

**CITY OF OCONTO FALLS
COMMON COUNCIL**
Council Chambers – Municipal Building
500 N. Chestnut Avenue - Oconto Falls, WI 54154

**TUESDAY, DECEMBER 11, 2018 – 7:00 PM
MINUTES**

Meeting called to order at 7:00 PM by Mayor Brad Rice

Pledge of Allegiance

Roll Call

Present: Mayor Brad Rice, Aldermen: Devin Wirtz, Jay Kostreva, Marty Coopman, Mathew McDermid, Tim Holman, and Kevin Rusch

Also present: Administrator Vicki Roberts, Deputy Clerk Nancy Brye, Police Chief Brad Olsen, Street Superintendent Terry Magnin, and Fire Chief Tim Magnin

Excused: City Attorney Larry Jeske

Others: Samantha Doney, Warren Bluhm-Times Herald, Officer Garrett Baeten, Mark Krumrei, and Boy Scouts/Leaders: Trace Philhower, Emmett Johns, Nathaniel Johns, Lori Johns, Jenell Kintgen, and Kolyn Kintgen

Approval of Minutes – Common Council Meeting on November 13, 2018 and Public Hearing / Special Common Council Meeting on November 27, 2018.

MOTION: Rusch / Wirtz

Motion to approve the minutes as presented for the Common Council Meeting on November 13, 2018 and Public Hearing / Special Common Council Meeting on November 27, 2018.

Voice Vote: All voting aye - **MOTION CARRIED**

Treasurer's Report – October

MOTION: Rusch / Holman

Motion to accept the Treasurer's Report as presented for October and place on file.

Voice Vote: All voting aye - **MOTION CARRIED**

Bills Payable – November

MOTION: Rusch / Coopman

Motion to approve the Bills Payable as presented for November.

Voice Vote: All voting aye - **MOTION CARRIED**

Reports: written reports submitted for review

Administrator Report

Verbally updated – Girl Scout, Emily Gonnering, is making progress with her fund raising efforts for the dog park on the West Side. She has raised approximately \$10,000 so far.

Police Report

Verbally added – Officer Kurtzbach has accepted a position with the Green Bay Police Department and Officer Garrett Baeten has accepted a position in Alaska. Both officers will be leaving at the beginning of the New Year. The department has hired Courtney Boerst as a full-time officer and has some prospects to fill the other opening. One of Gillett’s full-time officers will help out on a part-time basis until the department is fully staffed.

Municipal Court Report

Fire Department Report

Verbally added – the oldest thermal imaging camera is not functioning properly. Fire Chief will look into repair costs.

Street Department Report

Verbally added – the ski tow / sledding hill is ready to go for the season; picnic tables have been set up and port-a-potties will be delivered next week.

Building Inspector Report

Utility Commission Report/Minutes

MOTION: McDermid / Kostreva

Motion to place reports on file.

Voice Vote: All voting aye - MOTION CARRIED

OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL

Mark Krumrei, representing Magnin Landscaping, addressed the Council regarding snow removal from Wells Fargo Bank parking lot and sidewalks. He was asking where to go with the snow as the business has no green space and they had already received a complaint from the Police Department regarding snow on the sidewalk. It was concluded that Krumrei should meet with the Street Superintendent and Police Department to discuss a plan.

DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:

Old Business:

- A. Point of Beginnings survey regarding Memorial Field.
Re: Council President Rusch

Rusch gave Council an update on Memorial Field plans being designed by Point of Beginnings to incorporate a playing field suitable for multiple sports. Point of Beginnings came up with 3 options but before they continue, they suggest a full survey be done on the property so they can finalize the plans in CAD. Point of Beginnings can order the survey or the city can take care of it on their own. The cost would be approximately \$2,500. Rusch suggested if Council agrees to proceed; the funds could be taken from the city’s fund balance. There was discussion on having the property surveyed and it was thought to be a good idea to do so whether the property is developed or not.

MOTION: Kostreva / Holman

Motion to approve Point of Beginnings to proceed with having a survey done at Memorial Field Park, not to exceed \$2,500 and having funds taken from the city's fund balance to cover the cost.

Voice Vote: All voting aye - **MOTION CARRIED**

New Business:

- A. Street Department wheel loader to be declared as surplus or for sale.
Re: Council President Rusch

The Finance Committee and Street Department decided on the purchase of a new Volvo loader. It was discussed and agreed to place the old loader for sale and to include the bucket, forks, and hydro-turn plow; setting a minimum bid of \$22,500. A for sale notice will be published two weeks in the newspaper and posted at City Hall. Sealed bids will be due on Friday, December 28, 2018. The plow for the new loader will not be available for a while, so the old plow will be included in the sale but not available for release until the new plow becomes available.

MOTION: McDermid / Rusch

Motion to declare the 1998 Volvo loader as surplus and place it for sale; setting a minimum bid of \$22,500.

Voice Vote: All voting aye - **MOTION CARRIED**

- B. Letter of resignation from Officer Garrett Baeten.
Re: Police Chief

Officer Baeten presented a letter of resignation and addressed the Council. He has officially accepted an offer of employment for the City of Kenai Police Department in Alaska. He expressed his appreciation for the experience and training he received while working for the Oconto Falls Police Department. He has enjoyed his time in Oconto Falls but feels this is an opportunity he cannot pass by. Council and City Officials thanked Officer Baeten for his dedicated service and wish him the best with his new position.

- C. Resolution 18-006; a resolution authorizing salary increases for employees.
Re: City Administrator

This is a standard 2% salary increase for employees which was discussed and included in the 2019 Budget.

MOTION: Rusch / Holman

Motion to approve Resolution 18-006; a resolution authorizing salary increases for employees.

Voice Vote: All voting aye - **MOTION CARRIED**

D. Adjournment.

Mayor Rice asked if there was any further business before the meeting is adjourned. Having no further business, he declared the meeting adjourned at 7:34 pm.

City Administrator Vicki A. Roberts