

**CITY OF OCONTO FALLS
COMMON COUNCIL**

Council Chambers – Municipal Building
500 N. Chestnut Avenue - Oconto Falls, WI 54154

**TUESDAY – FEBRUARY 8, 2022 – 7:00 pm
MINUTES**

Meeting called to order at 7:00 pm by Council President Coopman

Pledge of Allegiance

Roll Call

Present: Aldermen: Marty Coopman, Jeff McDonald, Devin Wirtz, Ashley Bahrke and Mathew McDermid

Absent: Mayor Brad Rice and Alderman Tim Holman

Also present: Administrator Vicki A. Roberts, City Attorney Larry Jeske, Deputy Treasurer Eve Wallace and Fire Chief Tim Magnin

Others: Kevin Rusch, Bart Schindel, Craig Schuh, Orion Posusta, Morgan Melecki, Warren Bluhm, Joe Robles and Kaitlin Robles

Approval of Minutes – Common Council Meeting on January 11, 2022

MOTION: McDermid / Wirtz

Motion to approve the minutes as presented for the Common Council Meeting on January 11, 2022.

Voice Vote: All present voting aye - **MOTION CARRIED**

Treasurer's Report – December

MOTION: Wirtz / McDermid

Motion to accept the Treasurer's Report as presented for December and place on file.

Voice Vote: All present voting aye - **MOTION CARRIED**

Bills Payable – January

MOTION: McDermid / McDonald

Motion to approve the Bills Payable as presented for January.

Voice Vote: All present voting aye - **MOTION CARRIED**

Reports: written reports submitted

✓ ***Administrator Report***

Verbally added: -The public test for the February 15, 2022 election was this morning and it went well.

-Recycling Center Attendant Pete resigned. We will need to advertise to fill this position. Would like an increased wage scale for the position. After discussion the council agreed to pay up to \$17.00 for the recycling center attendants.

✓ ***Police Department Report***

✓ ***Municipal Court Report***

✓ ***Fire Department Report***

✓ ***Street Department Report***

✓ ***Building Inspector Report - December 2021 and January 2022***

✓ ***Utility Commission Report/Minutes***

MOTION: McDonald / Bahrke

Motion to place monthly reports on file.

Voice Vote: All present voting aye - **MOTION CARRIED**

OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL:

- Devin Wirtz would like to entertain keeping the dog park open year round. Administrator said she would check with Terry Magnin on that matter for future discussion.

DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:

Public Correspondence:

- Thank you from Joan Denis
- Thank you from Ashley Barhke

Old Business:

New Business:

- A. Bid Consideration for Park Avenue project
Re: Ayres Associates Inc.

Craig Schuh from Ayres reported the bid opening for the Park Avenue project was on February 3, 2022 at 10:00am. Eight bids were received. Lowest bid was Advanced Construction, Inc.

- Base bid \$754,460.77
- Alt Bid #1 – (+\$597.12) Corrugated Polypropylene Storm Sewer pipe in place of reinforced concrete storm sewer pipe
- Alt Bid #2 – (-\$10,732.50) Corrugated Polypropylene Storm Sewer pipe in place of PVC storm sewer pipe
- Alt Bid #3 – (-\$7,177.50) Reinforced Concrete Storm Sewer pipe in place of PVC storm sewer pipe

MOTION: McDermid / McDonald

Motion to accept Advanced Construction, Inc. bid with Alt Bid #2 in the amount of \$743,728.27.

Voice Vote: All present voting aye - **MOTION CARRIED**

B. Bid Consideration for the Senior Center project.

Re: Ayres Associates Inc.

Craig Schuh from Ayres reported the bid opening for the Senior Center project was on February 3, 2022 at 2:00pm. Three bids were received. Lowest base bid was RJM construction for \$1,065,650.00. There was one alternate with the bid. Alt #A – to not improve the parking lot. All three bids came in over budget, even with the alternate. He explained that we have a couple options: 1. To reject these bids. 2. To reject these bids and rebid the project. 3. To accept one of these bids. To rebid the project the cost is estimated to be an additional \$5,000.

- Devin expressed he is not in favor of forgoing improving the parking lot.
- Vicki said she made it clear at the time of the bid opening that the council did not want to spend any money above the grant amount for this project.
- Mat thinks this should have been bid out with more alternatives in the first place so then we would not have to pay an additional \$5,000 to rebid this project.
- Craig informed everyone that only one contractor came to the walk thru. Also, no contractors reached out to them except until the end of the bid deadline. One contractor said that some of the electrical supplies needed for this project are 56+ weeks out.
- Craig said that Ayres will entertain splitting the rebid cost.
- Larry questioned if we go through the rebid process would be still within the timeline requirements of the grant. Both Craig and Vicki confirmed we would be ok.

MOTION: McDermid / Wirtz

Motion to reject the bids as presented and authorize Ayres Associates Inc. to rebid the project with alternates.

Roll Call Vote: McDermid-yes, Wirtz-yes, Coopman-yes, McDonald-yes, Barhrke-yes;

MOTION CARRIED – Holman-absent

C. Eagle Scout Service Project

Re: Orion Posusta

For Orion's Eagle Scout Project he would like to install baby changing stations in all the park restrooms to include the East and West Side Beaches, Pine Grove, Pleasantview and Memorial Field. Memorial Field womans bathroom already has a changing station, but nine more stations would be required. He would start his project in March and have it completed by summer.

MOTION: McDonald / Bahrke

Motion to accept Orion Posusta's Eagle Scout project as presented.

Voice Vote: All present voting aye - **MOTION CARRIED**

- D. Temporary Class B License Application for St. Anthony's Parish to sell malt beverages at their annual St. Anthony School auction located at 253 N. Franklin Street.
Re: City Administrator

Proper paperwork has been submitted.

MOTION: McDermid / Wirtz

Motion to approve the temporary class B license application for St. Anthony's Parish to sell malt beverages at their annual St. Anthony School auction located at 253 N. Franklin Street.

Voice Vote: All present voting aye - **MOTION CARRIED**

- E. Original Class B Malt Beverage and Liquor License Application listing Kaitlin Robles as agent for Boogie Knights D/B/A The Corner Pocket, located at 203 Green Bay Avenue
Re: City Administrator

- Amy did surrender her current license for The Corner Pocket
- All paperwork has been properly submitted and the Chief has signed off
- The official takeover by Boogie Knights D/B/A The Corner Pocket will be February 20, 2022

MOTION: McDermid / Wirtz

Motion to approve the Original Class B Malt Beverage and Liquor License Application as presented for Boogie Knights D/B/A The Corner Pocket, located at 203 Green Bay Avenue, listing Kaitlin Robles as agent.

Voice Vote: All present voting aye - **MOTION CARRIED**

- F. Cigarette – Tobacco License Application for Boogie Knights D/B/A The Corner Pocket, located at 203 Green Bay Avenue
Re: City Administrator

All paperwork has been properly submitted and the Chief has signed off

MOTION: McDermid / McDonald

Motion to approve the Tobacco License Application for Boogie Knights D/B/A The Corner Pocket, located at 203 Green Bay Avenue.

Voice Vote: All present voting aye - **MOTION CARRIED**

- G. Operator's License Applications: One year – Katrina McDermid and Destiny Bauman;
Two year – Kaitlin M. Robles
Re: City Administrator

The applicants have completed the Beverage Server Class and filed proper application with the City to obtain a license. Chief Olsen completed the background checks and has signed off on the applications.

MOTION: Wirtz / McDonald

Motion to approve the 2 year Operator's License Application for Kaitlin M. Robles and 1 year Operator's License Applications for Katrina McDermid and Destiny Bauman as presented.

Voice Vote: All present voting aye - **MOTION CARRIED**

H. Adjournment

Council President Coopman asked if there was any further business before the meeting is adjourned. Having no further business, he declared the meeting adjourned at 7:43 pm.

City Administrator Vicki A. Roberts