

**CITY OF OCONTO FALLS  
COMMON COUNCIL**

Council Chambers – Municipal Building  
500 N. Chestnut Avenue - Oconto Falls, WI 54154

**TUESDAY – NOVEMBER 30, 2021 –  
approximately 6:15 pm (following 6:00 pm public hearing)  
MINUTES**

**Meeting called to order at 6:15 pm by Mayor Brad Rice**

**Pledge of Allegiance**

**Roll Call**

Present: Mayor Brad Rice, Aldermen: Marty Coopman, Jeff McDonald, Devin Wirtz, Mathew McDermid and Tim Holman

Absent: Alderman Ashley Bahrke

Also present: Administrator Vicki Roberts, City Attorney Larry Jeske, Deputy Treasurer Eve Wallace, Fire Chief Tim Magnin and Utility Manager Greg Kuhn

Others: Morgan Melecki, Kevin Rusch, Craig Schuh and Kim Pytleski (arriving at 6:22 pm)

**OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL** – no citizen in-put

**DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:**

**Public Correspondence:** none

**Old Business:**

**New Business:**

- A. Bid Consideration for Park Avenue and Senior Center Projects  
Re: Craig Schuh, Ayres Associates Inc.

Grant requirements for the Park Avenue and Senior Center projects are to start the projects in fiscal year 2021. Advertisement for bids to remove the sidewalk on Park Avenue and to do some small landscaping at the Senior Center was published on October 29, 2021 and November 5, 2021 for a bid opening on November 12, 2021. There were two bidders on the project, KCG and Peters Concrete, KCG was the lowest bidder in the amount of \$8,055.70. Ayres does recommend to the city to accept KCG's bid of \$8,055.70

**MOTION: McDermid / McDonald**

*Motion to accept KCG bid in the amount of \$8,055.70.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

- B. Second annual “Fatty in the Falls” bike race  
Re: Alderman Devin Wirtz

Devin is asking for council approval to have the 2<sup>nd</sup> annual “Fatty in the Falls” event at the tubing hill. Last year this event was a great success with 85 riders. This year they are expecting over 100. The tubing hill is the start/finish line of the event. Mayor questioned parking for the event. Devin assured that last year the parking went smooth and he thinks this year will go just as well.

**MOTION: McDonald / Holman**

*Motion to approve the 2<sup>nd</sup> annual “Fatty in the Falls” event to be held at the tubing hill.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

- C. Application submitted by Oconto Falls Area Cycling Coalition for public to consume malt beverage at tubing hill park area for the second annual “Fatty in the Falls” bike race  
Re: Alderman Devin Wirtz

This application is to approve the consumption of malt beverages at the tubing hill during the “Fatty in the Falls” event.

**MOTION: Holman / Coopman**

*Motion to approve the application to consume malt beverages at the tubing hill for the “Fatty in the Falls” event.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

- D. Operator’s License Applications: Two year – Dawn Nasgovitz  
Re: Deputy Treasurer Eve Wallace

The applicant has completed the Beverage Server Class and filed proper application with the City to obtain a license. Chief Olsen completed a background check and has signed off on the application.

**MOTION: Wirtz / McDermid**

*Motion to approve the 2 year Operator’s License Application for Dawn Nasgovitz as presented.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

- E. Resolution 21-008; 2022 Utility Commission Budget Resolution  
Re: Utility Manager, Greg Kuhn

- The 2022 budget has been created to try to set up the system for a more simple transition for the new substation.
- Currently there is a 1-2 year lead time on receiving transformers that will be needed for the new substation.

- The 2022 budget has the funds budgeted to start upgrading meter inventory to AMI for Water and Electric. The upgrade is necessary because the drive-by system we currently have is no longer supported. McDermid questioned if this technology will stay for a while. Kuhn stated that this is the latest and greatest technology as of right now.
- The 2022 budget has nothing new in it for Waste Water in anticipation reconstructing Columbia Street with a new lift station in 2023.
- The 2022 budget does not include any funds in it for the new substation due to too many changes day to day on this project. The engineering firm, Forester, has been awarded a contract for this project.

**MOTION: Coopman / Wirtz**

*Motion to approve Resolution 21-008, 2022 Utility Commission Budget Resolution.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

- F. 2021 Municipal Levy Limit Worksheet  
Re: Finance Chairman Marty Coopman

At the last finance meeting on October 28, 2021 the committee decided to balance the budget with a GO debt adjustment on the levy limit worksheet in the amount of \$294,002. No changes have been made to the budget since then.

**MOTION: McDermid / McDonald**

*Motion to approve the 2021 Municipal Levy Limit Worksheet with the GO debt adjustment of \$294,002.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

- G. 2022 Proposed Budget  
Re: Finance Chairman Marty Coopman

Prior to this meeting a public hearing was held to discuss and question the proposed 2022 City of Oconto Falls budget. No changes or objections were made to the budget presented.

**MOTION: Wirtz / Coopman**

*Motion to approve the 2022 Proposed Budget as presented.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

- H. 2022 Proposed Fee Schedule  
Re: Finance Chairman Marty Coopman

Fire Chief Magnin is presenting the following changes to the fee schedule:

- Fire False Alarm – was \$500.00 / proposed 1<sup>st</sup> occurrence \$300.00; additional occurrences \$500.00
- Fire Alarm Service Calls or Service Calls – was \$150.00 / proposed \$300.00
- Vehicle Accident and/or Traffic control – was \$100.00 / proposed \$500.00
- Second Inspection fee – was \$40.00 / proposed \$150.00
- Third Inspection fee – was \$80.00 / proposed \$300.00
- Fourth Inspection fee – was \$160.00 / proposed \$600.00

- Fifth Inspection fee – was \$320.00 / proposed \$1,200.00
- Sixth Inspection fee – was \$640.00 / proposed \$2,400.00
- Seventh Inspection fee – was N/A / proposed \$2,700.00
- Eighth Inspection fee – was N/A / proposed \$3,000.00
- Ninth Inspection fee – was N/A / proposed \$3,300.00
- Tenth Inspection fee – was N/A / proposed \$3,600.00
- Hazmat/Decon Call – was N/A / proposed \$500.00
- Lift Assist – was N/A / proposed \$250.00
- Lift Assist (Health Care Facility) – was \$250.00 / proposed \$300.00
- CO Calls – was N/A / proposed \$300.00
- Fire Calls – was N/A / proposed 1<sup>st</sup> occurrence \$300.00; additional occurrences \$500.00
- Structure Fire (insured) – omit
- Structure Fires (All) – was N/A / proposed \$500.00

Devin wants to work with Tim to look a little closer at the hazmat/decon fees. He feels they should be more. Will bring this matter back in the future.

Greg mentioned that the \$300.00 road opening permit fee is too small and suggested to increase that also.

**MOTION: Wirtz / McDonald**

*Motion to approve the 2022 Fee Schedule as presented.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**Mayor Rice** asked if there was any further business before the meeting is adjourned. Having no further business, Mayor declared the meeting adjourned at 6:44 pm.



City Administrator Vicki A. Roberts