

**CITY OF OCONTO FALLS
COMMON COUNCIL**

Council Chambers – Municipal Building
500 N. Chestnut Avenue - Oconto Falls, WI 54154

**TUESDAY, OCTOBER 13, 2020 - 7:00 PM
MINUTES**

Meeting called to order at 7:00 PM by Mayor Brad Rice

Pledge of Allegiance

Roll Call

Present: Mayor Brad Rice, Aldermen: Marty Coopman, Jeff McDonald, Devin Wirtz, Kevin Rusch, Mathew McDermid, and Tim Holman

Also present: Administrator Vicki Roberts, Deputy Clerk Nancy Brye, City Attorney Larry Jeske, Street Superintendent Terry Magnin, and Fire Chief Tim Magnin

Absent: Police Chief Brad Olsen

Others: Samantha Doney

Approval of Minutes – Common Council Meeting on September 8, 2020.

MOTION: Wirtz / McDermid

Motion to approve the minutes as presented for the Common Council Meeting on September 8, 2020.

Voice Vote: All present voting aye - **MOTION CARRIED**

Treasurer's Report – August

MOTION: McDermid / Wirtz

Motion to accept the Treasurer's Report as presented for August and place on file.

Voice Vote: All present voting aye - **MOTION CARRIED**

Bills Payable – September

MOTION: Holman / Coopman

Motion to approve the Bills Payable as presented for September.

Voice Vote: All present voting aye - **MOTION CARRIED**

Reports: written reports submitted

✓ Administrator Report

A few questions were asked regarding the Oakland Street project and answered by City Administrator and Street Superintendent. At last month's meeting, it was discussed that the City

Administrator and Utility Manager had the authority to grant an extension on the project without Council ruling. An extension was granted for a revised completion date of October 23, 2020.

- ✓ Police Department Report
- ✓ Municipal Court Report
- ✓ Fire Department Report
- ✓ Street Department Report
- ✓ Building Inspector Report

It was asked by a few to see if Building Inspector Jane Meissner could attend the next Council Meeting to meet the members of the Council.

- ✓ Utility Commission Report/Minutes

MOTION: McDermid / McDonald

Motion to place reports on file.

Voice Vote: All present voting aye - **MOTION CARRIED**

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:

Correspondence/Information

- Attorney Ashley C. Lehocky – Town Counsel Law & Litigation, LLC
Attorney Lehocky was unable to attend this meeting and asked to be on the agenda in November.

OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL – no citizen input

DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:

Old Business: Nothing to discuss.

New Business:

- A. Resolution 20-008; Resolution to authorize submission of a “Community Development Block Grant Close – Planning (CDBG CL-PLNG): and “Community Development Block Grant Close – Public Facilities (CDBG CL-PF)” application.

This resolution is a standard requirement to proceed with filing of the CDBG Close application. There will be additional meeting(s) prior to any projects being started under this grant.

MOTION: Rusch / Coopman

Motion to approve Resolution 20-008; Resolution to authorize submission of a “Community Development Block Grant Close – Planning (CDBG CL-PLNG): and “Community Development Block Grant Close – Public Facilities (CDBG CL-PF)” application as presented.

Voice Vote: All present voting aye - **MOTION CARRIED**

- B. Operator’s License Applications: Two year: Jennifer M. Brazzell
Samantha K Armendariz

Both applicants have completed a Beverage Server Class and filed proper application with the city to either renew their current license or obtain a new license. Chief Olsen has completed a background check and signed off on both applications.

MOTION: Rusch / Wirtz

Motion to approve the Operator's License applications as presented for Jennifer M. Brazzell and Samantha K. Armendariz.

Voice Vote: All present voting aye - **MOTION CARRIED**

C. Operator's License Applications: Two year: Lisa L Mikle

This applicant has completed the Beverage Server Class and filed application with the City to obtain a two year operator's license but did not meet the criteria set forth by Council to pass a background check. Applicant had three (3) drug convictions in 2017 and 2018 and is on probation for the convictions. Applicant indicated she has been clean since her last conviction and would like to be an advocate to others struggling with an addiction. She asked Council to consider granting her the license so she can have employment at the gas station/convenience store. It was discussed to possibly grant a probationary license as this has been done in the past. It was also suggested that Council could grant the remainder of a one year license, which expires in 8 months and then she would have to apply again in the spring and her application would come back up for review.

MOTION: McDermid / Wirtz

Motion to approve the remainder of a one year Operator's License for Lisa L. Mikle, expiring on June 30, 2021, in which her application would come up for review if she reapplies.

Voice Vote: All present voting aye - **MOTION CARRIED**

D. Ambulance update.

Council President Coopman informed Wausaukee if going to a fully staffed 24/7 ambulance service. COVID-19 has been hitting ambulance services all over very hard, including ours. They have endured many back to back transfers. The Oconto Falls Ambulance Service currently has three ambulances available to respond to calls.

No action taken - informational only

E. Adjournment.

Mayor asked if there was any further business before the meeting is adjourned. Having no further business, he declared the meeting adjourned at 7:16 pm.

City Administrator Vicki A. Roberts