

**CITY OF OCONTO FALLS  
COMMON COUNCIL  
Reorganizational Meeting  
Council Chambers – Municipal Building  
500 N. Chestnut Avenue -Oconto Falls, WI 54154**

**TUESDAY, APRIL 20, 2021 – 7:00 PM  
MINUTES**

**Meeting Called to Order at 7:00 PM by Mayor Brad Rice.**

**Pledge of Allegiance**

**Roll Call**

Present: Mayor Brad Rice, Aldermen: Marty Coopman, Devin Wirtz, Jeff McDonald, Kevin Rusch, Mathew McDermid, and Tim Holman

Also present: Administrator Vicki Roberts, City Attorney Larry Jeske, and Deputy Clerk Nancy Brye

Others: Ashley Bahrke and Gary Steffens

**DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:**

**Old Business:**

- A. Council may go into closed session for the purpose of deliberating on sale of city owned real estate pursuant to 19.85 (1)(e) Wis. Stats.; sale of Industrial Park lands.

**MOTION: Rusch / Wirtz**

*Motion to go into closed session at 7:02 pm for the purpose of deliberating on sale of city owned real estate pursuant to 19.85 (1)(e) Wis. Stats.; sale of Industrial Park lands.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**Those remaining in closed session:** Everyone in attendance remained in closed session.

- B. Council will return to open session and may take action on matters discussed in closed session.

**MOTION: Rusch / McDermid**

*Motion to return to open session 7:34 pm in which action may take place on matters discussed in closed session.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

## **ACTION TAKEN**

### **1<sup>st</sup> Motion –**

**MOTION: Wirtz / Holman**

*Motion to approve for Gary Steffens to purchase the Easterly portion of lots 2 and 3 of 26 CSM 18 along Bob Hammond Street, which is approximately 9.5 acres of land in the Industrial Park, for a total price of \$20,000.*

**Roll Call Vote:** Wirtz-yes, Holman-yes, Rusch-yes, Coopman-yes, McDonald-yes, McDermid-yes - **MOTION CARRIED**

### **2<sup>nd</sup> Motion –**

**MOTION: McDermid / Rusch**

*Motion to give Gary Steffens the option to purchase additional land adjacent to the west lot line of original 9.5 acres purchased for the purchase price of \$2,100 per acre; with dimensions of approximately 80' x 1,076'. This option will expire 2 years from today.*

**Roll Call Vote:** McDermid-yes, Rusch-yes, Wirtz-yes, Coopman-yes, McDonald-yes, Holman-yes - **MOTION CARRIED**

## **Adjourn Sine Die**

## **New Council Called to Order**

### **Roll Call**

Present: Mayor Brad Rice, Aldermen: Marty Coopman, Devin Wirtz, Jeff McDonald, Ashley Bahrke, Mathew McDermid, and Tim Holman

Also present: Administrator Vicki Roberts, City Attorney Larry Jeske, and Deputy Clerk Nancy Brye

Others: Kevin Rusch and Gary Steffens

### **Administer Oath of Office**

Devin Wirtz – District 1 Alderman

Ashley Bahrke – District 2 Alderman

Mathew McDermid – District 3 Alderman

**Deputy Clerk Brye** administered Oath of Office to Aldermen Wirtz, Bahrke, and McDermid.

## **DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:**

### **New Business:**

- A. Elect a Council President.

**Mayor** opened the floor to nominations for Council President.

**McDermid nominated Marty Coopman for Council President.**

Mayor asked if there were any other nominations.

**McDonald nominated Devin Wirtz for Council President.**

**Roll Call Vote:** McDermid – voted Coopman;  
McDonald – voted Wirtz;  
Coopman – voted Coopman;  
Wirtz – voted Wirtz;  
Bahrke – voted Wirtz;  
Holman – voted Coopman;

**Tie Vote – Mayor breaks a tie: Mayor Rice – voted Coopman.**

B. Approval of Appointments by Mayor.

### **Mayoral Appointments**

A.)	City Administrator	Vicki Roberts
B.)	Clerk	Vicki Roberts
C.)	Treasurer	Vicki Roberts
D.)	Police Chief	Brad Olsen
E.)	City Attorney	Larry Jeske
F.)	Health Officer	Terry Magnin
G.)	Civil Defense	Tim Magnin
H.)	Dog Pound Master	Brad Olsen
I.)	Water & Light Commission	Marty Coopman
J.)	Building Inspector	Jane Meissner
K.)	Fire Chief	Tim Magnin

### **Mayoral Committee Appointments**

#### **Ambulance Board**

Marty Coopman, *Council Appointment*

#### **Board of Appeals - (Mayor appoints a Chairperson)**

Tim Holman – Chairperson	Kenneth Harter
Vicki Roberts	Devin Wirtz
Marty Coopman	

#### **Board of Health**

Vicki Roberts	Brad Olsen
Brad Rice	

**Board of Review**

Brad Rice, Mayor  
Devin Wirtz  
Marty Coopman

Vicki Roberts, Clerk  
Tim Holman  
Jeff McDonald

**Economic Development Coordinator**

Vicki Roberts

**Emergency Government Planning Committee**

Marty Coopman, *Council Member*    Jeff McDonald, *Council Member*  
Brad Olsen, *Police Chief*            Tim Magnin, *Fire Chief*

**Emergency Government Planning Committee continued**

Greg Kuhn, *Utility Manager*            Vicki Roberts, *City Administrator*  
*Ambulance Personnel*                 *County Personnel*

**Finance**

Devin Wirtz                                    Mathew McDermid  
Tim Holman                                    Marty Coopman  
Jeff McDonald                                 Kevin Rusch

**Joint Review Board**

Vicki Roberts, *Council Official Appointment*  
Christos Anastasopoulos, *Citizen Appointment*

**Library Board**

Ashley Bahrke, *Council Appointment*

**Main Street Committee**

Peter Bruesch – Coachlight Inn  
Paul Ehrfurth – OCEDE  
Stephanie Holman – Senn Hometown Insurance  
Melanie Rice – The Flower Shoppe  
Vicki Roberts – City Administrator  
Barb Salscheider – Salscheider’s Antique Bar  
Gail Yatso – Oconto Falls Chamber of Commerce

**Oconto County Economic Development Corporation**

Vicki Roberts, *City Representative*

**Ordinance**

Marty Coopman                                Mathew McDermid  
Devin Wirtz                                    Ashley Bahrke  
Jeff McDonald

**Park & Recreation**

Devin Wirtz                                    Jeff McDonald  
Mathew McDermid

**Park & Recreation (continued)**

*Citizen Appointments - 3 year term:*

Tom Trudell Rueben Radke  
Terry Magnin

**Personnel**

Devin Wirtz Mathew McDermid  
Marty Coopman Vicki Roberts (non-voting)

**Personnel Manual**

Marty Coopman Greg Kuhn, *Utility Manager* (non-voting)  
Ashley Bahrke Vicki Roberts, *City Administrator* (non-voting)  
Mathew McDermid

**Planning Commission**

Vicki Roberts Marty Coopman  
Jeff McDonald Chique Tousey-Tabor  
Judy Kostreva William Zietlow

**Senior Citizen Board of Directors**

Brad Rice, *Council Appointment*

**Union Negotiating Committee (WPPA)**

Jeff McDonald Marty Coopman  
Devin Wirtz Vicki Roberts, *City Administrator* (non-voting)  
Mathew McDermid Brad Olsen, *Police Chief* (non-voting)

**Water & Light Shared Personnel**

Greg Kuhn, *Utility Manager* (non-voting)  
Christos Anastasopoulos  
Jim Patenaude

**Wisconsin Public Power, Inc.**

Greg Kuhn, *Utility Manager*

**Official Depositories**

Associated Bank  
NEW Credit Union  
Peshtigo National Bank  
Community Investment Partners

**MOTION: Holman / Coopman**

*Motion to approve the appointments by Mayor as presented.*

**Voice Vote:** All present voting aye -**MOTION CARRIED**

C. Approval of Appointments by City Administrator.

**City Administrator Appointments**

- |     |                       |              |
|-----|-----------------------|--------------|
| A.) | Deputy Clerk          | Nancy Brye   |
| B.) | Deputy Treasurer      | Eve Wallace  |
| C.) | Street Superintendent | Terry Magnin |

**MOTION: McDermid / Coopman**

*Motion to approve the appointments by City Administrator as presented.*

**Voice Vote:** All present voting aye -**MOTION CARRIED**

D. Resolution 21-003; a resolution designating newspaper for legally required notices.

This is an annual resolution with the designation to continue using Oconto County Times Herald as the newspaper for legally required notices.

**MOTION: Coopman / McDonald**

*Motion to approve Resolution 21-003; a resolution designating Oconto County Times Herald as the newspaper to be used for legally required notices.*

**Voice Vote:** All present voting aye -**MOTION CARRIED**

E. Adjournment.

**Mayor Rice** asked if there was any further business before the meeting is adjourned. Having no further business, Mayor declared the meeting adjourned at 7:48 pm.

---

City Administrator Vicki A. Roberts