

**CITY OF OCONTO FALLS
COMMON COUNCIL**
Council Chambers – Municipal Building
500 N. Chestnut Avenue - Oconto Falls, WI 54154

**TUESDAY JANUARY 10, 2023 – 7:00pm
MINUTES**

1. Meeting called to order at 7:00 pm by Mayor Brad Rice
2. Pledge of Allegiance
3. Roll Call
Present: Mayor Brad Rice, Aldermen: Devin Wirtz, Marty Coopman, Ashley Bahrke, Mathew McDermid, and Jeff McDonald

Absent Excused: Tim Holman

Also Present: Administrator Peter Wills, Deputy Clerk Jenny Friedman, Fire Chief Tim Magnin, Street Superintendent Allan Winkler, Michelle Tester, Debra Arndt

4. Approval of Minutes – Common Council – 12-13- 2022

MOTION: McDermid/Mcdonald

Motion to approve the minutes for Common Council - 12-13-2022.

Voice Vote: All present voting aye - **MOTION CARRIED**

5. Treasurer's Report

MOTION: McDermid/Wirtz

Motion to approve Treasurer's Report and place on file

Voice Vote: All present voting aye - **MOTION CARRIED**

6. Bills Payable – December

MOTION: McDermid/Wirtz

Motion to approve the Bills Payable as presented for December.

Voice Vote: All present voting aye - **MOTION CARRIED**

7. **Reports: written reports submitted**

- ✓ Administrator Report
- ✓ Police Department Report
- ✓ Municipal Court Report
- ✓ Fire Department Report
- ✓ Street Department Report
- ✓ Building Inspector Report

- ✓ Utility Commission Report/Minutes
- ✓ Library Report

MOTION: Wirtz/McDonald

Motion to place the reports on file as presented.

Voice Vote: All present voting aye - **MOTION CARRIED**

8. OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL:

DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:

Old Business:

9. Fire Department -Fire Station WI DOA Grant update
Chief Magnin, City Administrator Wills, fire fighters and Construction Manager Tom Ziese toured Suamico & Greenville Fire Stations on December 20, 2022. The two stations assisted in prioritizing new station needs, layout and items to include in the project. The members used the ideas gained through the tours to update the architect's initial station design, the revised design was sent to Five Bugles to be incorporated. Bi-weekly meetings are scheduled with the Architect and Construction manager beginning January 12th. Working with Architect and Construction Manger to pre-order key items with extended order times for the Fire Station, transformer, generator, and other components that we can identify what is needed and get on order to ensure we have in time for construction.

NO ACTION TAKEN

10. Senior Center CDBG CLOSE Project update
RJM Construction is finishing punch list item, the elevators electrical panel is on back order until mid-April. Administrator Wills met with the State of WI Dept of Administration regarding how to handle the delay panel. The state will respond if will remove that item from the grant fund or extend the grant until completed in April. The elevator passed inspection today and can be used now. All checks have been issued that need to be with the grant and there will be a meeting on Friday, January 13, 2023 with Ayres.

NO ACTION TAKEN

11. Oconto Falls School District & OF Municipal Utility Petition for Direct Annexation
The Oconto Falls School has presented two legal descriptions and Certified Survey Maps for the Annexation. One legal description is for the ten acres owned by Oconto Falls Utilities the other for the Oconto Falls School district. The next process is
- The City of Oconto Falls accept the Annexation
 - Set a public hearing
 - Send the request of Annexation to Stiles and Oconto County

- Set and accept an Ordinance of the Annexation
- State and County accept it and finalize

MOTION: Wirtz/Coopman

Motion to accept the Oconto Falls School District & OF Municipal Utilities Petition for Direct Annexation.

Voice Vote: All present voting aye- **Motion Carried**

It was brought to the councils attention that the Petition for Annexation it is listed in Oconto Falls Public Schools paragraph as whole 102.37 MOL acres and in the paragraph Oconto Falls Municipal Utilities as whole 105.9MOL. Why are these two numbers different? This couldn't be explained at this time.

AMENDED MOTION: Wirtz/ Coopman

Motion to accept Oconto Falls School District & OF Municipal Utilities Petition for Direct Annexation following the CSM legal description and set a Public Hearing for February 14,2023 for 6:30 pm.

Voice Vote: All present voting aye-**Motion Carried**

12. Street Dept- Surplus Street Dept Equipment to Sell
 - A. New Case 6 Foot 3 Point PTO Rear Tiller
Rear Tiller sold for \$2551.00 on Wisconsin Surplus.
 - B. Used 6 Foot Box Scraper
Box Scraper sold for \$540.00 on Wisconsin Surplus.

New Business:

13. Police Department

Re Police Chief Brad Olsen

 - A. Body Camera Grant additional funding required
The Police Department was awarded the Body Worn Cameras Grant (BWC) of the amount \$12,296. The cameras will be worn by the patrol staffs that currently have audio recorders. The cameras will help provide better transparency, build better confidence in law enforcement and be utilized in court proceedings and criminal investigations.

MOTION: Bahrke/Wirtz

Motion to approve Body Camera Grant.

Voice Vote: All present voting aye - **MOTION CARRIED**

- B. The Committee may go into closed session to discuss matters of employment, promotion, compensation or performance evaluation data of public employees pursuant to 19.85 (1)(c) Wis. Stats. (Re: Police Officer Employment update)

MOTION: McDermid/Wirtz

Motion to go into closed session at 7:36pm to discuss matters of employment, promotion, compensation or performance evaluation data of public employees pursuant to 19.85 (1)(c) Wis. Stats. to review applications.

Voice Vote: All present voting aye - **MOTION CARRIED**

Those remaining in closed session were: Brad Rice, Marty Coopman, Ashley Bahrke, Mathew McDermid, Jeff McDonald, Devin Wirtz, Brad Olsen, Peter Wills, and Jenny Friedman

The Committee will return to open session and may take action on matters discussed in closed session.

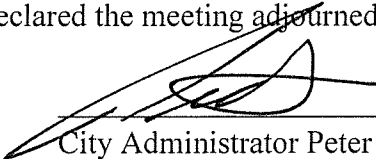
MOTION: McDermid/ McDonald

Motion to go into open session at 7:57pm.

Voice Vote: All present voting aye - **MOTION CARRIED**

14. Adjournment

Mayor Rice asked if there was any further business before the meeting is adjourned. Having no further business, he declared the meeting adjourned at 7:58pm.



City Administrator Peter Wills