

**CITY OF OCONTO FALLS  
COMMON COUNCIL**  
Council Chambers – Municipal Building  
500 N. Chestnut Avenue - Oconto Falls, WI 54154

**TUESDAY JULY 12, 2022 – 7:00 pm  
MINUTES**

**Meeting called to order at 7:00 pm by Mayor Brad Rice**

**Pledge of Allegiance**

**Roll Call**

**Present:** Mayor Brad Rice, Aldermen: Marty Coopman, Jeff McDonald, Ashley Bahrke, Mathew McDermid, Devin Wirtz, Tim Holman

**Also present:** Administrator Peter Wills, Deputy Treasurer Eve Wallace, Deputy Clerk Jenny Friedman, Fire Chief Tim Magnin, Street Forman Gerry Lemirande, Utility Manager Greg Kuhn , Building Inspector Jane Meissner

**Public:** Paul Shallow, Joel Lavarda, Cole Magnin, Sandra Wellens, John Pearson, Alex Pearson, Wade Micoley, Warren Bluhm, Alan Winkler, Lisa Olson, Michelle Tester

**Approval of Minutes** Common Council Meeting - Special Meeting -June 9, 2022  
Common Council Meeting - Special Meeting -June 10, 2022  
Common Council Meeting - Special Meeting -June 13, 2022  
Common Council Meeting - June 14, 2022  
Common Council Meeting - Special Meeting -June 22, 2022  
Common Council Meeting - Special Meeting-July 1, 2022

**MOTION: Bahrke/Holman**

*Motion to postpone the approval of minutes until August Common Council*

**Voice Vote: MOTION CARRIED**

**Treasurer's Report – May**

**MOTION: Wirtz/Holman**

*Motion to accept the Treasurer's Report as presented for May and place on file.*

**Voice Vote: MOTION CARRIED**

**Bills Payable – June**

**MOTION: Holman/McDermid**

*Motion to approve the Bills Payable as presented for June.*

**Voice Vote: MOTION CARRIED**

**Reports:** written reports submitted

- ✓ *Administrator Report excused*
- ✓ *Police Department Report, written report given Staffing issues need to be addressed in August*
- ✓ *Municipal Court Report written report given*
- ✓ *Fire Department Report, Fire Chief written report given*
- ✓ *Tim Magnin brought up how to possibly cover some of our radio communications. Brazeau dive team helped out with the incident at the beach and everyone worked together very well. Life guards did a great job.*
- ✓ *Street Department Report written report given*
- ✓ *Building Inspector Report - written report given*
- ✓ *Utility Commission Report/Minutes written report given*

**MOTION: Wirtz/Bahrke**

*Motion to approve the reports as submitted*

**Voice Vote: MOTION CARRIED**

**OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL:**

**DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:**

**Public Correspondence:**

- Thank you email from Mike Krause regarding thank you to city workers Gerry Lemirande and Brad Magnin for the assistance with the car show.

**Old Business:**

- A. Gondeck proposal, application requesting Zoning Variance and application for Conditional Use Permit. Address of 513 N. Chestnut Ave and 405 N. Chestnut Ave. Planning Committee met on June 15, 2022 and public hearing was on July 12, 2022 at 6:30pm.

**MOTION: Wirtz/Coopman**

*Motion to approve Gondeck proposal requesting Zoning Variance application and application for Conditional Use Permit for the address of 513 N. Chestnut Ave and 405 N. Chestnut Ave. recommended by Planning Committee.*

**Voice Vote: MOTION CARRIED**

- B. Jeremy Hanson-223 S. Adams privacy fence and abandonment of alley. Has went to Planning Committee and Public hearing is on July 12, 2022 at 6:30pm.

**MOTION: McDonald/Holman**

*Motion to approve the abandonment of the alley at 223 S. Adams. A portion of the alley will be split between Brown property and Hanson property; the rest will square off the Meunier property.*

**Voice Vote: MOTION CARRIED**

**New Business:**

- A. Wisconsin Computers annual maintenance agreement  
Wisconsin Computers will be having a reduction of onsite hours. The result is a reduction in contract cost. Jason Boor will still have the same availability to service via phone and email.

**MOTION: Wirtz/McDermid**

*Motion to agree to Wisconsin Computers annual maintenance agreement.*

**Voice Vote: MOTION CARRIED**

- B. Lisa Olson- 135 W. Highland Dr. Driveway variance.

**MOTION: McDermid/Wirtz**

*Motion to approve the recommendation from the Planning Committee to approve the Driveway Variance at 135 W. Highland.*

**Voice Vote: MOTION CARRIED**

- C. Purchase of L60H Wheel Loader  
Street Foreman Gerry Lemirande brought up to council a couple years ago about replacing the current Sterling Truck. This needs to be addressed again. The current Sterling plow truck is from 1999. To receive a new truck the time frame would be around three years. The current truck probably won't make it that long. The current truck is starting to rust between the two layers of frame and Gerry is worried the truck will break in half in a year. It is also hard to get parts for the truck, due to the truck being twenty years old. Lemirande is proposing replacing that truck with a loader with a fourteen foot blade. The loader does three times the work of the truck for plowing; it can also be used year round. The current truck sits from about May-December. The other two trucks can do more salting, if the loader does more

plowing. The Loader could also be utilized by the Utility. Lemirande spoke with Volvo dealer and they stated they could get the order ready for loader for when it comes in September. The city could lease it until the first of year, when ready to purchase. At that time it must be paid, the lease cost comes off of the final purchase price.

**MOTION: McDermid/Wirtz**

*Motion to enter in agreement with Volvo for the purchase of L60H Wheel Loader*

**Roll Call:**

Aye: McDermid, Wirtz, Coopman, McDonald, Bahrke, Holman  
Nay – 0

**MOTION CARRIED**

D. 2024 Utility Bucket Truck Purchase

Utility Manager Greg Kuhn reported the utility was looking to replace the 2006 Ford bucket truck with a 42 foot bucket truck. When looking into it the 48 foot truck was nearly the same price as the 42 foot. Kuhn had contacted All Tech, who the other truck was purchased from, and put utility on a waiting list for a truck. It has now come time to see if city wants to sign an agreement to purchase new truck otherwise utility will be bumped off the list. If city signs agreement delivery is expected January 2024.

**MOTION: Coopman/Wirtz**

*Motion to approve purchase of Utility Bucket truck.*

**Voice Vote: MOTION CARRIED**

E. Resolution 22-003 ACTION BY UNANIMOUS CONSENT OF GOVERNMENT ENTITY RESTATEMENT OF QUALIFIED RETIREMENT PLAN

City Treasurer Eve Wallace states the resolution will not change any of the current coverage. The resolution is to comply with current IRS guidance.

“To maintain the qualified status of the Special Pay Plan, certain amendments must be adopted, as required by the Internal Revenue Service (IRS), to ensure the Plan continues to comply with all current laws.

To adopt the appropriate amendments, the IRS requires adoption of a new version of the Plan document, called a “Plan restatement.”

**MOTION: McDermid/Coopman**

*Motion to approve Resolution 22-003 ACTION BY UNANIMOUS CONSENT OF GOVERNMENT ENTITY RESTATEMENT OF QUALIFIED RETIREMENT PLAN*

**Voice Vote: MOTION CARRIED**

- F. Two year Operator's license. Operator's license applicants have turned in all the appropriate papers and Police Chief Brad Olsen has done background check. Applicants are Ashley Coopman, Russell Strom, JoAnne Drews, April Uhl, Brittany Bryngelson, Terri Buchholz, Jennifer Brazzell, Sheila Rathsack

The applicants have completed the beverage server class, filed proper application with city and the Police Chief has signed off on the background checks.

**MOTION: Holman/McDonald**

*Motion to approve the two year Operator's license applicants as presented and listed above.*

**Voice Vote: MOTION CARRIED**

- G. One year Operator's license. Operator's license applicants have turned in all the appropriate papers. Police Chief Brad Olsen has done background checks on the following applicants: Joseph Reed, Ashley Reed, Megan Gilligan

The applicant have completed the beverage server class, filed proper application with city and the Police Chief has signed off on the background check.

**MOTION: McDermid/Wirtz**

*Motion to approve the one year Operator's license applicants as presented and listed above.*

**Voice Vote: MOTION CARRIED**

- H. Certified Survey Map (CSM) lots 1 and 2 on Milwaukee Ave. property owned by Dane and Susan Manning.

**MOTION: Coopman/Bahrke**

*Motion to approve the Certified Survey Map (CSM) lots 1 and 2 on Milwaukee Ave. Property owned by Dane and Susan Manning.*

**Voice Vote: All present voting aye - MOTION CARRIED**

- I. Tree damage at the tubing hill and bike/hike trails

Alderman Devin Writz brought to the attention that there is a lot of damage at the tubing hill and bike/hike trails from the big storm in May. Administrator will review with our insurance if this can be a claim due to the extent of damage. Due of the size of the trees and amount this is a safety hazard and will need to hire a professional company with proper equipment to clean up.

**NO ACTION TAKEN**

J. Traffic/Noise Complaints

Alderman Marty Coopman had brought up that he has received complaints of speeding and noise on Caldwell Ave and neighboring streets. The issue was brought to the council. The Police Chief has made contact with the State Patrol will come into town, two times month to help patrol the city. Sandra Wellens is concerned that Caldwell/Monroe has become more dangerous due to the speeding. Sandra is suggesting the city needs to look at putting up more stop signs. Street Foreman Gerry Lemirande, mentioned that the police department does have some of the speed flashing signs.

**NO ACTION TAKEN**

K. Approval of Appointments by Mayor

**MOTION: Wirtz/ Bahrke**

*Motion to approve Appointments by Mayor for City Administrator Peter Wills and City Attorney Hanaway & Ross*

**Voice Vote: MOTION CARRIED**

L. Approval of Appointments by City Administrator

**MOTION: McDermid/Wirtz**

*Motion to approve of Appointments by City Administrator/Clerk-Treasurer for Appointment of Deputy Clerk Jenny Friedman and Deputy Treasurer Eve Wallace*

**Voice Vote: MOTION CARRIED**

M. Approval of Mayoral Committee Appointments

**MOTION: Bahrke/Coopman**

*Motion to approve Mayoral Committee Appointments*

**Voice Vote: MOTION CARRIED**

N. Administer Oath of Office: Deputy Clerk Jenny Friedman administered Oath to new City Administrator/Clerk-Treasurer Peter Wills

O. Approval of Contract with Hanaway& Ross Law Firm

**MOTION: Holman/Bahrke**

*Motion to approve Contract with Hanaway & Ross Law Firm*

**Voice Vote: MOTION CARRIED**

P. The Committee may go into closed session to discuss matters of employment, promotion, compensation, or performance evaluation data of public employees pursuant to 19.85 (1)(c) Wis. Stats. (Re: Approval of Employee Hiring Agreements)

**MOTION: MCDERMID/WIRTZ**

**Voice Vote: MOTION CARRIED**

*Motion to go into closed session at 7:57pm to discuss matters of employment, promotion, compensation, or performance evaluation data of public employees pursuant to 19.85 (1)(c) Wis. Stats. (Re: Approval of Employee Hiring Agreements)*

Those remaining in closed session were: Marty Coopman, Ashley Bahrke, Mathew McDermid, Tim Holman, Devin Wirtz, Mayor Brad Rice, City Administrator Peter Wills, Deputy Clerk Jenny Friedman

Q. The Committee will return to open session and may take action on matters discussed in closed session.

**MOTION: MCDERMID/WIRTZ**

*Motion to go into open session at 8:02pm*

**Voice Vote: MOTION CARRIED**

After reviewing City Administrators agreement, Council recommended final Administrators agreement to Mayor Brad Rice. Mayor Brad Rice agreed with recommendations for City Administrator's agreement.

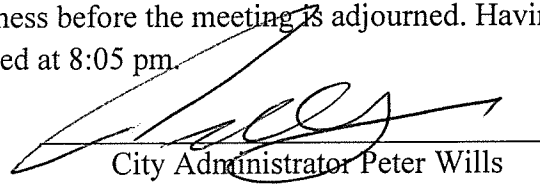
**MOTION: Coopman/Holman**

*Motion to approve employment agreement for City Administrator.*

**Voice Vote: MOTION CARRIED**

R. Adjournment

**Mayor Rice** if there was any further business before the meeting ~~is~~ adjourned. Having no further business, he declared the meeting adjourned at 8:05 pm.



City Administrator Peter Wills