

CITY OF OCONTO FALLS
COMMON COUNCIL
Council Chambers – Municipal Building
500 N. Chestnut Avenue - Oconto Falls, WI 54154

TUESDAY, MAY 9, 2017 – 7:00 PM
MINUTES

Meeting called to order at 7:00 PM by Mayor Brad Rice.

Pledge of Allegiance

Roll Call

Present: Mayor Brad Rice, Aldermen: Marty Coopman, Jay Kostreva, Devin Wirtz, Kevin Rusch, Mathew McDermid, and George Stuckey

Excused: Police Chief Brad Olsen

Also present: Administrator Vicki Roberts, City Attorney Larry Jeske, Deputy Clerk Nancy Bbye, Street Superintendent Terry Magnin, Fire Chief Tim Magnin, Utility Manager Greg Kuhn, and Park & Rec Director Sheila Manns

Others: Beth Julius, Jerry Moynihan, Evan Roberts, Julie & Aidan Spillane, Don Heikkila, and Warren Bluhm-Times Herald

Approval of Minutes – Common Council Meeting on April 11, 2017 and Common Council Reorganizational Meeting on April 18, 2017.

MOTION: Rusch/Kostreva

Motion to approve the minutes from the Common Council Meeting on April 11, 2017 and Common Council Reorganizational Meeting on April 18, 2017.

Voice Vote: All voting aye - **MOTION CARRIED**

Treasurer's Report – March

MOTION: McDermid/Rusch

Motion to accept the Treasurer's Report for March and place on file.

Voice Vote: All voting aye - **MOTION CARRIED**

Bills Payable – April

MOTION: Rusch/Coopman

Motion to approve the Bills Payable for April.

Voice Vote: All voting aye - **MOTION CARRIED**

Reports:

Administrator Report –written report given.

Administrator commented the camera installation project at the parks is moving along nicely. Installation at the East Side Beach is complete, with West Side Beach next on the list followed by Memorial Field Park. Benches for the Park & Rec fields arrived today with plans to be in place before Memorial Day. Engraving on benches with donor names still needs to be done.

Police Report – written report submitted.

Municipal Court Report – written report submitted.

Fire Department Report –written report submitted.

Street Department Report – written report submitted.

Building Inspector Report – no report submitted.

Administrator informed the building inspector plans to return from medical leave on May 23, 2017.

Utility Commission Report/Minutes – written reports submitted.

MOTION: Rusch/Coopman

Motion to place reports on file.

Voice Vote: All voting aye - **MOTION CARRIED**

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING: Correspondence/Information

- ❖ Memorial Day Celebration – May 26 thru May 29, 2017

OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL - Citizens in-put will be limited to 3 minutes.

DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:

Old Business:

- A. Memorial Field Improvements.

Re: Sheila Manns – Park & Rec Director

Manns explained the difficulty in seeking donations for the project. People are unaware that the first stage of the project was approved by Council. Rumors are being told that Council did not approve the project, so Manns is asking for clarification from Council that stage 1 was approved.

Administrator indicated Council approved the completion of Stage 1 at the November 10, 2015 meeting. She met with school district officials, Dean Hess and Jerry Moynihan to clarify there was no opposition and that solicitation for donations could continue.

McDermid wanted to clarify that as long as they had funds to complete Stage 1, they could proceed. He didn't want them to break ground and then leave the project uncompleted because there were no funds available to continue; as was done with the Veteran's Park Memorial on Central Avenue.

Jerry Moynihan felt if people see work being done, they would be more inclined to donate towards the cause. He informed they would like to start spending the funds they currently have to remove the goal post, take lights down, and put up a back stop. If people see this work being done, more donations will start coming in.

McDermid again pointed out the Veteran's Park Memorial project which was several years ago and sat for the longest time with dirt piles. The project is at a standstill and is still not complete. He didn't want to see this happening at Memorial Field.

Manns informed they had no intention of starting a project and letting it sit. She explained there are multiple phases within stage 1 of the field improvement plan. They would like to start and complete each phase within the first stage of the plan. She reassured a phase would not be started unless they knew it could be completed. The project would not look incomplete when going from one phase to another within the approved first stage of the field improvement plans.

City Attorney read the motion made at the November 10, 2015 council meeting.

"Motion to approve the Park & Rec Committee to work together with Park & Rec Manager Sheila Manns who will seek funding to start and complete stage 1 as presented to develop Memorial Field Park. Upon completion of Stage 1, they are to come back to Council and present plans for approval before starting stage 2. Roll Call Vote: Coopman-yes, Kostreva-yes, Rusch-yes, McDermid-yes, Osborne-yes, Stuckey-yes - MOTION CARRIED"

There was continued discussion as to the clarification of the motion made in 2015 with the portion "to start and complete stage 1". It was unclear if this meant Stage 1 could or could not be started until all funds were available to complete the entire stage before starting the project. Council did not want to see the project started and then left unfinished. They did not have a problem if the project was started but wanted reassurance as previously stated by Manns; each phase within the first stage of the field improvement plan will be completed so it will not look like an unfinished project.

City Attorney suggested a new motion be made for clarification.

MOTION: McDermid/Kostreva

Motion to approve the Mayor and City Administrator to work together with Park & Rec Director Sheila Manns who will seek funding to start and incrementally complete stage 1 for development of the Memorial Field Park project. Upon completion of stage 1, they are to come back to Council and present plans for approval before starting stage 2.

Voice Vote: All voting aye - **MOTION CARRIED**

New Business:

- A. Temporary Class B License Application for County Line Rod and Custom to sell malt beverages during the Memorial Day Car Show at Memorial Field on Monday, May 29, 2017.

Re: Deputy Clerk

MOTION: Kostreva/McDermid

Motion to approve the Temporary Class B License Application for County Line Rod and Custom to sell malt beverages during the Memorial Day Car Show at Memorial Field on Monday, May 29, 2017.

Voice Vote: All voting aye - **MOTION CARRIED**

- B. Operator License Application for Alyza V. Koebach – Mobil 22.
Re: Deputy Clerk

Deputy Clerk informed the applicant has completed the Beverage Server Class and filed proper application with the City to obtain a license. Chief Olsen completed a background check and signed off on the application.

MOTION: McDermid/Wirtz

Motion to approve the Operator's License Application for Alyza V. Koebach.

Voice Vote: All voting aye - **MOTION CARRIED**

- C. Utility Digger Derrick Budget Increase.
Re: Utility Manager

Utility Manager Kuhn explained a digger derrick was part of this year's utility budget which was approved by Council last fall. The original truck specs were undersized from what is actually needed for the department. Quotes on the truck needed are approximately \$25,000 more than what was budgeted for. A quote was received today in the amount of \$245,536; however Kuhn felt they could get this amount lowered. Utility Commission approved a purchase not to exceed \$250,000 and is looking for Council to amend the Utility Budget to allow for this purchase.

MOTION: Coopman/Kostreva

Motion to approve an amendment to the Utility Budget; allowing extra funds for the purchase of a digger derrick not to exceed the amount of \$250,000.

Voice Vote: All voting aye - **MOTION CARRIED**

- D. Adjournment.

Mayor Rice asked if there was any further business before the meeting is adjourned. Having no further business, he declared the meeting adjourned at 7:34 pm.

City Administrator Vicki A. Roberts