

**CITY OF OCONTO FALLS  
COMMON COUNCIL**  
Council Chambers – Municipal Building  
500 N. Chestnut Avenue - Oconto Falls, WI 54154

**TUESDAY, JULY 9, 2019 – 7:00 PM  
MINUTES**

**Meeting called to order at 7:01 PM by Mayor Brad Rice**

**Pledge of Allegiance**

**Roll Call**

**Present:** Mayor Brad Rice, Aldermen: Devin Wirtz, Jeff McDonald, Marty Coopman, Kevin Rusch, Mathew McDermid, and Tim Holman

**Also present:** Administrator Vicki Roberts, City Attorney Larry Jeske, Deputy Treasurer Eve Wallace, Fire Chief Tim Magnin, and Street Superintendent Terry Magnin

**Excused:** Deputy Clerk Nancy Brye and Police Chief Brad Olsen

**Others:** Samantha Doney, Warren Bluhm-Times Herald, Gail Yatso, Al Christopherson, Josh Long, Chad Trudell, Michael Hall, Max Mayer, Dean Hess, Jerry Moynihan, Mike Bouche, Emily Posusta, Orion Posusta, Karen Kerber – Kerber Rose (arriving at 7:12 pm), and Christos Anastasopoulos (arriving at 7:17 pm)

**Approval of Minutes – Common Council Meeting on June 11, 2019**

**Tabled until return of Deputy Clerk**

**Treasurer's Report – April & May**

**MOTION: McDermid / Wirtz**

*Motion to accept the Treasurer's Report as presented for April & May and place on file.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**Bills Payable – June**

**MOTION: Rusch / Holman**

*Motion to approve the Bills Payable as presented for June.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**Reports: written reports submitted for review**

**Administrator Report**

**Police Report**

**Municipal Court Report**

**Fire Department Report**

Verbally added – Engine 13 is rusting and Fire Chief is worried it may not pass DOT inspection. He would like to see the repair done by fall. An approximate repair cost from Red Power is \$15,000.

**Street Department Report**

Verbally added – approximately 400 feet has been done so far to the sidewalk project on S. Main Street. The project was started near the hospital and the crew is working north; restoring as they go along. The dog park fence was started today.

**Building Inspector Report**

A new building inspector has been hired today. Her name is Jane Meissner.

**Utility Commission Report/Minutes**

**MOTION: Rusch / Wirtz**

*Motion to place reports on file.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING - Correspondence/Information:**

- Thank you from Eve and Warren Wallace

**OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL**

Michael Hall from Impact Church informed they will be holding an event on July 27, 2019 at the East Side Beach from 4-8 pm. This event is open to the public and will include free music and coffee.

Max Mayer from Advancing AI Wisconsin informed their non-profit organization is hosting an event at the library on August 1, 2019 from 3-5 pm to educate people and businesses how technology is changing the world.

**DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING**

**Old Business:**

- A. 100 year celebration.

Council President Wirtz gave an update on the 100 year celebration commemorative coin. The first batch of 200 coins should be in by the end of the week. The cost to us is \$9.95 per coin. We will sell each coin for \$20; with proceeds going to Memorial Field Park upgrades. Coins will come with a plastic sleeve but there will be an option to purchase a velvet or wooden box for an additional cost. Wirtz suggested we advertise coin sales in the Times Herald.

**New Business:**

A. 2018 Annual Audit Report: Karen Kerber – KerberRose.

Karen Kerber stated the audit for the city and utilities went well. All information needed to complete the audit was provided upon request and balanced accordingly. Kerber presented and reviewed the 2018 Financial Audit Report prepared by her firm. Kerber noted the debt service and capital project funds have a negative balance. She suggested we address these issues and bring the accounts to a positive balance. As a whole the city and utility finances look good.

**MOTION: Rusch / Wirtz**

*Motion to place the 2018 Audit Report on file.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

B. Revised Mayoral Committee Appointments.

Committee appointments have been changed to reflect the replacement of Jay Kostreva's committee seats with newly appointed Alderman, Jeff McDonald.

**MOTION: McDermid / Holman**

*Motion to approve revised committee appointments by the Mayor as presented.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

C. Memorial Field improvements.

City Administrator Roberts and Mayor Rice met with School Superintendent Dean Hess and Jerry Moynihan to discuss issues with the hardball diamond at Memorial Field Park, to include the raised fence. Street Superintendent Magnin met with Fence Link today to discuss maintenance that is needed. Hess is hoping for a joint effort between the city, school, and Panther Pride Organization to all work together on the maintenance needs. He is also hoping we can continue using each other's fields without a lease in place. Mike Bouche from Panther Pride Organization felt that with a joint effort, things should get accomplished without having to spend any of the city's money. Man hours and equipment usage should be all that is needed from the city. He suggested we remove some of the old track to make the outfield right.

**MOTION: Rusch / Wirtz**

*Motion to allow the Street Superintendent to work with the School District, Panther Pride Organization, and Point Of Beginnings Committee to conduct future upgrades to the hard ball diamond.*

**Roll Call Vote:** Rusch-yes, Wirtz-yes, Coopman-yes, Holman-yes, McDermid-yes, McDonald-yes; - **MOTION CARRIED**

D. Operator's license application for Julianne Stewart.

Stewart has completed the Beverage Server Class and filed proper application with the City to obtain an operator's license. Chief Olsen completed a background check and signed off on her application.

**MOTION: Coopman / Wirtz**

*Motion to approve operator's license application for Julianne Stewart as presented.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

E. New business requirements within city limits.

Council President Devin Wirtz commented that we currently have conditional use permit requirements in place for businesses in the industrial park; which is zoned industrial. There is nothing in place for other businesses that are zoned commercial. He would like to see the city have more control over businesses entering the city. It was agreed this issue be sent to the Ordinance Committee for further discussion and recommendation.

**ITEM TABLED**

F. Recycling Center Hours.

Street Superintendent informed the recycling center traffic diminishes significantly after 1:00 pm on Saturdays. He has checked with surrounding communities and only one other community has their center open all day. It was agreed to have recycling hours remain the same throughout the summer and discuss this issue again in the fall.

**ITEM TABLED**

G. Certified Survey Map for 629 and 633 N. Chestnut Avenue.

There were no significant changes being made to the parcels other than a change to the original lot lines.

**MOTION: McDermid / Rusch**

*Motion to approve the Certified Survey Map for 629 and 633 N. Chestnut Avenue as presented.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

H. Council may go into closed session pursuant to Wis. Stats 19.85 (g) for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

I. Council may go into closed session pursuant to Wis. Stats 19.85 (1) (e) for deliberating on the purchasing of public properties, the investing of public funds, or conducting other

specified public business, whenever competitive or bargaining reasons require a closed session.

**MOTION: Rusch / Holman**

*Motion to go into closed session at 8:16 pm pursuant to Wis. Stats 19.85 (g) for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; AND pursuant to Wis. Stats 19.85 (1) (e) for deliberating on the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

- J. Council will return to open session and may take action on matters discussed in closed session.

**MOTION: Wirtz / Coopman**

*Motion to go return to open session at 8:41 pm in which action may be taken on matters discussed in closed session.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**NO ACTION TAKEN**

- K. Adjournment

**Mayor Rice** asked if there was any further business before the meeting is adjourned. Having no further business, he declared the meeting adjourned at 8:42 pm.

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City Administrator Vicki A. Roberts