

**CITY OF OCONTO FALLS  
COMMON COUNCIL**  
Council Chambers – Municipal Building  
500 N. Chestnut Avenue - Oconto Falls, WI 54154

**TUESDAY, MARCH 12, 2019 – 7:00 PM  
MINUTES**

**Meeting called to order at 7:00 PM by Mayor Brad Rice**

**Pledge of Allegiance**

**Roll Call**

**Present:** Mayor Brad Rice, Aldermen: Jay Kostreva, Devin Wirtz, Marty Coopman, Mathew McDermid, and Tim Holman

**Also present:** Deputy Clerk Nancy Brye, Police Chief Brad Olsen, and Street Superintendent Terry Magnin

**Excused:** Alderman Kevin Rusch, Administrator Vicki Roberts, City Attorney Larry Jeske, and Fire Chief Tim Magnin

**Others:** Samantha Doney, Jon Spice, Justin Beaman, and Chad Markiewicz-Panther Sponsor Group

**Approval of Minutes** – Common Council Meeting on January 8, 2019  
(Common Council Meeting for February 12, 2019 was canceled due to snow storm)

**MOTION: Kostreva / Wirtz**

*Motion to approve the minutes as presented for the Common Council Meeting on January 8, 2019.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**Treasurer's Report** – December 2018 and January 2019

**MOTION: McDermid / Holman**

*Motion to accept the Treasurer's Reports as presented for December 2018 and January 2019 and place them on file.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**Bills Payable** – January and February

Coopman questioned what appeared to be a double payment to Modern Marketing in the amount of \$382.98 for Police Department pencils. One payment made in January and another for the same amount made in February. This will be checked into.

**MOTION: McDermid / Coopman**

*Motion to approve the Bills Payable as presented for January and February.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

For the record: after the meeting, Council was informed that the second check was returned to the city from Modern Marketing as a duplicate payment.

**Reports: written reports submitted for review (February and March)**

**Administrator Report**

**Police Report**

**Municipal Court Report**

**Fire Department Report** (no reports submitted)

**Street Department Report**

Verbally added – spring cleanup begins April 16, 2019. Six loads of snow were removed near Grove Street to help prevent flooding as snow starts to melt. The city has 80 ton of street salt on hand.

**Building Inspector Report**

**Utility Commission Report/Minutes**

**MOTION: Holman / Wirtz**

*Motion to place reports on file.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL – No citizen input**

**DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:**

**Old Business:**

- A. Memorial Field Update.

McDermid presented a preliminary field plan designed by Point of Beginning. A few more adjustments need to be made, with final plans to be presented at the next Council meeting on April 9, 2019. They would then like the city's approval to proceed as they would like to display plans at upcoming events. Revisions yet to be made are plans to include an area naming major sponsors and some changes to the parking area. Kostreva reminded of a past request made by Harry Spice to place a memorial at the field for Roger Greetan. Construction phases are being planned as follows: Phase #1 – football field and one baseball field; Phase #2 – turn existing baseball diamond around; Phase #3 – entry way and black top area for carnival; Phase #4 – parking lot.

**ITEM TABLED**

**New Business:**

- A. Request from Allen Bailey for a variance from the city's sideline setback requirements on their property (Tammy Gallagher-Allen Bailey), located at 373 S. Main Street to build an addition to an existing garage.

The Board of Appeals held a public hearing on February 14, 2019 regarding Bailey's request to build an addition onto his existing garage. Other than Bailey, there were no citizens present at the hearing and no written or verbal comments were received by the city prior to the hearing. Bailey explained his plans to build an addition straight forward of the existing 12' x 16' garage. The existing garage currently infringes on setback requirements by 7 feet; therefore the proposed addition would as well. There is a steep slope directly behind his garage and in his back yard, preventing the addition to be constructed in the back. The board unanimously approved the recommendation that Council approve Bailey's request to build the addition as presented.

**MOTION: Kostreva / Wirtz**

*Motion to accept the recommendation of the Board of Appeals to approve Allen Bailey's request to be granted a variance from the City of Oconto Falls sideline setback requirements on their property, located at 373 S. Main Street to build a 12' x 24' addition to the existing garage as presented.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**B. Bands for Memorial Weekend.**

The Panther Sponsor Group is planning to hire bands, the same as what was done last year, to perform at Memorial Field Park during the Memorial Weekend Celebration. They will also be submitting a Temporary Class B application for approval next month to sell beer at the weekend event.

**MOTION: Coopman / Holman**

*Motion to grant the Panther Sponsor Group permission to hire bands to perform at Memorial Field Park during the Memorial Weekend Celebration.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**C. Temporary Class B License application for the Friends of the Oconto Falls Fire Department to sell beer and wine at their annual spaghetti fundraiser dinner on Saturday, March 16, 2019 at the Fire Station.**

Proper application was filed with the city to sell malt beverages and wine at their annual fundraiser event.

**MOTION: Kostreva / McDermid**

*Motion to approve the Temporary Class B License Application for the Friends of the Oconto Falls Fire Department to sell beer and wine at their annual spaghetti fundraiser dinner on Saturday, March 16, 2019 at the Fire Station.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**D. Temporary Class B License application for St. Anthony Catholic Church to sell beer and wine at their annual school fundraiser auction on Saturday, April 6, 2019 in the church school basement.**

Proper application was filed with the city to sell malt beverages and wine at their annual school fundraiser event.

**MOTION: Holman / Wirtz**

*Motion to approve the Temporary Class B License Application for St. Anthony Catholic Church to sell beer and wine at their annual school fundraiser auction on Saturday, April 6, 2019 in the church school basement.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

- E. Temporary Class B License Application for the Panther Pride Association to sell beer on Thursday, Friday, Saturday, Sunday and Monday; May 23, 24, 25, 26, and 27, 2019 at Memorial Field Park during Memorial Weekend Celebration.

During last year's Memorial Weekend Celebration, three clubs were granted a Temporary Class B license to sell beer during weekend celebrations. Council was reminded of advisement from the state's DOR alcohol agent that the city can only issue one license per premise; therefore if multiple licenses are approved, descriptive direction needs to be given to each licensed premise designation with a map attached to the license showing each area. Last year, Panther Sponsor Group was granted a licensed premise to be a fenced in area by the music bands; County Line Rod and Custom was granted a licensed premise to be a fenced in area by the car show at the Southeast corner of the park; and Panther Pride Association was granted a licensed premise to be the entire Memorial Field Park except for the fenced in areas by the car show and music bands. Application was filed with the city by Panther Pride to sell malt beverages during the weekend celebration but there was no designated area stated on the application. Chad Markiewicz commented that Panther Sponsor Group plans to fence in the band area the same as they did last year.

**MOTION: Wirtz / Kostreva**

*Motion to approve the Temporary Class B License Application for the Panther Pride Association to sell beer on Thursday, Friday, Saturday, Sunday and Monday; May 23, 24, 25, 26, and 27, 2019 at Memorial Field Park with the licensed premise to be the entire Memorial Field Park except for fenced in car show and music band areas.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

- F. Adjournment.

**Mayor Rice** asked if there was any further business before the meeting is adjourned. Having no further business, he declared the meeting adjourned at 7:21 pm.

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City Administrator Vicki A. Roberts