

**CITY OF OCONTO FALLS
COMMON COUNCIL**
Council Chambers – Municipal Building
500 N. Chestnut Avenue - Oconto Falls, WI 54154

**TUESDAY, JANUARY 9, 2018 – 7:00 PM
MINUTES**

Meeting called to order at 7:00 PM by Mayor Brad Rice.

Pledge of Allegiance

Roll Call

Present: Mayor Brad Rice, Aldermen: Marty Coopman, Jay Kostreva, Devin Wirtz, Kevin Rusch, Mathew McDermid, and George Stuckey

Also present: Police Chief Brad Olsen, Deputy Clerk Nancy Brye, and Street Superintendent Terry Magnin

Excused: Administrator Vicki Roberts, City Attorney Larry Jeske, and Fire Chief Tim Magnin

Others: Beth Julius, Tim Holman, Chad Markiewicz, Mark Krumrei, and Warren Bluhm - Times Herald

Approval of Minutes – Common Council Meeting on December 12, 2017

MOTION: McDermid / Wirtz

Motion to approve the minutes from the Common Council Meeting on December 12, 2017 as presented.

Voice Vote: All voting aye - MOTION CARRIED

Treasurer's Report – November

MOTION: McDermid / Kostreva

Motion to accept the Treasurer's Report for November and place on file.

Voice Vote: All voting aye - MOTION CARRIED

Bills Payable – December

MOTION: Rusch / Coopman

Motion to approve the Bills Payable for December.

Voice Vote: All voting aye - MOTION CARRIED

Reports: written reports submitted for review

Administrator Report

Police Report

Municipal Court Report

Fire Department Report

Street Department Report

Street Superintendent informed the tractor was delivered yesterday.

Building Inspector Report

Wirtz questioned the status of progress on the 306 Jackson Street property and the old Caldwell House site.

Deputy Clerk informed Administrator Roberts has sent an e-mail to the building inspector requesting monthly updates in her report. Due to holidays and attending continuing education this past week; the building inspector will start including updates in her February report.

Utility Commission Report/Minutes

MOTION: McDermid / Coopman

Motion to place reports on file.

Voice Vote: All voting aye - MOTION CARRIED

OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL - Citizens in-put will be limited to 3 minutes.

Tim Holman thanked the Water & Light Department, Street Department, and Lion Club members who were involved with set up and operation of the tubing hill. He also thanked the many volunteers involved behind the scenes to keep the tubing hill running smoothly throughout the season.

DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:

Old Business:

- A. Revised 2018 Fee Schedule.
Re: Deputy Clerk

Deputy Clerk explained the reason for the revision is to clean up the recycling center portion of the previously approved fee schedule. Televisions, light bulbs, computer monitors, and small electronics are not fees set by the City but rather fees mandated by the County. Therefore, it was suggested to move these items and combine them with other County listed items.

MOTION: Kostreva / McDermid

Motion to approve the revised 2018 Fee Schedule as presented.

Voice Vote: All voting aye - MOTION CARRIED

New Business:

- A. Demolition work at 409 Cherry Street.
Re: City Attorney

City Attorney was not present at the meeting but did send a memo to the Council informing the 409 Cherry Street demolition work was put out for bids to five different contractors. Contractors were advised that the building contained a small amount of asbestos that would have to be disposed of in a legal manner by the contractor. Bidders were given two extensive environmental reports to assist them in bidding. The city received two bids which both hedge on the issue of asbestos and say the asbestos will be an extra charge; therefore neither of the bids met our needs in their present form. City Attorney suggested the demolition work go back for re-bids and specifically clarified that the cost of asbestos removal must be included in the bid.

Rusch agreed the city should not accept either of the two bids received as both are an open end contract in their present form. He suggested we take the City Attorney's advice to resubmit bids and adhere to the request put out. If the bidder needs to, they can sub contract this portion out but must include proper asbestos removal in their bid.

MOTION: Rusch / Wirtz

Motion to re-solicit bids for demolition work at 409 Cherry Street to include specific requirements regarding abatement handling disposal of asbestos.

Roll Call Vote: Rusch-yes, Wirtz-yes, Coopman-yes, Kostreva-yes, McDermid-yes, Stuckey-yes - **MOTION CARRIED**

B. Memorial Day Events.

Re: Chad Markiewicz

Chad Markiewicz informed of the events happening this year for Memorial Day weekend. In addition to carnival activities; there will be fireworks on Saturday, bands playing on Saturday and possibly Sunday, and bicycle give-a-ways on Monday. He was not sure of the activity placement on the park grounds at this time as Street Superintendent mentioned it would depend on the weather and condition of green space.

C. Fat-tire bike trail near ski tow and golf course areas.

Re: Alderman Wirtz

Wirtz presented and explained a course map for a proposed fat-tire bike trail during winter months. The proposed trail would utilize the current Falls Fitness Trail and continue around the outer perimeter of the golf course. A groomer was built to pack the route for better trail riding. He and Rob Brabant would monitor trail conditions and close or detour around wet or grassy areas when necessary as not to upset the golf course green space. Parking is available near the bike trail in the ski tow parking lot. Their goal is to see a race event next year, which would draw people to Oconto Falls and bring business to the area. The group is working with the Oconto Falls Chamber of Commerce to get signage to mark and promote the trail. They are hoping this activity takes off and possibly expand to make more trails in the future. Wirtz mentioned other communities charge a fee to utilize their bike trails and this could possibly be something we may want to think about down the road.

Since the golf course is city leased property; the City Attorney suggested we obtain written consent from the golf course allowing a fat-tire bike trail around the perimeter of the golf course. Board President, Jeff Hanek delivered a signed consent to the city hall this afternoon allowing the grooming, maintenance and use of a fat-tire bike trail that intercepts through the golf course area on

the grounds that the trail does not enter onto the greens, tee box areas and is only functioning during the winter months and limited use on fairways.

MOTION: McDermid / Kostreva

Motion to approve the development of a fat-tire bike trail as presented and as per written consent from the River Island Golf Course Board of Directors.

Voice Vote: All voting aye - **MOTION CARRIED**

- D. Application for Temporary Class B License for St. Anthony's Parish to sell malt beverages at their annual ice fishing derby on February 10, 2018 at the East Side Beach and permission to utilize the beach house.

Re: Deputy Clerk

Proper application was received from St. Anthony's Parish to sell malt beverages at their annual fishing derby.

MOTION: Kostreva / Wirtz

Motion to approve the application for a Temporary Class B License for St. Anthony's Parish to sell malt beverages at their annual ice fishing derby on February 10, 2018 at the East Side Beach and permission to utilize the beach house.

Voice Vote: All voting aye - **MOTION CARRIED**

- E. Operator's License Applications:

Two year license expiring June 30, 2019: Jennifer F.C. Holman

Re: Deputy Clerk

Deputy Clerk informed Jennifer has taken the Responsible Beverage Server Class and filed proper application with the city. Chief Olsen completed a back ground check and has signed off on her application.

MOTION: McDermid / Coopman

Motion to approve the Operator's License Application as presented for Jennifer F.C. Holman.

Voice Vote: All voting aye - **MOTION CARRIED**

- F. Adjournment.

Mayor Rice asked if there was any further business before the meeting is adjourned. Having no further business, he declared the meeting adjourned at 7:36 pm.

City Administrator Vicki A. Roberts