

**CITY OF OCONTO FALLS
COMMON COUNCIL**
Council Chambers – Municipal Building
500 N. Chestnut Avenue - Oconto Falls, WI 54154
TUESDAY FEBRUARY 14, 2023 – 7:00pm
MINUTES

1. Meeting called to order at 7:00 pm by Devin Wirtz
2. Pledge of Allegiance
3. Roll Call
Present: Aldermen: Devin Wirtz, Marty Coopman, Ashley Bahrke, Tim Holman, Mathew McDermid, and Jeff McDonald

Absent Excused: Mayor Brad Rice

Also Present: Administrator Peter Wills, Deputy Clerk Jenny Friedman, Fire Chief Tim Magnin, Street Superintendent Allan Winkler, Utility Manager Greg Kuhn, Warren Bluhm, Michelle Tester, Tami Wall, Jeff Schuello, Pam Langlay, Jayson Magnin, Mark Krumrei

4. Approval of Minutes – Common Council-01-10-2023, Special Common Council 01-17-2023, Special Council Joint Utility 01-25-23

MOTION: Holman/Coopman

Motion to approve the minutes for Common Council -01-10-2023, Special Common Council 01-17-2023, Special Council Joint Utility 01-25-23

Voice Vote: All present voting aye - **MOTION CARRIED**

5. Treasurer's Report

MOTION: McDermid/McDonald

Motion to approve Treasurer's Report and place on file

Voice Vote: All present voting aye - **MOTION CARRIED**

6. Bills Payable – January

MOTION: McDermid/Wirtz

Motion to approve the Bills Payable as presented for January.

Voice Vote: All present voting aye - **MOTION CARRIED**

7. **Preliminary General Fund Budget Year to Date 2022**

City is still awaiting some payments to come in to get the full overview of the budget. There are areas of the report still have to be divided into the appropriate departments.

NO ACTION TAKEN

8. Reports: written reports submitted

- ✓ Administrator Report
- ✓ Police Department Report
- ✓ Municipal Court Report
- ✓ Fire Department Report

Next week the new fire station property will be staked out and soil borings. The UTV unit is out getting skid unit on it. The UTV should be back in about four weeks.

- ✓ Street Department Report
- ✓ Building Inspector Report
- ✓ Utility Commission Report/Minutes
- ✓ Library Report

MOTION: Wirtz/McDonald

Motion to place the reports on file as presented.

Voice Vote: All present voting aye - **MOTION CARRIED**

9. OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL:

Tami Wall brought forth a list of ideas that might be beneficial to the city beach. Tami discussed her position at the beach last year and is aware that requirements have changed. To fill the position these requirements will need to be met by any applicant. Tami also voiced her concern that an adolescent shouldn't be in charge of the beach it should be an adult.

DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:

Old Business:

10. Oconto Falls School District Petition for Direct Annexation

The Oconto Falls School has presented legal descriptions and Certified Survey Maps for the Annexation. The next process is

- The City of Oconto Falls accept the Annexation
- Set a public hearing
- Send the request of Annexation to Stiles and Oconto County
- Set and accept an Ordinance of the Annexation
- State and County accept it and finalize

MOTION: Bahrke/McDermid

Motion to accept the Oconto Falls School District Petition for Direct Annexation.

Voice Vote: All present voting aye- **Motion Carried**

MOTION: Bahrke/Holman

Motion to set Public Hearing for March 14, 2023 at 6:30pm for Oconto Falls School District Petition for Direct Annexation.

Voice Vote: All present voting aye- **Motion Carried**

New Business:

11. Columbia Ave Project

This is going to be a possible 2024 project. Robert E Lee has been looking at grants since August. Most of the grants have to have a design already to go. Administrator Wills would like to set up a RFP for engineers and bring this back for the March council. Administrator Wills brought forth the idea of a city engineer and questioned if there is a year to year plan for city roads. He went over how a city engineer would be beneficial to the city. There is currently no year to year city plans for roads right now.

NO ACTION TAKEN

12. Replacement of Fire Alarm System at City Hall

In late November the fire alarm system at City Hall went out. There are two options either to replace just the part or the whole electrical panel. To replace just the part from Simplex will cost estimated \$7,475.99. If city chose to replace the whole panel with a different company then it would cost minimal of thirty thousand. This wasn't budgeted for due to it happened after the budget was passed. The funds for repair will come out of reserves.

MOTION: McDermid/Holman

Motion to approve Johnson Controls repair and replace Simplex Fire Panel paid for from reserves.

Voice Vote: All present voting aye- **Motion Carried**

13. Downtown snow removal

Business have called concerned with their snow wanting picked up from sidewalks and parking lots that they pile. This has been done in the past for citizens. It is in city ordinance that the city does not pick up the snow that contractors are paid to be taken care of. At this time the street department will continue with the snow removal the way it has been done in the past. Then look into having an ordinance meeting to see if ordinance needs to be changed.

NO ACTION TAKEN

14. Application for Temporary Class B/Class B Retailer's License Cold speed Racing LLC
This event has been canceled.

NO ACTION TAKEN

15. Application for Temporary Class B/Class B Retailer's License Fire Department spaghetti banquet fundraiser

The annual Fire Department is bringing back the annual spaghetti banquet fundraiser. This will be held on March 18, 2023.

MOTION: Coopman/McDermid

Motion to approve Temporary Class B/Class B Retailer's License Fire Department spaghetti banquet fundraiser.

Voice Vote: All present voting aye- **Motion Carried**

16. Grace Lutheran Church East Side Beach Rental

Grace Lutheran Church was looking to use the East Side Beach after the Music in the Park. Last year the Council waived the rental fee. The church would be holding a Christen concert on June 24, 2023 from 2pm until 6:00pm. The Chamber lets them use the stage and electricity when they were done. Grace Lutheran will be serving a light meal with minimal charge. Their goal is to have this be a family friendly and affordable event for the community. This is not a fund raiser. The cost of the rental is thirty dollars.

MOTION: McDonald/Holman

Motion to wave the beach rental fee for Grace Lutheran Church. .

Voice Vote: All present voting aye- **Motion Carried**

17. Operators License Applications:

A. One Year: Samantha Kollman, Kari Ward

B. Two Years: Megan Jahnke,

MOTION: McDermid/McDonald

Motion to approve the one year and two year operator's license.

Voice Vote: All present voting aye- **Motion Carried**

18. Governor's Proposal to send twenty percent of sales tax back to municipalities.

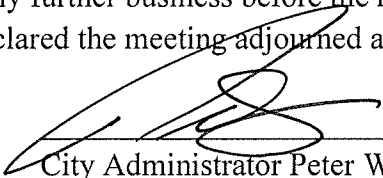
This was announced February 7, 2023 by the governor. The state is looking at record surplus this year. What the governor is proposing to give back twenty percent of state sales tax and giving that back to the communities. Forty percent of that would go to PD, FD and ambulance. At this time this is still just a proposal.

NO ACTION TAKEN

19. Adjournment

Devin Wirtz asked if there was any further business before the meeting is adjourned.

Having no further business, he declared the meeting adjourned at 8:11pm.



City Administrator Peter Wills