

CITY OF OCONTO FALLS
COMMON COUNCIL
Council Chambers – Municipal Building
500 N. Chestnut Avenue - Oconto Falls, WI 54154

TUESDAY, MARCH 13, 2018 – 7:00 PM
MINUTES

Meeting called to order at 7:00 PM by Mayor Brad Rice.

Pledge of Allegiance

Roll Call

Present: Mayor Brad Rice, Aldermen: Marty Coopman, Jay Kostreva, Devin Wirtz, Kevin Rusch, and George Stuckey

Also present: City Attorney Larry Jeske, Deputy Clerk Nancy Brye, Police Chief Brad Olsen, Fire Chief Tim Magnin, Street Superintendent Terry Magnin, and Utility Manager Greg Kuhn

Excused: Alderman Mathew McDermid and Administrator Vicki Roberts

Others: Beth Julius, Don Heikkila, Christos Anastasopoulos, and Warren Bluhm - Times Herald

Approval of Minutes – Common Council Meeting on February 13, 2018

MOTION: Kostreva / Wirtz

Motion to approve the minutes as presented for the Common Council Meeting on February 13, 2018.

Voice Vote: All present voting aye - **MOTION CARRIED**

Treasurer's Report – January

MOTION: Rusch / Coopman

Motion to accept the Treasurer's Report as presented for January and place on file.

Voice Vote: All present voting aye - **MOTION CARRIED**

Bills Payable – February

MOTION: Rusch / Wirtz

Motion to approve the Bills Payable as presented for February.

Voice Vote: All present voting aye - **MOTION CARRIED**

Reports: written reports submitted for review

Administrator Report

Police Report

Municipal Court Report

Fire Department Report

Street Department Report

As mentioned last month, Wild Rivers Forestry started logging the area on Maple Street. **Street Superintendent** informed logging lasted approximately 10 days due to frost starting to come out and the ground became too soft for them to continue. They will start up again in the fall. Wild Rivers Forestry plans to put on a display for high school students regarding the process involved with tree harvesting and logging.

Building Inspector Report

Utility Commission Report/Minutes

MOTION: Rusch / Kostreva

Motion to place reports on file.

Voice Vote: All present voting aye - MOTION CARRIED

Correspondence/Information - DISCUSSION AND POSSIBLE ACTION

Nothing to address

OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL - Citizens input will be limited to 3 minutes.

No input from citizens

DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:

Old Business:

Nothing to address

New Business:

A. Property located at 210 Locust Avenue.

Re: City Attorney

City Attorney referred Council to a brief report and pictures of the property presented by Building Inspector, Bobbie Krozell. In Krozell's opinion, the house is inhabitable and it would cost the homeowner more money than what it is worth to get the property back to a habitable state. Krozell is asking the Council to allow the city attorney to start raze order proceedings on the property. City Attorney explained proceedings for a raze order beginning with proper notice sent to the owner and giving him time to comply, newspaper publication, and court proceedings. The process could take 9 – 12 months. If property is torn down, any costs incurred can be charged to property's real estate taxes.

MOTION: Rusch / Kostreva

Motion to have the City Attorney proceed with a raze order process for property located at 210 Locust Avenue.

Voice Vote: All present voting aye - MOTION CARRIED

B. Review of Adams Street work for summer of 2018.

Re: City Attorney

City Attorney gave a brief recap from the informational meeting held last night at City Hall. Associates from Robert E. Lee met with property owners and citizens to inform them what will happen this summer with the reconstruction of Adams Street from Union Avenue to Monroe Street and answered any questions they had. Proposed improvements include a complete reconstruct of the roadway, curb and gutter, and buried utilities – sanitary sewer, water main, and storm sewer. A short stretch of overhead electric/telephone utility lines in the area of Central Avenue will be buried as part of the project. Sidewalks will be removed and replaced in most areas; however some areas may not need sidewalk removal. All driveway aprons will be removed and replaced in their existing location with concrete. Trees and landscaping in the terrace (right of way) will be removed and will not be replaced. Reconstruction will take place beginning in June and lasting throughout the summer, with the roadway back open in late August. Approximately 23 property owners will be impacted. There will be times at which homeowners may not have access to the use of their driveway; however, they will be notified in advanced when this will occur. During reconstruction, there will be an on-site foreman available to assist and keep property owners informed.

City Attorney explained there will be some costs involved that will be that of the property owners with regards to curb and gutter, sidewalk, aprons, laterals, and connections. He went on the explain the process involved once we receive more detailed information on which of above will need to be done on each property. We will need to draft a preliminary resolution, the City Administrator will have to prepare a report, newspaper publications will have to be done, and a public hearing will be held.

Utility Manager explained all sewer laterals from the main to the back of the sidewalk that are not plastic or not in good shape will need to be replaced at the expense of the property owner.

City Attorney commented will need approximately \$486,000 in financing for this project and some other capital projects. The city has applied for grant money and should hear something back within the next 30 days. Deputy Treasurer, Eve Wallace is also checking with local banks for financing on a 5-7 year loan. It appears most are giving her a percentage rate somewhere around 3.5% – 4%.

Informational only – no action taken

C. Operator's License Applications:

Two year license expiring June 30, 2019: Stephanie F. Holman

Re: Deputy Clerk

Deputy Clerk informed Holman is renewing her recently expired license and has filed proper application with the city. Chief Olsen completed a back ground check and has signed off on her application.

MOTION: Coopman / Wirtz

Motion to approve the operator's license application as presented for Stephanie F. Holman.

Voice Vote: All present voting aye -**MOTION CARRIED**

- D. Temporary Class B License Application for St. Anthony Catholic Church to sell beer and wine at their annual school auction on Saturday, April 14, 2018 in the church school basement.

Re: Deputy Clerk

Deputy Clerk informed St. Anthony Church has filed proper application with the City, filed a consent form signed by the School Administrator to hold the event on school premises, and has paid the application fee.

MOTION: Rusch / Coopman

Motion to approve the Temporary Class B License Application for St. Anthony Catholic Church to sell beer and wine at their annual school auction on Saturday, April 14, 2018 in the church school basement.

Voice Vote: All present voting aye -**MOTION CARRIED**

- E. Request from Riverview Alliance Church to use Memorial Park facilities on Saturday, March 31, 2018 for their 16th Annual Easter Egg Hunt. Also looking for pavilion rental to be waived or donation by individual to cover fee.

Re: Deputy Clerk

Deputy Clerk explained this is an annual event for Riverview Alliance Church. Each year we open the park facilities early for this event. They have filed provided proper insurance for pavilion rental.

Rusch knows of an entity that would make a donation to cover the cost of the pavilion rental.

MOTION: Rusch / Kostreva

Motion to approve the request from Riverview Alliance Church to open Memorial Park facilities for their 16th Annual Easter Egg Hunt on Saturday, March 31, 2018.

Voice Vote: All present voting aye -**MOTION CARRIED**

- F. Adjournment.

Mayor Rice asked if there was any further business before the meeting is adjourned. Having no further business, he declared the meeting adjourned at 7:31 pm.

City Administrator Vicki A. Roberts