

**CITY OF OCONTO FALLS
COMMON COUNCIL
MEETING**

Council Chambers – Municipal Building
500 N. Chestnut Avenue - Oconto Falls, WI. 54154
TUESDAY SEPTEMBER 10, 2024 – 6:00 pm
MINUTES

1. Meeting called to order at 5:55pm by Mayor Clint Braun
2. Pledge of Allegiance
3. Roll Call Present: Aldermen: Marty Coopman, Jeff McDonald, Ashley Bahrke, Mathew McDermid, Devin Wirtz and Tim Holman

Also Present: Mayor Clint Braun, Administrator Peter Wills, Deputy Clerk Jenny Friedman, Utility Manager Greg Kuhn, Fire Chief Tim Magnin, Street Superintendent Wally Remic, Michelle Tester, Mike Faucett, Carrie Hill, Stephaine Holman, Barb Salscheider, Nate Wellens, Bart Schindel

4. Approval of Minutes –Common Council 08.20.2024

MOTION: Bahrke/McDermid

Motion to approve minutes Common Council 08.20.2024.

Voice Vote: All present voting aye - **MOTION CARRIED**

5. Treasurer’s Report July

MOTION: McDermid/ Wirtz

Motion to approve treasure’s reports for July as presented.

Voice Vote: All present voting aye - **MOTION CARRIED**

6. Bills Payable – August

MOTION: Bahrke/Holman

Motion to approve the Bills Payable as presented for August.

Voice Vote: All present voting aye - **MOTION CARRIED**

7. **Reports: written reports submitted**

- ✓ Administrator Report
- ✓ Police Department Report
- ✓ Municipal Court Report
- ✓ Fire Department Report
- ✓ Street Department Report
- ✓ Building Inspector Report
- ✓ Utility Commission Report/Minutes
- ✓ Library Report

MOTION: McDermid/McDonald

Motion to place the reports on file as presented.

Voice Vote: All present voting aye - **MOTION CARRIED**

8. OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL:

DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:

9. Committee Reports

Board of Review N/A

Emergency Management Committee Report-N/A

Finance Committee: N/A

Joint Review Board N/A

Library Board-N/A

Main Street Committee Report 08.21.24

Park & Recreation Committee Report-09.03.24

Personnel Committee Report N/A

Planning Commission Report 08.19.24

Ordinance Commission 08.14.24

Utility Commission Report 08.19.24, 08.26.24

MOTION: Bahrke/McDonald

Motion to place the reports on file.

Voice Vote: All present voting aye - **MOTION CARRIED**

Old Business:

10. WI DOA NEIGHBORHOOD INVESTMENT GRANT- FIRE STATION PROJECT UPDATE

A. WI. Dept of Administration Visit

B. Timeline for emptying 98 Jackson St Station

C. Recommendations for 98 Jackson Street Station

The cleaning out of the old fire station is going well. The new roof is in the process of being replaced currently. There is no final determination of how the old fire station will be utilized.

NO ACTION TAKEN

11. 710 County Road B-Former Mobile Inspection Update

Resolution 24-008 Slum & Blight Determination Properties 710 County B was passed on August 20,2024 council meeting. At this time there has still been no contact from the owner.

NO ACTION TAKEN

12. 782 N. Main Street -Former Hardees Status Update

A. Public hearing held August 20, 2024

B. Resolution 24-012 Determination of Slum & Blight 782 N Main St
The owner of 782 N. Main Street Mr. Faucett gave an update. The outside has been cleaned up and now has power connected for the building and working with a plumber. There are still possible buyers interested.

NO ACTION TAKEN

13. Columbia Street Project

A. Approve Columbia Street Project Estimate to be sent to bid.

B. Columbia Street Project Timeline

- Oct Council-Receive Bids will have Council Approve Project Amount
- Oct Council-Request Approval for Interim Financing on Project match to Grant
- Oct-Nov Determine Project Start Date with MSA Consultants
- November-Approve Loan for Interim Financing for Columbia St Project
- November-Set Informational Project Meeting for Residents
- March-April Start Columbia St Project

The City Administrator and Utility Manager have been working with MSA to get the Columbia project plans in process and started to look into bonding for the Columbia Street Project.

MOTION: McDermid/Wirtz

Motion to approve MSA to move ahead with the Columbia Street Project Estimate to be sent to bid.

Voice Vote: All present voting aye - **MOTION CARRIED**

14. Park & Rec Committee Items-Park & Rec Grant

A. Adopt Oconto County Outdoor Recreation Plan Resolution# 24-010

The city is in need of an updated Recreation Plan. Administrator Wills has talked with Oconto County to see if The City of Oconto Falls can adopt their Outdoor recreation Plan. This was agreed on and adapted to the city needs.

MOTION: Bahrke/McDonald

Motion to approve and adopt Oconto County Outdoor Recreation Plan Resolution #24-010.

Voice Vote: All present voting aye - **MOTION CARRIED**

B. Order & Pay Memorial Field Playground Equipment in 2024

This was approved in April 2024 and was planned to purchase playground equipment for the 2025 budget. The city was approved for the Oconto County ARPA Recreation Grant Agreement. There is the opportunity for a Vendor Grant if playground equipment was purchased in the 2024. There would be a fifty percent match on the park equipment and insulation.

C. Memorial Field Fence Repair

Memorial Field softball fence is need of repair. The Park and Recreational Committee approved the repair amount of thirty-one thousand dollars in May 2024 but found after it was a partial estimate. The backstops and dug out and sides would need to be replaced. The street department would take down the old fence and can fix the arch to help save on cost.

MOTION: McDermid/Wirtz

Motion to direct the City Administrator to proceed with the Memorial Field contract for fence repair.

Voice Vote: All present voting aye - **MOTION CARRIED**

D. 2025 WI DNR Urban Forestry Grant Resolution 24-011

The WI DNR Knowles- Stewardship Grant 2025 is a two-part, fifty-fifty grant. One part goes through directly through federal government and the other part goes through the state.

MOTION: Wirtz/Coopman

Motion to apply for the 2025 WI DNR Urban Forestry Grant Resolution 24-011.

Voice Vote: All present voting aye - **MOTION CARRIED**

15. Ordinance 24-008 Amend Ch 480-83 Accessory Structure-Sheds4505

A. Public Hearing held August 20, 2024 5:30pm

MOTION: Wirtz/McDermid

Motion to accept Ordinance 24-008 Amend Ch 480-83 Accessory Structure-Shed 4505.

Voice Vote: All present voting aye - **MOTION CARRIED**

16. Ordinance 24-009 Amend Ch 465-4 One Way Streets Designated

a. Public Hearing held August 20, 2024 5:30pm

MOTION: McDermid/Coopman

Motion to approve Ordinance 24-009 Amend Ch 465-4 One Way Streets Designated.

Voice Vote: All present voting aye - **MOTION CARRIED**

17. Ordinance 24-010 Amend Ch 348 Nuisances.

A. Public Hearing held August 20, 2024 5:30pm

These changes to chapter 348 would help store fronts look more appealing and clean up some of the troubled areas in the city. The Main Street Committee has read through the ordinance and agrees that it should be passed and would benefit the city and citizens in many ways.

MOTION: McDonald/Bahrke

Motion to approve Ordinance 24-010 Amend Ch 348 Nuisances.

Voice Vote: All present voting aye - **MOTION CARRIED**

New Business:

- 18. Garbage & Recycling (RFP) Request for Proposal to Send out for 5-year contract.**
The City is due for a new Garbage and Recycling contract. The current proposal has been updated to fit the cities needs.

MOTION: McDonald/ Wirtz

Motion to approve the Garbage and Recycling (RFP) Request for Proposal to send out for 5-year contract.

Voice Vote: All present voting aye - **MOTION CARRIED**

19. HUD PRO HOUSING GRANT- NEWCAP APARTMENTS

- a. Discussion on HUD PRO HOUSING GRANT
- b. Set Public Hearing for PRO HOUSING GRANT application for September 30,2024 at 5:00pm.

PRO Housing Grant–Pathways to Removing Obstacles to Housing is a competitive grant program being administered by HUD. Pro Housing seeks to identify and remove barriers to affordable housing and preservation. Significant need for affordable housing in Oconto Falls is needed with predicted to see a 24% increase in population by the year 2030.

MOTION: McDermid/McDonald

Motion to approve the application for HUD PRO Housing Grant.

Voice Vote: All present voting aye - **MOTION CARRIED**

MOTION: McDermid/Coopman

Motion to set Public Hearing for HUD PRO Housing Grant for September 30,2024 at 5:00pm.

Voice Vote: All present voting aye - **MOTION CARRIED**

20. 2025 General Fund Budget Timeline

The department heads have been working on their budgets. End of September is estimated for the first financial meeting.

NO ACTION TAKEN

21. Community Event Application for Oconto Falls Trick or Treat Trail

Oconto Falls Trick or Treat Trail is being held on October 26,2024 from 10am-Noon. This had a large turn out last year and expecting the same for this year.

MOTION: Wirtz/McDonald

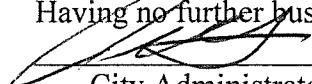
Motion to approve the Community Event Application for Oconto Falls Trick or Treat Trail.

Voice Vote: All present voting aye - **MOTION CARRIED**

22. Adjournment

Mayor Clint Braun asked if there was any further business before the meeting is adjourned.

Having no further business, he declared the meeting adjourned at 7:06pm.



City Administrator Peter Wills