

**CITY OF OCONTO FALLS
COMMON COUNCIL**
Council Chambers – Municipal Building
500 N. Chestnut Avenue - Oconto Falls, WI 54154

**TUESDAY, OCTOBER 9, 2018 – 7:00 PM
MINUTES**

Meeting called to order at 7:00 PM by Mayor Brad Rice

Pledge of Allegiance

Roll Call

Present: Mayor Brad Rice, Aldermen: Devin Wirtz, Jay Kostreva, Marty Coopman, Mathew McDermid, Tim Holman, and Kevin Rusch (arriving at 7:04 pm)

Also present: City Attorney Larry Jeske, Deputy Clerk Nancy Brye, Police Chief Brad Olsen, Street Superintendent Terry Magnin, and Fire Chief Tim Magnin

Excused: Administrator Vicki Roberts

Others: Samantha Doney, Angela Hoffman, and Jeff Hoffman

Approval of Minutes – Common Council Meeting on September 11, 2018.

MOTION: Kostreva / Wirtz

Motion to approve the minutes as presented for the Common Council Meeting on September 11, 2018.

Voice Vote: All present voting aye - **MOTION CARRIED**

Treasurer's Report – August

MOTION: McDermid / Holman

Motion to accept the Treasurer's Report as presented for August and place on file.

Voice Vote: All present voting aye - **MOTION CARRIED**

Bills Payable – September

MOTION: McDermid / Wirtz

Motion to approve the Bills Payable as presented for September.

Voice Vote: All present voting aye - **MOTION CARRIED**

Reports: written reports submitted for review

Administrator Report

Police Report

Municipal Court Report

Fire Department Report
Street Department Report

Verbally added – paving on Eagle Drive for the extension out to Highland Drive will be completed in November. County will complete the temporary job on Cherry Street this Thursday and finish paving the top coat next spring when WE Energies has completed their reconstruction work.

At this point, Kevin Rusch arrived (7:04 pm)

Building Inspector Report
Utility Commission Report/Minutes

MOTION: Holman / Kostreva

Motion to place reports on file.

Voice Vote: All present voting aye - **MOTION CARRIED**

Correspondence/Information - DISCUSSION AND POSSIBLE ACTION - *Nothing to report*

OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL - Citizens input will be limited to 3 minutes.

Jeff Hoffman addressed the Council with regards to a letter he received from the city's building inspector informing him that he had to remove what he referred to as a decorative removable structure which he installed at the end of his driveway. Building Inspector Krozell indicated in her report that Hoffman was not compliant with setback or height restrictions when he installed two pillars at the end of his driveway. She also indicated that Hoffman informed the pillars were removable but she noticed concrete poured in the center. Hoffman did not obtain a building permit for this project. He was given seven days by the building inspector to remove the structure but wanted to come before Council to see if they could remain in place. The City has received complaints from two neighbors regarding the pillars being in the right away. Krozell extended the deadline until Sunday, October 14, 2018 at 5:00 PM to remove the structure; giving Hoffman time to express his views at tonight's meeting. Council did not take action on this item but did reiterate to Hoffman that he will have to contact the city's building inspector and become compliant with proper height and setbacks; even if that meant removal.

DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:

Old Business:

- A. Memorial Field update.
Re: Council President Kevin Rusch

Point of Beginning, the independent designer hired to design plans for the Memorial Field Park, will meet with the group on Monday, October 15, 2018 at 4:30 to present three options they have designed to meet our needs. When the group has narrowed it down, a final design will be presented to Council. They are also looking for a design that can be done in stages.

New Business:

- A. Operator's License Applications: 1 year – Tammy M. Gallagher, Fonda M. Fischer, and Makenzie A. Trepanier
Re: Deputy Clerk

All of the applicants listed have completed a Beverage Server Class and filed proper application with the city to either renew their current license or obtain a new license. Chief Olsen completed a background check and signed off on all applications.

MOTION: McDermid / Wirtz

Motion to approve the Operator's License Applications as presented for Tammy M. Gallagher, Fonda M. Fischer, and Makenzie A. Trepanier.

Voice Vote: All present voting aye - **MOTION CARRIED**

- B. The Council may go into closed session to discuss deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, pursuant to 19.85(1e) Wis. Stats.

MOTION: Rusch / McDermid

Motion to go into closed session at 7:25 pm to discuss deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, pursuant to 19.85(1e) Wis. Stats.

Roll CallVote: Rusch-yes, McDermid-yes, Kostreva-yes, Coopman-yes, Wirtz-yes, Holman-yes - **MOTION CARRIED**

Remaining in closed session were: Rice, Wirtz, Kostreva, Coopman, McDermid, Holman, Rusch, Jeske, Brye, and Olsen

- C. The Council will return to open session and may take action on matters discussed in closed session.

MOTION: McDermid / Coopman

Motion to return to open session at 8:04 pm and may take action on matters discussed in closed session.

Roll CallVote: McDermid-yes, Coopman-yes, Kostreva-yes, Rusch-yes, Wirtz-yes, Holman-yes - **MOTION CARRIED**

No action was taken from matters discussed in closed session.

- D. Adjournment.

Mayor Rice asked if there was any further business before the meeting is adjourned. Having no further business, he declared the meeting adjourned at 8:06 pm.

City Administrator Vicki A. Roberts