRIED**

- J. Adjournment.

Mayor Rice asked if there was any further business before the meeting is adjourned. Having no further business, Mayor Rice declared the meeting adjourned at 7:47 pm.

City Administrator Vicki A. Roberts