

**CITY OF OCONTO FALLS
COMMON COUNCIL**

Council Chambers – Municipal Building
500 N. Chestnut Avenue - Oconto Falls, WI 54154

**TUESDAY, JANUARY 12, 2021 - 7:00 PM
MINUTES**

Meeting called to order at 7:00 PM by Mayor Brad Rice

Pledge of Allegiance

Roll Call

Present: Mayor Brad Rice, Aldermen: Devin Wirtz, Jeff McDonald, Marty Coopman, Mathew McDermid, Kevin Rusch, and Tim Holman

Also present: City Attorney Larry Jeske, Deputy Clerk Nancy Brye, Police Chief Brad Olsen, Deputy Treasurer Eve Wallace, Street Superintendent Terry Magnin, Fire Chief Tim Magnin, and Utility Manager Greg Kuhn

Excused: Administrator Vicki Roberts

Others: Michelle Tester, Ashley Bahrke, Paul Ehrfurth, Chique Tousey-Tabar, Shane Norton, Alexa Pagel, and Craig Schuh – Ayres Associates

Approval of Minutes – Public Hearing on December 8, 2020
Common Council Meeting on December 8, 2020

MOTION: Rusch / McDonald

Motion to approve the minutes as presented for the Public Hearing on December 8, 2020 and the Common Council Meeting on December 8, 2020.

Voice Vote: All present voting aye - **MOTION CARRIED**

Treasurer's Report – November

MOTION: McDermid / Holman

Motion to accept the Treasurer's Report as presented for November and place on file.

Voice Vote: All present voting aye - **MOTION CARRIED**

Bills Payable – December

MOTION: Rusch / Coopman

Motion to approve the Bills Payable as presented for December.

Voice Vote: All present voting aye - **MOTION CARRIED**

Reports: written reports submitted

- ✓ Administrator Report
- ✓ Police Department Report
- ✓ Municipal Court Report
- ✓ Fire Department Report
- ✓ Street Department Report
- ✓ Building Inspector Report
- ✓ Utility Commission Report/Minutes

MOTION: Rusch / Coopman

Motion to place monthly reports on file.

Voice Vote: All present voting aye - **MOTION CARRIED**

CORRESPONDENCE:

- Employee Service Recognition:
 - Police Department:** **Jamie Kuhn** – 15 years of service
 - Utility Commission:** **Jason Valentine** – 25 years of service

OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL – No citizen in-put at this time

DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:

Old Business: nothing to discuss

New Business:

- A. Community Development Block Grant CLOSE – Public Facilities (CDBG-CLPF) project – Park Avenue reconstruction.

Oconto County Economic Development Corporation (OCEDC) Director Paul Ehrfurth informed a public hearing was held prior to this meeting with regards to the CDBG-CLPF Park Avenue reconstruction project. Council approval of the project is needed to proceed with the grant application process.

MOTION: Rusch / Coopman

Motion to approve the Community Development Block Grant CLOSE – Public Facilities (CDBG-CLPF) Park Avenue reconstruction project as presented at the public hearing; contingent on receiving grant approval.

Voice Vote: All present voting aye - **MOTION CARRIED**

- B. Resolution 21-001; resolution to authorize submission of a “Community Development Block Grant Close – Public Facilities (CDBG CL-PF)” application.

This resolution needs to be in place in order to submit the grant application.

MOTION: McDermid / McDonald

Motion to approve Resolution 21-001; resolution to authorize submission of a “Community Development Block Grant Close – Public Facilities (CDBG CL-PF)” application as presented.

Voice Vote: All present voting aye - **MOTION CARRIED**

- C. Park Avenue Reconstruction Project – proposal for pre-construction and construction management services for the complete reconstruction of Park Avenue.

The City advertised for Request for Qualification (RFQ) proposals for pre-construction and construction management services for the complete reconstruction of Park Avenue. Six (6) proposals were received: Ayres Associates, Ruckert-Mielke, MSA Professional Services, Kapur, Robert E. Lee & Associates, and Graef. City Administrator Vicki Roberts, Deputy Treasurer Eve Wallace, Utility Manager Greg Kuhn, OCEDC Director Paul Ehrfurth, and OCEDC Operations Manager Ashley Bahrke met to open and review the proposals. Their recommendation to Council is to award the project to Ayres Associates.

MOTION: Rusch / Holman

Motion to accept the recommendation to approve Ayres Associates proposal for pre-construction and construction management services for the complete reconstruction of Park Avenue as presented for the Park Avenue Reconstruction Project; contingent on receiving grant approval.

Voice Vote: All present voting aye - **MOTION CARRIED**

- D. Application submitted by Oconto Falls Area Cycling Coalition for the public to consume malt beverages at the tubing hill park area for Fat Bike Race on Saturday, January 30, 2021.

Oconto Falls Area Cycling Coalition (Devin Wirtz) has applied for a license for public attendees to consume malt beverages at the tubing hill park area on Saturday, January 30, 2021. Hinterland Brewery is donating beer for the fat bike race event. A Temporary Class B License does not qualify for this event as the beer is being donated and no money will be exchanged. City Ordinance requires Council approval of malt beverage consumption at a city park. If approved, this license would not restrict consumption from Hinterland Brewery only; it would allow consumption of all malt beverages on the premise this day.

MOTION: Rusch / Holman

Motion to approve the application submitted by Oconto Falls Area Cycling Coalition (Devin Wirtz) for public consumption of malt beverages at the tubing hill park area for the Fat Bike Race on Saturday, January 30, 2021 as presented.

Voice Vote: All present voting aye - **MOTION CARRIED**

- E. 2021-2023 Collective Bargaining Agreement between City of Oconto Falls and Professional Police Association.

The Union Negotiating Committee (WPPA) met with the Oconto Falls Professional Police Association and came to agreement for a new contract. The agreement was to extend it to a three (3) year contract; 2% wage increase each year; and status quo on the rest of the current contract.

MOTION: McDermid / McDonald

Motion to accept the recommendation of the Union Negotiating Committee (WPPA) to approve the 2021-2023 Collective Bargaining Agreement between the City of Oconto Falls and Professional Police Association as presented.

Voice Vote: All present voting aye - **MOTION CARRIED**

F. Revised 2021 Fee Schedule.

The only revision being made is to include a \$10 fee for an 18 gallon recycling bin (line 79). Residents are still only allowed to place one 18 gallon bin filled with recyclables at the curb side each week. Each property address was provided with one free bin last January and was to remain with the property. This fee was put in place for those needing a replacement bin.

MOTION: Rusch / Coopman

Motion to approve the revised 2021 Fee Schedule as presented; adding a \$10 fee for an 18 gallon recycling bin.

Voice Vote: All present voting aye - **MOTION CARRIED**

G. Operator's License Applications: Two year - Chelsea L. Hawk.

The applicant has completed a Beverage Server Class and filed proper application with the City to obtain an operator's license. Chief Olsen completed a background check and has signed off on the application.

MOTION: Holman / McDonald

Motion to approve the 2 year operator's license application for Chelsea L. Hawk as presented.

Voice Vote: All present voting aye - **MOTION CARRIED**

H. Adjournment.

Mayor Rice asked if there was any further business before the meeting is adjourned. Having no further business, he declared the meeting adjourned at 7:12 pm.

City Administrator Vicki A. Roberts