

**CITY OF OCONTO FALLS  
COMMON COUNCIL**  
Council Chambers – Municipal Building  
500 N. Chestnut Avenue - Oconto Falls, WI 54154

**TUESDAY, JUNE 11, 2019 – 7:00 PM  
MINUTES**

**Meeting called to order at 7:00 PM by Mayor Brad Rice**

**Pledge of Allegiance**

**Roll Call**

**Present:** Mayor Brad Rice, Aldermen: Marty Coopman, Kevin Rusch, Mathew McDermid, and Tim Holman

**Also present:** Administrator Vicki Roberts, City Attorney Larry Jeske, Police Chief Brad Olsen, and Street Superintendent Terry Magnin

**Excused:** Alderman Devin Wirtz, Deputy Clerk Nancy Brye, and Fire Chief Tim Magnin

**Others:** Samantha Doney, Warren Bluhm-Times Herald, Jen Comins, Sophie Ford, Jeff McDonald, Mike Nicola, Brandon Olsen, Craig Hicks, Tony Kriescher, Lou & Kathy Hobyan, Fred Marquardt, Darrol Krejcarek, Sherry Huibregtse, and Emily, Sue, & John Gonnering

**Approval of Minutes – Common Council Meeting on May 14, 2019**

**MOTION: McDermid / Holman**

*Motion to approve the minutes as presented for the Common Council Meeting on May 14, 2019.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**Treasurer's Report – April**

**MOTION: Holman / Rusch**

*Motion to accept the Treasurer's Report as presented for April and place on file.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**Bills Payable – May**

**MOTION: McDermid / Coopman**

*Motion to approve the Bills Payable as presented for May.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**Reports: written reports submitted for review**

**Administrator Report**

**Police Report**

**Municipal Court Report**

**Fire Department Report**

**Street Department Report**

Verbally added – the sidewalk project on S. Main Street has been started.

**Building Inspector Report**

**Utility Commission Report/Minutes**

**MOTION: Holman / Rusch**

*Motion to place reports on file.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING - Correspondence/Information:**

- Thank you from Judy Kostreva
- Thank you from the family of Marie Magnin

**OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL – No citizen input**

**DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING**

**Old Business:**

A. Dog Park project update.

Emily Gonnering informed she has now received over \$22,000 in donations and is ready to start construction on the dog park project. Fencing installation is scheduled to start on July 8, 2019. Entrance and rule signs are still being worked on.

**MOTION: Rusch / Holman**

*Motion to grant Emily Gonnering permission to proceed with fence installation for the dog park project at the designated area on the West Side.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

B. Water issues on Grove Street.

This item was tabled at the last Council meeting in May. Many citizens were present at the May meeting to discuss issues regarding water run-off from Grove Street. Reports and pictures were presented to show the damage being done to surrounding properties. Fred Marquardt had video of the water flow and wanted Council to see this footage. Council tabled the item; asking Marquardt to submit the video to the city for review. This video was open to the public in the event anyone wished to view it.

After viewing and discussing video footage, Council has agreed this is a curb issue and not the responsibility of the city; therefore there is no need for city participation.

**New Business:**

- A. Appoint an Alderperson to fill vacancy in Aldermanic District 1, Wards 1 & 2 and administer Oath of Office if appointment is filled.

The alderperson vacancy was posted on the city’s website, at city hall, at the library, and published in the Times Herald. Interested parties were asked to submit their letter of interest to the City Administrator by June 5, 2019. The city received letters of interest from Jen Comins, Sophie Ford, and Jeff McDonald. Interested parties were given the chance to speak and answer questions from Council. Coopman commented how great it was to see three people interested in the position but questioned whether the position actually needed to be filled. City Attorney informed that Council was not required to fill the position and could work with a 5 alderperson Council until an election. It was thought to be in the best interest of the city to fill the vacancy, therefore Council proceeded with an appointment.

**MOTION: McDermid / Holman**

*Motion to nominate the appointment of Jeff McDonald to fill the vacancy in Aldermanic District 1; with appointed term ending April 21, 2020.*

*Mayor asked if there were any other nominations.*

**MOTION: Rusch**

*Motion to nominate the appointment of Jen Comins to fill the vacancy in Aldermanic District 1; with appointed term ending April 21, 2020.*

*There was no second to Rusch’s motion; therefore the first motion was called.*

**Roll Call Vote:** McDermid-yes, Holman-yes, Rusch-yes, Coopman-no, Wirtz-absent  
**- MOTION CARRIED**

*City Administrator Vicki Roberts administered the Oath of Office to Jeff McDonald.*

- B. “Ourfest 2019” – Music Festival with family fun activities.

Shadows Entertainment officers Mike Nicola, Brandon Olsen, and Craig Hicks are seeking permission to hold an all-day musical festival in Oconto Falls at the Memorial Field Park on September 14, 2019; with the event to be open until 11 pm. Nicola explained their plans for the event and projects a great turn out. Shadows Entertainment would bring in a stage, provide a security team to monitor the grounds, contact local clubs to assist with beer and food sales, and informed they are covered with a \$1,000,000 insurance policy. They may also add dart and bean bag tournaments to the event. Police Chief Olsen commented in addition to the group’s security team; he may have an additional officer on duty that day. Nicola went on to explain the all day festival would begin with light music, followed by some blues, and then rock.

**MOTION: Rusch / Holman**

*Motion to allow Shadows Entertainment to move forward with plans for an all-day musical festival at Memorial Field Park on September 14, 2019. They are to work with and give updates to the Police Chief, City Administrator, and Mayor.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

- C. Resolution 19-006; Annual Compliance Maintenance Resolution for Wastewater Treatment Plant.

The city's wastewater treatment system is compliant with the State and this annual maintenance resolution needs to be in place to meet DNR requirements.

**MOTION: Rusch / Coopman**

*Motion to approve Resolution 19-006; Annual Compliance Maintenance Resolution for Wastewater Treatment Plant as presented.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

- D. Mobile Home Park Renewal License Application for Villa Mobile Home Park LLC.

Villa Mobile Home Park LLC filed their annual license renewal application to operate a mobile home park in the city. Since there have been no changes or issues with the park in the past year, the application has by-passed the Planning Commission and being presented directly to Council for approval. City officials who have reviewed and signed off on the application are: City Administrator, Police Chief, and Building Inspector.

**MOTION: McDermid / Coopman**

*Motion to approve the mobile home park renewal license application for Villa Mobile Home Park LLC as presented.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

- E. Alcohol Beverage Renewal/Agent License Applications:

***Class B Fermented Malt Beverage & Class B Liquor:***

The Penguin Again LLC – Agent: Jennifer R Sadorf  
Oconto Falls Golf Club Inc; d/b/a River Island Golf Course - Agent: Kevin Williams  
Barbara Salscheider - d/b/a Salscheider's Antique Bar  
S&S Hometown Bar & Restaurant owned by Russell Strom – Agent: Catherine Strom

***Class A Fermented Malt Beverage & Class A Liquor:***

Witt's Inc - d/b/a Witt's Piggly Wiggly - Agent: Thomas Witt  
RKO Enterprises Inc - d/b/a Riverview BP - Agent: Susie Stutzman  
Merciers Fastop of Oconto Falls LLC – Agent: Andy Mercier  
Krist Oil Co. d/b/a Krist Food Mart #82 – Agent: Mari Reed

Proper alcohol license renewal applications were submitted for all listed establishments. Chief Olsen has signed off on applications for each appointed agent. J's Smokeshack LLC – d/b/a J's Smokeshack BBQ is no longer in business; therefore giving the city another open license. This brings the city's count to now having four (4) open Class B Combination alcohol licenses available in addition to the one (1) open reserve license.

**MOTION: Rusch / Holman**

*Motion to approve the Class A and Class B Malt Beverage & Liquor License renewals and agent applications as presented and listed above for the time period of July 1, 2019 through June 30, 2020.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

F. Cigarette – Tobacco License Applications:

RKOA Enterprises Inc - d/b/a Riverview BP  
Witt's Inc - d/b/a Witt's Piggly Wiggly  
Family Dollar Stores of Wisconsin, Inc d/b/a Family Dollar Store #23770  
Barbara Salscheider - d/b/a Salscheider's Antique Bar  
Merciers Fastop of Oconto Falls LLC  
Krist Oil Co – d/b/a Krist Food Mart #82

Proper renewal applications have been filed for the above listed businesses to sell over the counter cigarette-tobacco products at their establishments.

**MOTION: Holman / McDermid**

*Motion to approve the Cigarette-Tobacco License applications as presented and listed above for the time period of July 1, 2019 through June 30, 2020.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

G. Operators License Applications:

<b><u>One Year License:</u></b>	Kelly Jo Doman	Ashley A. Reed
	Cathryn P. Joyce	Dillon E. Joyce
	Michael J. Nompleggi	Tammy M. Gallagher
	Rebecca J. Salscheider	Chelsey L. Steffens
	Emily R. Marcheske	Fonda M. Fischer
	Megan A. Gilligan	Marissa A.L. Meyer
	Nancy A. Jensen	

<b><u>Two Year License:</u></b>	Stephanie F. Holman	Hattie A. Renel
	Brittany L. Nienhaus	Andrea M. Croschere
	Gail A. Coopman	Andy E. Mercier
	Kellie J. Desremaux	Samantha J. Birr
	Nathan J. Rogatzki	Joann L. Frievalt
	Joseph R. Stutzman	Terri A. Buchholz
	Susan R. Letson	Kimberly M. Philippi
	Constance J. Blazek	Jason R.A. Demmith

*continued*

**Two Year License:**

Noel L. Ogden  
Virginia S. Schubert  
Mary B. Diedrich  
Bryce M. Iverson  
Trisha M. Trudell

Alicia A. Berndt  
Shannon R. Tuchscherer  
Patricia A. Hrabik  
Victoria L. Pfeiffer  
Penny M. Kempke-Cole

All of the applicants listed above have completed a Beverage Server Class and have filed proper application with the city to either renew their current license or obtain a new license. Chief Olsen has completed a background check and signed off on all applications.

**MOTION: Rusch / Coopman**

*Motion to approve the Operator's License applications as presented and listed above.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

C. Adjournment.

**Mayor Rice** asked if there was any further business before the meeting is adjourned. Having no further business, he declared the meeting adjourned at 7:40 pm.

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City Administrator Vicki A. Roberts