

**POSTED DATE: December 2, 2024**

Committee Members: all meeting attendance (or absence) must be confirmed with a response.  
Please RSVP your attendance to this meeting ASAP to 920-846-4505 or [dclerk@ci.ocontofalls.wi.us](mailto:dclerk@ci.ocontofalls.wi.us)

**CITY OF OCONTO FALLS  
PLANNING COMMISSION MEETING  
Council Chambers - Municipal Building  
500 N. Chestnut Avenue  
Oconto Falls, WI 54154  
TUESDAY DECEMBER 3, 2024 – 5:00 PM  
AGENDA**

Marty Coopman - Chairman  
William Zietlow  
Judy Kostreva  
Jeff McDonald  
Chique Tousey-Tabar  
Brad Rice

Mayor Clint Braun  
Deputy Clerk-Jenny Friedman  
Administrator-Peter Wills

**DISCUSSION AND POSSIBLE RECOMMENDATION/ACTION ON THE FOLLOWING:**


1. Call to Order
2. Roll Call

**\*\*\*\*\*PUBLIC HEARING\*\*\*\*\***

**\*\*\* Public Hearing to consider Oconto Falls Municipal Utility Annexation Petition Doc# 768590 0.406 Acres Part of Parcel# 40-30300010322 Driveway for Utility Substation. . Public Hearing Notice was properly posted and published in the Oconto County Times Herald newspaper for two consecutive weeks. Property owners within a 200 ft. radius were also given proper notification \*\*\*\***

**DISCUSSION AND POSSIBLE RECOMMENDATION/ACTION ON THE FOLLOWING:**

3. Consider Oconto Falls Municipal Utility Annexation Petition Doc# 768590 0.406 Acres Part of Parcel# 40-30300010322 Driveway for Utility Substation  
Re: Utility Manager Greg Kuhn/ City Administrator Peter Wills
  - A. Public comments for consideration-written/verbal
  - B. Committee recommendation to City Council.
4. Adjournment

  
\_\_\_\_\_  
City Administrator Peter Wills/JF

\*A quorum of the Common Council may or may not be in attendance of this meeting.

Notice was given to the public at least 24 hours prior to this open meeting - agenda was forwarded to newspapers and any news media who have requested the same – agenda was posted at City Hall, Oconto Falls Community Library, and on the City website at [www.ci.ocontofalls.wi.us](http://www.ci.ocontofalls.wi.us).

**Any person wishing to attend the meeting who requires special accommodations because of a disability should contact the Clerk's office at 920-846-4505 with adequate notice so appropriate accommodations can be made.**

**CITY OF OCONTO FALLS**  
**NOTICE OF PUBLIC HEARING**

Notice is hereby given, that The City of Oconto Falls Planning Commission will hold a Public Hearing on December 03, 2024 at 5:00 PM in the Municipal Building, 500 N Chestnut Ave, Oconto Falls, Wisconsin. The purpose of this hearing is for the consideration of:  
Oconto Falls Municipal Utility Annexation Petition Doc# 768590 0.406 Acres Part of Parcel# 40-30300010322 Driveway for Utility Substation

All residents of the City of Oconto Falls are encouraged to attend. The meeting room is handicapped accessible. Persons needing additional accommodations should contact City Hall at (920) 846-4505.

## Petition for Annexation

The undersigned, constituting 100 percent of the owners of the following described territory located in the Town of Stiles, Oconto County, Wisconsin lying contiguous to the City of Oconto Falls, petition the Honorable Mayor and Common Council of said city to annex the territory described below and shown upon the attached maps, as permitted by Chapter 66 of the Wisconsin Statutes, to the City of Oconto Falls, Oconto County, Wisconsin.

Oconto Falls Municipal Utilities; Parcel "A" ,Part of Parcel 040-3030010322, A parcel of land located in part of the fractional North half of the Southwest quarter of Section 30, Township 28 North, Range 20 East, Town of Stiles, Oconto County, Wisconsin, described as follows:

Commencing at the West quarter corner of said Section 30; Thence South 00 degrees 48 minutes 51 seconds West along the West line of said Section 30, a distance of 1336.97 ft. to the South sixteenth corner; Thence South 89 degrees 56 minutes 39 seconds East along the sixteenth line, a distance of 33.00 ft. to a 1" iron pipe on the East right of way line of County Road I and the POINT OF BEGINNING;

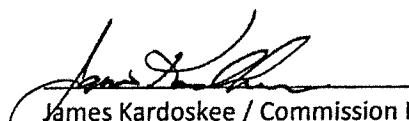
Thence North 00 degrees 48 minutes 51 seconds East along said right of way line, a distance of 55.30 ft. to a 1" iron pipe; Thence South 89 degrees 56 minutes 38 seconds East, a distance of 319.83 ft. to a 1" iron pipe on the West line of lands described on Document Number 757285 of the Oconto County Registry; Thence South 00 degrees 54 minutes 30 seconds West along said West line, a distance of 55.30 ft. to a 1" iron pipe on the South line of the said fractional North half of the Southwest quarter;

Thence North 89 degrees 56 minutes 39 seconds West along the sixteenth line, a distance of 319.74 ft. to the POINT OF BEGINNING. Said parcel contains 0.406 acres of land more or less.

There are no persons residing in the territory. There are Zero Voters residing in this territory.

Dated this 1<sup>st</sup> day of October 2024

  
Gregory Kuhn / Utility Manager  
Oconto Falls Municipal Utilities  
223 Monroe St Oconto Falls, WI 54154

  
James Kardoskee / Commission President  
Oconto Falls Municipal Utilities  
223 Monroe St Oconto Falls, WI 54154

PAUL R. SHALLOW, PLS  
P.O. BOX 88  
LENA, WI 54139  
920-834-5225

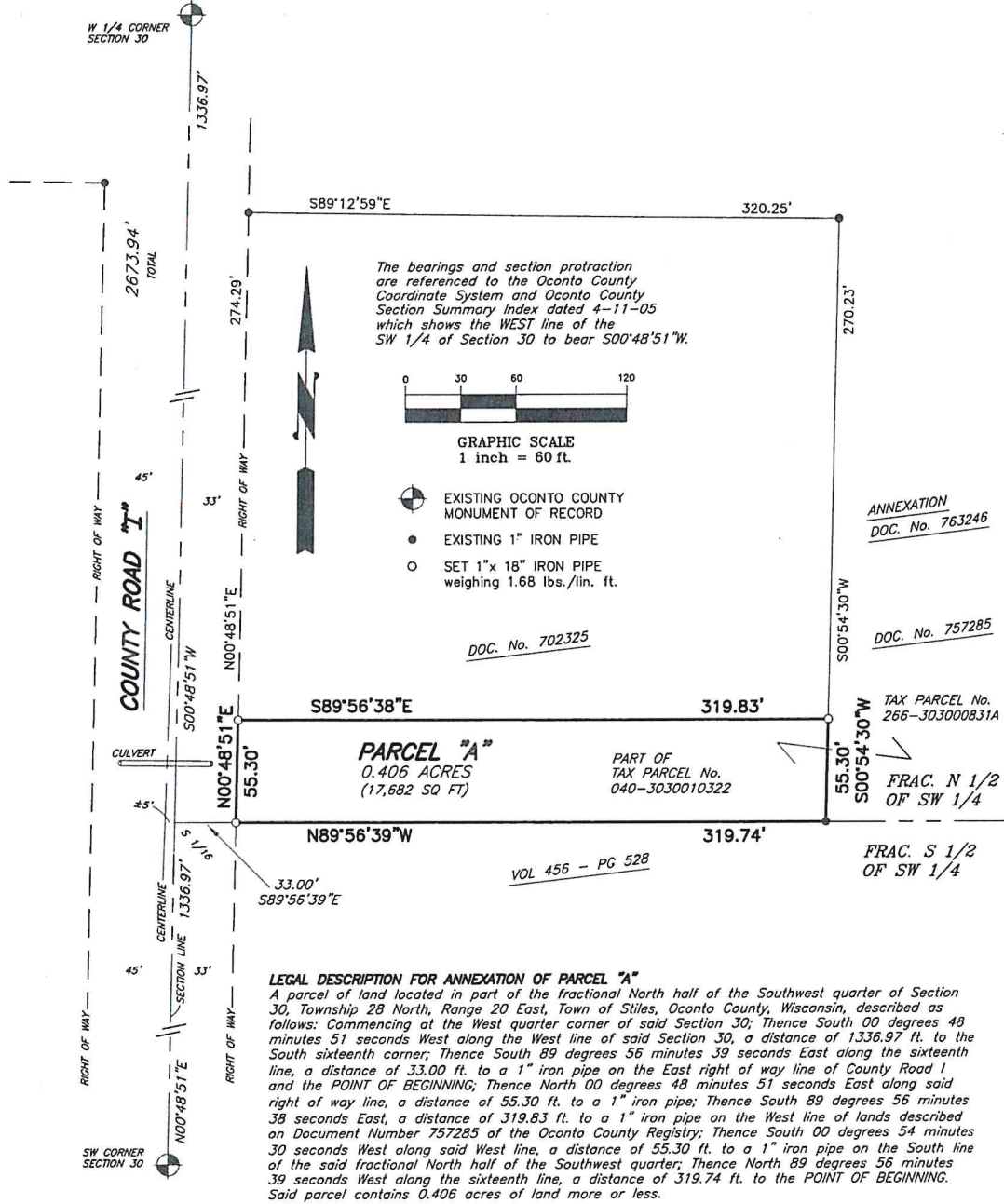
Account #3353  
Dwg. No. 3353FALLS

# SHALLOW LLC SURVEYING

Professional Wisconsin Land Surveyor

## PLAT OF SURVEY

Part of the fractional North half of the Southwest quarter of Section 30, Township 28 North,  
Range 20 East, Town of Stiles, Oconto County, Wisconsin.



**SURVEYOR'S CERTIFICATE:**

I, Paul R. Shallow, Professional Land Surveyor, do hereby certify: That by the order and under the direction of Greg Kuhn, Utility Manager of Oconto Falls Municipal Utility; I have surveyed, divided, and mapped part of the fractional North half of the Southwest quarter of Section 30, Township 28 North, Range 20 East, Town of Stiles, Oconto County, Wisconsin.

I further certify: that the within map is a true and correct representation of the exterior boundaries of the lands surveyed and that I have fully complied with the provisions of chapter 236 of Wisconsin statutes in the surveying and mapping of same to the best of my knowledge and belief.

Dated this 15th day of May, 2024.

*Paul R. Shallow*

Paul R. Shallow, PLS 2502  
Shallow Surveying LLC

