

**CITY OF OCONTO FALLS
COMMON COUNCIL**

Council Chambers – Municipal Building
500 N. Chestnut Avenue - Oconto Falls, WI 54154

**TUESDAY – OCTOBER 12, 2021 - 7:00 PM
MINUTES**

Meeting called to order at 7:06 PM by Mayor Brad Rice

Pledge of Allegiance

Roll Call

Present: Mayor Brad Rice, Aldermen: Marty Coopman, Jeff McDonald, Mathew McDermid
(via telephone) and Ashley Bahrke

Absent: Devin Wirtz and Tim Holman

Also present: Administrator Vicki Roberts, City Attorney Larry Jeske, Police Chief Brad Olsen,
Deputy Treasurer Eve Wallace, Street Superintendent Terry Magnin and Fire Chief
Tim Magnin

Others: Michelle Tester and Bart Schindel

Approval of Minutes – Common Council Meeting on September 14, 2021.

MOTION: Bahrke / Coopman

Motion to approve the minutes as presented for the Common Council Meeting on September 14, 2021.

Voice Vote: All present voting aye - **MOTION CARRIED**

Treasurer's Report – August

Coopman questioned the cable sale proceeds reported. Eve explained these were the remaining funds that reverted back to the city after the Cable Utility was sold.

MOTION: McDermid / McDonald

Motion to accept the Treasurer's Report as presented for August and place on file.

Voice Vote: All present voting aye - **MOTION CARRIED**

Bills Payable – September

MOTION: McDermid / Bahrke

Motion to approve the Bills Payable as presented for September.

Voice Vote: All present voting aye - **MOTION CARRIED**

Reports: written reports submitted

- ✓ *Administrator Report*
- ✓ *Police Department Report*
- ✓ *Municipal Court Report*
- ✓ *Fire Department Report*

Verbally added: The department is performing the pump testing on October 21, 2021. Barricades will be placed to block off the boat landing by the dam that morning.

- ✓ *Street Department Report*

Verbally added: A sewer collapsed causing a sink hole by Indianwood Drive and Farm Road. DeGroot is fixing it.

- ✓ *Building Inspector Report*

Bahrke questioned the status of the property at 229 N Main Street. City Administrator informed that she has received interest in the property. Their intentions would be demo the building and rebuild.

- ✓ *Utility Commission Report/Minutes*

MOTION: Bahrke / Coopman

Motion to place monthly reports on file.

Voice Vote: All present voting aye - **MOTION CARRIED**

OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL – no citizen in-put

DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:

Public Correspondence: Thank you note from Nicole Blaskowski

Old Business: None

New Business:

- A. Fair Housing Proclamation.

Mayor Rice presented the Fair Housing Proclamation.

MOTION: Coopman / Bahrke

Motion to approve the Fair Housing Proclamation presented by Mayor Rice.

Voice Vote: All present voting aye - **MOTION CARRIED**

- B. Certified Survey Map (CSM) for lots 1 and 2 on Green Bay Avenue; property owned by Matthew and Catherine Steffens
Re: Planning Commission

Coopman reported the Planning Commission is recommending the approval of the CSM for lots 1 and 2 on Green Bay Avenue.

MOTION: Coopman / McDonald

Motion to approve the Planning Commission recommendation approving Certified Survey Map for lots 1 and 2 on Green Bay Avenue; property owned by Matthew and Catherine Steffens.

Voice Vote: All present voting aye - **MOTION CARRIED**

C. 2 year Operator's License Application for Ella M. Hensel.

The applicant has completed the Beverage Server Class and filed proper application with the City to obtain a license. Chief Olsen completed a background check and has signed off on the application.

MOTION: Coopman / McDonald

Motion to approve the 2 year Operator's License Application for Ella M. Hensel as presented.

Voice Vote: All present voting aye - **MOTION CARRIED**

D. Police Department K-9 unit funding.

Coopman explained that Chief Olsen wants to add a K-9 unit to his department. Chief Olsen said he is working to start fundraising for K-9 unit and is hoping to raise enough funds for all of it.

- 37,923 - New SUV squad
- \$7,856 - Accessories for the squad
- \$16,000 – Training for the officer and the dog

He would like to order the squad as soon as possible because it could take months to receive it.

MOTION: McDermid / McDonald

Motion to give permission for the chief to order the squad and the accessories for the K-9 unit to be paid from the 2022 Police Department budget.

Roll Call Vote: McDermid-yes, McDonald-yes, Coopman-yes, Bahrke-yes; - **MOTION CARRIED**

E. DNR Grant.

Chief Magnin explained that we received a 50/50 DNR grant in the amount of \$10,000 to purchase a UTV to be shared by the fire department and ambulance service. The ambulance has been fundraising for this purpose. The fire department and friends of the fire department also plan to fundraise. The approximate cost of the UTV will be \$27,000. Chief Magnin is asking for Council's approval for the additional \$17,000 to pay for the UTV in April 2022 to be reimbursed by the ambulance and fire department fund raising.

MOTION: McDonald / Coopman

Motion to use fund balance to pay for the balance of the UTV not to exceed \$10,000.

Roll Call Vote: McDonald-yes, Coopman-yes, McDermid-yes, Bahrke-yes; - **MOTION CARRIED**

F. Revised Mayoral Appointments.

The revised mayoral appointments presented are as follows:

- Emergency Director – Tim Magnin
- Emergency Management Committee – adding Terry Magnin, Street Superintendent; Patrick Ahlgrim, Ambulance Personnel and Jon Spice, County Personnel
- Park & Recreation Committee – removing Tom Trudell

MOTION: McDonald / Bahrke

Motion to approve the revised mayoral appointments.

Voice Vote: All present voting aye - **MOTION CARRIED**

G. Emergency Director Appointments.

Emergency Director Appointments presented are as follows:

- Deputy – Brad Olsen, Police Chief
- Assistant – Greg Kuhn, Utility Manager

MOTION: McDonald / Coopman

Motion to approve the emergency director appointments as presented.

Voice Vote: All present voting aye - **MOTION CARRIED**

H. Ordinance No. 21-006; an ordinance amending Chapter 405 – Vehicles, All-Terrain and Utility Terrain.

Ordinance No. 21-006 changes the routes of where ATV/UTV's are allowed to drive. Adding CTH CC (Green Bay Ave) and STH 22 with the exception from W. Highland Drive to the NW city limits to the ATV/UTV allowed route.

MOTION: Bahrke / McDonald

Motion to approve Ordinance No. 21-006 amending Chapter 405 – Vehicles, All-Terrain and Utility Terrain, as presented.

Voice Vote: All present voting aye - **MOTION CARRIED**

I. Ordinance No. 21-007; an ordinance amending Chapter 43 – Elections.

Nancy worked with the county and Larry to do the redistricting mandated by the state after the census is done every ten years to make sure the division of population is substantially equal.

Barhke mentioned in 43.7(c) should say: Aldermanic District Three shall consist of Ward Five. Population: 914.

MOTION: McDermid / Coopman

Motion to approve Ordinance No. 21-007 amending Chapter 43 – Election, with the mentioned change.

Voice Vote: All present voting aye - **MOTION CARRIED**

J. 2022-2026 Oconto Falls Area Ambulance Service Contract.

Larry reported he reviewed the 2022-2026 Oconto Falls Area Ambulance Service Contract and would like some time to research the certifications and possibly make some changes to the contract before council approval.

ITEM TABLED... until next month

K. Adjournment.

Mayor Rice asked if there was any further business before the meeting is adjourned. Having no further business, Mayor declared the meeting adjourned at 7:58 pm.

City Administrator Vicki A. Roberts