

**CITY OF OCONTO FALLS
COMMON COUNCIL
Reorganizational Meeting
Council Chambers – Municipal Building
500 N. Chestnut Avenue -Oconto Falls, WI 54154**

**TUESDAY, APRIL 17, 2018 – 7:00 PM
MINUTES**

Meeting Called to Order at 7:00 PM by Mayor Brad Rice.

Pledge of Allegiance

Roll Call

Present: Mayor Brad Rice, Aldermen: Marty Coopman, Jay Kostreva, Devin Wirtz, Kevin Rusch, Mathew McDermid, and George Stuckey

Also present: Administrator Vicki Roberts, Deputy Clerk Nancy Brye, and City Attorney Larry Jeske

Others: Stephanie Holman, Tim Holman, Jenny Boucher, and Warren Bluhm-Times Herald

DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:

Old Business:

A. Fat-tire bike trail.

Re: Alderman Wirtz

Wirtz gave a recap on the fat-tire bike trail. Oconto Falls Chamber of Commerce is still working on signage to mark the trail. Plans are being made and have been discussed with the golf course to hold an event next fall. The bike group would like to extend the fitness trail which is on city property for summer biking and is looking for Council's approval to move forward with this extension. It was reiterated that summer trail runs would not take place on golf course property areas. Council agreed the extension to the fitness biking trail would be a nice addition.

NO ACTION TAKEN

Honoring years of dedication to the City Common Council:

George Stuckey – District 3 Alderman

Mayor Rice presented Stuckey with a framed certificate and thanked him for his dedication and service to the city. Stuckey has been an alderman since June 2013.

Stuckey pointed out his blessings and shared a few memories he has had over the past years while living and raising his family in our small community. He has enjoyed serving as an alderman the past few years and wishes the best to future members.

Adjourn Sine Die

New Council Called to Order

Roll Call

Present: Mayor Brad Rice, Aldermen: Marty Coopman, Jay Kostreva, Devin Wirtz, Kevin Rusch, Mathew McDermid, and Tim Holman

Administer Oath of Office

Jay Kostreva – District 1 Alderman
Marty Coopman – District 2 Alderman
Tim Holman – District 3 Alderman
Brad Rice – Mayor

Deputy Clerk Brye administered Oath of Office to Mayor Rice and Aldermen Kostreva, Coopman, and Holman.

DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:

New Business:

- A. Elect a Council President.
Re: Common Council

Mayor opened the floor to nominations for Council President.

MOTION: McDermid / Kostreva

Move to nominate Kevin Rusch for Council President.

Mayor asked if there were any other nominations. Having none, nominations were closed.

Voice Vote: All voting aye - **MOTION CARRIED**

- B. Elect a Water and Light Commissioner – 5 year Appointment.
Re: Common Council

Mayor and City Administrator informed James Patenaude submitted his letter of interest to continue on the Water and Light Commission. He was the only one to show interest for the opportunity to serve as a commissioner.

MOTION: Kostreva/Coopman

Move to nominate James Patenaude to serve as Water and Light Commissioner for another 5 year appointment.

Mayor asked if there were any other nominations for Water and Light Commissioner. Having none, nominations were closed.

Voice Vote: All voting aye - **MOTION CARRIED**

C. Approval of Appointments by Mayor.

Re: Mayor

Mayoral Appointments

| | | |
|-----|--------------------------|----------------|
| A.) | City Administrator | Vicki Roberts |
| B.) | Clerk | Vicki Roberts |
| C.) | Treasurer | Vicki Roberts |
| D.) | Police Chief | Brad Olsen |
| E.) | City Attorney | Larry Jeske |
| F.) | Health Officer | Terry Magnin |
| G.) | Civil Defense | Tim Magnin |
| H.) | Dog Pound Master | Brad Olsen |
| I.) | Water & Light Commission | Marty Coopman |
| J.) | Building Inspector | Bobbie Krozell |
| K.) | Fire Chief | Tim Magnin |

Mayoral Committee Appointments

Ambulance Board

Marty Coopman, *Council Appointment*

Board of Appeals

Tim Holman Jay Kostreva
Kenneth Harter Devin Wirtz
Vicki Roberts

Board of Health

Vicki Roberts
Brad Olsen
Brad Rice

Board of Review

Keith Schneider Marty Coopman
Tim Holman Vicki Roberts
Jay Kostreva

Economic Development Coordinator

Vicki Roberts

Emergency Government Planning Committee

Marty Coopman, *Council Member* Greg Kuhn, *Utility Manager*
Jay Kostreva, *Council Member* Vicki Roberts, *City Administrator*
Brad Olsen, *Police Chief* Tim Magnin, *Fire Chief*
Ambulance Personnel *County Personnel*

Finance

Devin Wirtz Kevin Rusch
Mathew McDermid Vaughn Spaulding
Tim Holman
Marty Coopman

Joint Review Board

Vicki Roberts, *Council Official Appointment*
Christos Anastasopoulos, *Citizen Appointment*

Library Board

Marty Coopman, *Council Appointment*

Oconto County Economic Development Corporation

Vicki Roberts, *City Representative*

Ordinance

Marty Coopman Devin Wirtz
Mathew McDermid Kevin Rusch
Jay Kostreva

Park & Recreation

Kevin Rusch *Citizen Appointments - 3 year term:*
Jay Kostreva Tom Trudell
Mathew McDermid Rueben Radke
Terry Magnin

Personnel

Kevin Rusch Marty Coopman
Mathew McDermid Vicki Roberts (non-voting)

Personnel Manual

Marty Coopman Vicki Roberts, *City Administrator* (non-voting)
Mathew McDermid Greg Kuhn, *Utility Manager* (non-voting)
Kevin Rusch

Planning Commission

Vicki Roberts Jerry Davis
Marty Coopman Vaughn Spaulding
Jay Kostreva Chique Tousey-Tabar

City Administrator informed this is an annual resolution with the designation to continue using Oconto County Times Herald as the newspaper for legally required notices.

MOTION: McDermid / Coopman

Motion to approve Resolution 18-001; a resolution designating Oconto County Times Herald as the newspaper to be used for legally required notices.

Voice Vote: All voting aye - **MOTION CARRIED**

- F. Temporary Class B License Application for the Panther Pride Association to sell beer on Friday, Saturday, Sunday and Monday, May 25, 26, 27 and 28, 2018 at Memorial Field Park in during Memorial Weekend Celebration.

Re: Deputy Clerk

Deputy Clerk reminded that Council approved two temporary beer licenses at last week's meeting for Memorial weekend festivities at the Memorial Field Park. As stated last week, the city can only issue one license per premise; therefore if this license is approved, direction needs to be given on the premise description. Panther Pride Association would either have to fence in their premises as the other two plan to do, or they could be granted a premise description being the entire Memorial Field Park with the exception of the fenced in car show and fenced in music band areas. The DOR Alcohol Agent advised we attached a map showing the designated premise for each license holder since we are issuing multiple licenses at the same park.

MOTION: McDermid / Kostreva

Motion to approve the Temporary Class B License Application for the Panther Pride Association to sell beer on Friday, Saturday, Sunday, and Monday, May 25, 26, 27 and 28, 2018 at Memorial Field Park with the licensed premise to be the entire Memorial Field Park except for fenced in car show and music band areas.

Voice Vote: All voting aye - **MOTION CARRIED**

- G. Adjournment

Mayor Rice asked if there was any further business before the meeting is adjourned. Having no further business, Mayor declared the meeting adjourned at 7:15 pm.

City Administrator Vicki A. Roberts