

**CITY OF OCONTO FALLS
COMMON COUNCIL**
Council Chambers – Municipal Building
500 N. Chestnut Avenue - Oconto Falls, WI 54154

**TUESDAY – APRIL 18, 2023 – 7:00 pm
MINUTES**

Meeting called to order at 7:00 pm by Mayor Brad Rice

Pledge of Allegiance

Roll Call

Present: Mayor Brad Rice, Aldermen: Jeff McDonald, Devin Wirtz, Marty Coopman, Ashley Bahrke, Mathew McDermid

Absent: Tim Holman

Also present: Administrator Peter Wills, Deputy Clerk Jenny Friedman, Utility Manager Greg Kuhn, Fire Chief Tim Magnin, Kim Pytleski, Judy Kostreva, Trinity Rasmussen,

DISCUSSION AND POSSIBLE ACTION ON ANY OR OF THE FOLLOWING:

Old Business:

1. Managed Technology Provider Proposal
Re: City Administrator
 - A. Approval of Managed IT Provider 1 year contract -annual budget
 - B. Approval of City Hall Technology upgrades using ARPA Funds.

City Administrator Wills brought forth the several different proposals for IT provider. Nsight seems to be the best fit for the city. This would cover the Street Department, Police Department, Fire Department and City Hall. Agreement term is twelve months from date of contract commencement at the cost of \$22,500.00 annual. The agreement would include;

SCOPE OF WORK: Current Equipment/Inventory

- 1 Network Attached Storage device
- 3 existing network switches
- 1 Cisco ASA 5505 Firewall
- 17 Desktop Workstations
- 16 Laptops/Tablets
- 2 Wifi access points
- 8 Remote access users
- 50 Active Directory User Accounts
- 27 User Mailboxes
- 1 Physical SuperMicro Hyper-V Server
- 5 Virtual Hyper-v Servers
- 8 virtual Hyper-v workstations

A. Approval of Managed IT Provider 1 year contract -annual budget

MOTION Coopman/McDonald

Motion to approve Nsight managed IT provider year contract.

Voice Vote: All present voting aye- **MOTION CARRIED**

B. Approval of City Hall Technology upgrades using ARPA Funds.

MOTION: Coopman/McDermid

Motion to approve usage of ARPA funds up to thirty five thousand for city Hall Technology, previously budgeted for City hall upgrades.

Row Call Vote: Coopman-aye, McDermid-aye, McDonald-aye, Bahrke-aye, Wirtz-aye, Holman-absent **MOTION CARRIED**

Adjourn Sine Die

New Council Called to Order

Roll Call: Mayor Brad Rice, Marty Coopman, Devin Wirtz, Jeff McDonald, Ashley Bahrke, Mathew McDermid

Absent: Tim Holman

Administer Oath of Office

Deputy Clerk administered Oath of Office to:

- Devin Wirtz – District 1-2 Alderman
- Ashley Bahrke– District 3-4 Alderman
- Mathew McDermid – District 5 Alderman

New Business

2. Ambulance Update Presentation

City of Oconto Falls Ambulance representative Patrick Ahlgrim presented the first year of full time ambulance service for the year 2022. The year had one thousand one hundred and fourteen calls with an increase in transfers from local and from Green Bay Hospitals. Compared with surrounding areas Oconto Falls Ambulance were one of the cheapest ambulances per call and has the highest license rating in the county. The City of Oconto Falls Ambulance has not needed assistance coming into their service area to assist but they have been called out to assist surrounding areas. There have been many updates with the ambulance

- Lockboxes and doors for DEA compliance
- Badge printer this would help with mass casualty's preparedness as well as the key fobs are harder to get and very expensive. Badges are more feasible to be able to print on our own badges.
- Flooring was updated
- Garage doors and openers
- Road rated IV pumps
- LIFE PACK 15 newest cardiac monitors

- Lucas Device (mechanical CPR)

Ambulance did apply for a Focus on Energy Grant. Which they did receive this and were able to replace seventy of the two hundred florescent light bulbs in the building that needed to be. Currently the City of Oconto Falls Ambulance has three ambulances and is looking to go up to four of them. The one ambulance will be essentially for special event rig for football games or other events like this that are needed. The City of Oconto Falls did also apply for a Flex Grant that help pay for the majority of the new ambulance that is still waiting to be delivered. Both of the newer ambulances have power lift cots to assist with loading patients up to seven hundred pound patient. The City of Oconto Falls Ambulance has three employees that were sponsored by the county to be certified CPR instructors. This now gives the ambulance the ability to have the staff trained when needed and have this service provided to the community and surrounding municipalities. This is free of charge as long as they do not need a card. The City of Oconto Falls Ambulance is also looking to start a Community Garden in the near future.

NO ACTION TAKEN

3. ELECT A COUNCIL PRESIDENT

Mayor opened the floor to nominations for Council President.

MOTION: Wirtz/Coopman

Motion to nominate Matthew McDermid for Council President.

Voice Vote: All present voting aye - **MOTION CARRIED**

Mayor asked again if there were any other nominations for City Council President.

There were no further nominations for Council President.

4. Election Water and Light Commissioner – 5 year appointment.

The city received a letter of interest for the Water & Light Commissioner appointment from Kim Pytleski. Kim was given the opportunity to address the Council.

Mayor opened the floor to nominations for Water and Light Commissioner appointment.

Mayor asked if there were any other nominations, hearing none vote closed.

MOTION: Coopman/Wirtz

Motion to nominate Kim Pytleski for Water and Light Commissioner.

Voice Vote: All present voting aye - **MOTION CARRIED**

5. Approval of Appointments by Mayor.

MOTION: McDermid / Wirtz

Motion to approve the Appointments of the Mayor as amended.

Voice Vote: All present voting aye - **MOTION CARRIED**

6. Approval of Appointments by City Administrator.

MOTION: Bahrke/Wirtz

Motion to approve the Appointments of the City Administrator as presented.

Voice Vote: All present voting aye - **MOTION CARRIED**

7. Approval of Appointments by the Emergency Director

MOTION: Wirtz/McDonald

Motion to approve the Appointments of the Emergency Director as presented.

Voice Vote: All present voting aye - **MOTION CARRIED**

8. Resolution 23-001; a resolution designating newspaper for legally required notices.

MOTION: McDermid/Coopman

Motion to approve Resolution 23-001; a resolution designating newspaper for legally required notices.

Voice Vote: All present voting aye - **MOTION CARRIED**

9. Oconto County Safe Kids Life Jacket Loaner Board Station

The Park and Rec met in regards to having this program brought to the beaches for Oconto Falls for next year. This is a program that would allow visitors of the beach to use life jackets while they are there and then return them when done. It will be either a board where they get hang on or a box to place them in. The City of Oconto Falls would have to store them for the winter. The program is looking to start possible next spring if the grant goes through.

MOTION: McDonald/Wirtz

Motion to approve Oconto County Safe Kids Life Jacket Loaner Board Station and box at the Eastside and Westside Beach.

Voice Vote: All present voting aye - **MOTION CARRIED**

10. Eastside Beach Staffing for Summer 2023

A. Determination on staffing of Life Guards & Swimming Lessons for Summer 2023

The Park and Rec met in regards to having a possible shortage of life guards and lack of applicants for beach supervisor and head life guard. It was decided that it would be best to have a head lifeguard that can work the beach but also be in charge of the life guard schedules and concessions. The Park and Rec Committee directed City Administrator Wills to hire as seen fit.

NO ACTION TAKEN

11. \$5.00 Daily Beach Fee for Eastside & Westside Beach

A. \$5.00 Daily Beach Fee Signage update

B. \$5.00 Daily Beach Fee Enforcement

Park and Rec Committee met in regards to the proposed signage and five dollar fee for the beaches. Administrator Wills did check with the DOT on the rules for the parking on the street. The citizens of the City of Oconto Falls would not have a charge for this. The charge would only be towards non-citizens. There would also be a seasonal passes. The signs and post are getting ready for placement. This was also discussed with the police department if they would be able to do drive through and check on the permits and fees.

MOTION: Wirtz/McDonald

Motion to proceed with the temporary proper parking signs along the highway on the beach sided.

Voice Vote: four present voting aye, one Coopman present voting nay - **MOTION CARRIED**

12. Application for two-year operator's license for James Ryczkowski

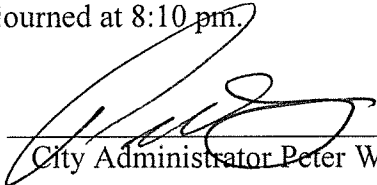
MOTION: Wirtz/Coopman

Motion to approve the two- year operator's license.

Voice Vote: All present voting aye - **MOTION CARRIED**

13. Adjournment

Mayor Rice asked if there was any further business before the meeting is adjourned. Having no further business, he declared the meeting adjourned at 8:10 pm.



City Administrator Peter Wills