

**CITY OF OCONTO FALLS
COMMON COUNCIL**
Council Chambers – Municipal Building
500 N. Chestnut Avenue - Oconto Falls, WI 54154

**TUESDAY, DECEMBER 13, 2016 – 7:00 PM
MINUTES**

Meeting called to order at 7:00 PM by Mayor Brad Rice.

Pledge of Allegiance

Roll Call

Present: Mayor Brad Rice, Aldermen: Mathew McDermid, Jay Kostreva, Marty Coopman, George Stuckey, Don Osborne, and Keith Schneider

Also present: Administrator Vicki Roberts, City Attorney Larry Jeske, Deputy Clerk Nancy Bbye, Fire Chief Tim Magnin, Street Superintendent Terry Magnin, and Utility Manager Greg Kuhn

Excused: Police Chief Brad Olsen

Others: Joan Koehne-Times Herald, Beth Julius, and Judy Kostreva

Approval of Minutes – Common Council meeting on November 15, 2016 and Public Hearing and Special Common Council meeting on November 29, 2016.

MOTION: McDermid/Osborne

Motion to approve the minutes from the Common Council meeting on November 15, 2016 and Public Hearing and Special Common Council meeting on November 29, 2016.

Voice Vote: All voting aye - **MOTION CARRIED**

Treasurer's Report – October

MOTION: McDermid/Kostreva

Motion to accept the Treasurer's Report for October and place on file.

Voice Vote: All voting aye - **MOTION CARRIED**

Bills Payable – November

MOTION: McDermid/Coopman

Motion to approve the Bills Payable for November.

Voice Vote: All voting aye - **MOTION CARRIED**

Reports:

Administrator Report –written report given.

Police Report – written report given.

Municipal Court Report – written report given.

Fire Department Report –written report given.

Street Department Report – written report given.

Street Superintendent informed the skating rink has been flooded once today. It will be ready in time for the holiday school break.

Building Inspector Report – written report given.

Utility Commission Report/Minutes – written report given.

MOTION: McDermid/Kostreva

Motion to place reports on file.

Voice Vote: All voting aye - **MOTION CARRIED**

OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL - All Citizens in-put will be limited to 3 minutes.

DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:

Old Business: Nothing to address

New Business:

A. Resolution 16-004; a resolution authorizing salary increases for employees.

Re: City Administrator

Administrator explained the annual salary increases were discussed at the Finance Committee and are reflected in the standard annual resolution.

MOTION: Kostreva/Stuckey

Motion to approve Resolution 16-004; a resolution authorizing salary increases for employees as presented.

Voice Vote: All voting aye - **MOTION CARRIED**

B. Ambulance Contract.

Re: Alderman Coopman

Coopman explained the proposed contract is for the next five years, with a 1% annual increase each year. The schedule is as follows:

\$39,000 – 2017

\$39,390 – 2018

\$39,780 – 2019

\$40,170 – 2020

\$40,560 – 2021

Schneider was not in favor of a 5 year contract and suggested we get a bid from a county service. He felt the ambulance fees were getting higher and higher each year and did not feel the citizens were receiving adequate services.

Kostreva pointed out not only did the ambulance service charge an annual fee to the municipality, it also charges the patient. He felt this was in a way, double dipping.

Osborne felt the annual fee being charged to the municipality was fair and reasonable. Although \$39,000 sounds like a lot of money, when divided it averages \$14 per city resident each year.

Administrator informed we will have the same choice as in the past to opt out with a one year notice.

McDermid pointed out the annual service fee has been the same (\$39,000) for the past 3-4 years.

Kostreva then agreed the fee was fairly reasonable when put in the perspective that it is only \$14 per city resident each year.

MOTION: McDermid/Stuckey

Motion to approve the 5 year contract with the Oconto Falls Area Ambulance Service, Inc. as presented.

Roll Call Vote: McDermid-yes, Stuckey-yes, Coopman-yes, Kostreva-yes, Osborne-yes, Schneider-no - **MOTION CARRIED**

C. Carry over vacation hours for City Administrator.

Re: City Administrator

Administrator asked if she could carry over 32 hours of vacation time which she will use in the first quarter of the year. Due to being on medical leave the past couple of months, she was unable to use her vacation hours.

MOTION: Coopman/Osborne

Motion to allow City Administrator Vicki Roberts to carry over 32 hours of vacation time and use it in the first quarter of the year 2017.

Continued discussion...

McDermid commented he did not want us to get in the habit of carrying over vacation hours for employees.

Mayor pointed out we have done it in the past for others and did not see any issues with doing so.

Motion called...

Voice Vote: All voting aye - **MOTION CARRIED**

D. Application for Temporary Class B License for St. Anthony's Parish to sell malt beverages at their annual Ice Fishing Derby on February 11, 2017 at the East Side Beach and permission to utilize the beach house.

Re: Deputy Clerk

Deputy Clerk informed this is an annual event for St. Anthony's Parish and they have filed proper application to sell malt beverages at the event. They are also asking permission to utilize the beach house.

McDermid asked if we have ever had any issues with them using the beach house.

Street Superintendent commented there have never been any issues and they have always left the facility clean.

MOTION: Coopman/McDermid

Motion to approve a Temporary Class B License for St. Anthony's Parish to sell malt beverages at their annual Ice Fishing Derby on February 11, 2017 at the East Side Beach and permission for them to utilize the beach house.

Voice Vote: All voting aye - **MOTION CARRIED**

- E. Operator License Applications for Sarah R. Heatley – Happy Jacks, Chad A. Klatkiewicz – Mobil 22, and Linda M. Elliott – Mercier's Fastop.
Re: Deputy Clerk

Deputy Clerk informed the applicants have completed the Beverage Server Class and filed proper application with the City to obtain a license. Chief Olsen completed a background check and signed off on the applications.

MOTION: Kostreva/McDermid

Motion to approve the Operator's License Applications for Sarah R. Heatley, Chad A. Klatkiewicz, and Linda M. Elliott as presented.

Voice Vote: All voting aye - **MOTION CARRIED**

- F. Adjournment.

Mayor Rice asked if there was any further business before the meeting is adjourned. Having no further business, he declared the meeting adjourned at 7:14 pm.

City Administrator Vicki A. Roberts