

**CITY OF OCONTO FALLS  
COMMON COUNCIL  
SPECIAL MEEING**

Council Chambers – Municipal Building  
500 N. Chestnut Avenue - Oconto Falls, WI 54154

**THURSDAY OCTOBER 20, 2022 – 6:00 PM  
MINUTES**

**Meeting called to order at 6:00 pm by Mayor Brad Rice**

**Pledge of Allegiance**

**Roll Call**

Present: Mayor Brad Rice, Aldermen: Devin Wirtz, Tim Holman, Marty Coopman,  
Mathew McDermid and Jeff McDonald

Excused: Ashley Bahrke

Also Present: Administrator Peter Wills, Deputy Treasurer Eve Wallace, Police Chief Brad  
Olsen, Street Superintendent Alan Winkler, Fire Chief Tim Magnin and Michelle  
Tester

**OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL –**

- Administrator Wills reported that he had received a citizen complaint for the “Vote Yes” signs on the Memorial Field fence. That citizen stated there should not be any political signs on city property.

**DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:**

**Old Business:** - none

**New Business:**

A. 2023 Fee Schedule

- The Finance Committee reviewed and amended the 2023 proposed fee schedule and recommends the same to Council.
  - Slight increases were made across the entire schedule where allowed
  - A fee of \$10.00 per table delivered for private parties was added
- Fire Chief Magnin recommends to change Class A or B foam per gallon and Oil Dry per bag to Market rate plus 25%
- Added Beach fee for non-residents to: \$5.00 per day per carload. No fee for city residents.

**MOTION: Holman/Coopman**

*Motion to accept the 2023 Fee Schedule as amended.*

**VOICE VOTE:** All present voting aye - **MOTION CARRIED**

B. ARPA Projects

- The Finance Committee reviewed the proposed ARPA fund expenditures and recommends the same to Council.

**MOTION: Wirtz/Holman**

*Motion to approve the ARPA projects as presented.*

**VOICE VOTE:** All present voting aye - **MOTION CARRIED**

C. 2023 Preliminary Budget – set Public Hearing

- Finance committee reviewed and approved the presented proposed 2023 budget.
- Chief Olsen checked with AXON for body cameras since the county uses them and would be able to support the City. If we go with Motorola for cameras (as currently represented in the proposed budget) the county will not be able to support the City. The initial cost with AXON is \$32,000, with maintenance costs of \$3,200 per year for 5 years. Every 5 years the cameras would be replaced.
  - Changed Police Dept Other State Grant from \$6,000 to \$16,000
  - Changed Police Body Cameral Expenses from \$7,500 to \$19,200; to cover the initial cost of \$32,000 plus the \$3,200 annual fee.
- Set the 2023 Budget Public Hearing for November 15, 2023 at 6:30 pm.

**MOTION: Wirtz/Holman**

*Motion to approve the 2023 Proposed Budget as amended and set the 2023 Budget Public Hearing for November 15, 2022 at 6:30pm.*

**ROLL CALL VOTE:** Wirtz - yes; Holman – yes; Coopman – yes; McDonald – yes; McDermid – yes

Absent: Bahrke

**MOTION CARRIED**

D. RFQ Approval

Received 2 responses for the RFQ, from OPN and Wendel (Five Bugels). Administrator Wills feels we would be very well served from both firms, Five Bugels scored 85 and OPN scored 70. Fees were not a factor in the scoring criteria. Five Bugels is proposing \$535,000 in fees and OPN is proposing \$588,722. This RFQ will cover the design engineering for the Fire Station. A RFP will need to be sent out for grant administration and construction engineering. After review of the RFQ's, Wills, Chief Magnin and the FD Committee all recommend Five Bugels proposal to be accepted.

**MOTION: McDermid/Wirtz**

*Motion to accept the Five Bugels presentation not to exceed \$535,000.*

**VOICE VOTE:** All present voting aye - **MOTION CARRIED**

- E. Declare the proceeds from sale of 2001 Sterling for future Street Department Capital Projects
- Very happy with the results of the auction from Wisconsin Surplus, the Sterling sold for \$57,000
  - Proposing to put \$23,500 of the proceeds towards the blade for the new loader and reserve the remaining \$33,500 for a future down payment on equipment.

**MOTION: McDonald/Coopman**

*Motion to reserve the remaining \$33,500 proceeds for future Street Department Capital Projects.*

**VOICE VOTE:** All present voting aye - **MOTION CARRIED**

F. City Hall Lighting Project

- Focus on energy offering 40% rebate on lighting upgrades
- WPPI also would give \$900 towards the upgrade
- Quote from Hillberg to upgrade lighting from fluorescent to LED at City Hall inside and out for \$13,150
- Utility would pay 1/3 of this cost
- Project needs to be done by December 2 to qualify for the rebates

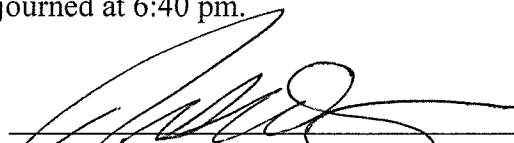
**MOTION: Wirtz/Holman**

*Motion to approve the proposal as presented but giving the City Administrator authority to negotiate with the contractor the possibility of changing the light fixture instead of converting existing light fixtures using his best judgment. Project to be paid out of fund balance.*

**VOICE VOTE:** All present voting aye - **MOTION CARRIED**

G. Adjournment

**Mayor Rice** asked if there was any further business before the meeting is adjourned. Having no further business, he declared the meeting adjourned at 6:40 pm.



City Administrator Peter Wills