

**CITY OF OCONTO FALLS  
COMMON COUNCIL  
MEETING**

Council Chambers – Municipal Building  
500 N. Chestnut Avenue - Oconto Falls, WI. 54154

**JANUARY 14, 2025 – 6:00 pm  
MINUTES**

1. Meeting called to order at 6:00pm by Mayor Clint Braun
2. Pledge of Allegiance
3. Roll Call Present: Aldermen: Marty Coopman (via phone), Jeff McDonald, Tim Holman  
Mathew McDermid

Also Present: Mayor Clint Braun, Administrator Peter Wills, Police Chief Olsen, Deputy Clerk Jenny Friedman, Street Superintendent Wally Remic, Warren Bluhm with Time Herald, Utility Manager Greg Kuhn, Michelle Tester, Mike Frievalt, Kim Pytleski

Absent: Aldermen Ashley Bahrke and Aldermen Devin Wirtz

4. **Approval of Minutes** - Common Council 12.10.24

**MOTION: McDermid/McDonald**

*Motion to approve the minutes as presented for the Common Council 12.10.24.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

5. **Treasurer's Report-November**

**MOTION: McDermid/Holman**

*Motion to approve the Treasure's report for November as presented and placed on file as presented.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

6. **Bills Payable – December**

**MOTION: McDermid/McDonald**

*Motion to approve the Bills Payable as presented for December and place on file.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

7. **Reports: Written reports submitted**

- ✓ Administrator Report
- ✓ Police Department Report
- ✓ Municipal Court Report
- ✓ Fire Department Report
- ✓ Street Department Report
- ✓ Street Superintendent
- ✓ Building Inspector Report

- ✓ Library Report

**MOTION: Holman/McDonald**

*Motion to place reports as presented on file.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

- 8. OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL** - Citizen in-put will be limited to 3 minutes.

Deputy Clerk Friedman showed the plaque that was ordered in memory of Honorable Larry Jeske. This plaque will be placed by a tree that will be also planted in his honor in the spring by City Hall. The plaque reads (Honorable Larry L. Jeaske 08.04.1940-12.15.2024,

A man of great intellect and dedication. The City of Oconto Falls will never forget his loyalty and commitment to our community.)

**DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:**

**9. Committee Reports**

Board of Review N/A

Emergency Management Committee Report-N/A

Finance Committee N/A

Joint Review Board N/A

Library Board- N/A

Main Street Committee Report 12.18.24

Park & Recreation Committee Report-N/A

Personnel Committee Report N/A

Planning Commission Report N/A

Ordinance Commission N/A

Utility Commission Report 12.16.24

**No Action Taken**

**Old Business:**

- 10. WI DOA NEIGHBORHOOD INVESTMENT GRANT- FIRE STATION PROJECT UPDATE**

Fire Chief Tim Magnin has the grant paperwork finished and is waiting on the Department of Administration for final action.

**No Action Taken**

**11. Columbia Street Reconstruction Project Updates**

The Columbia Street Reconstruction Project is going to be completed from March 2025 through December 2025. Trees that are planned to be removed are marked with a pink x. The City will notify homeowners at residence 1-2 business days before the start to cut, in case there is a need to block driveway or street. Letters to citizens will be mailed out on January 15,2025 to update the citizens of the construction. On the Oconto Falls Municipal Utility website at

<https://www.ofmu.org/> there is a detour map also for people to view before the construction starts.

**No Action Taken**

**12. 782 N. Main Street -Former Hardees Status Update**

Edna&M's is still on track to open up in the 2025 year to do food manufacturing. At this time there is no further updates.

**NO ACTION TAKEN**

**13. City Hall Boiler & HVAC Recommendation**

**a. ACC Boiler Replacement two Lochnivar 400 Boilers \$58,413.00**

The City Hall boiler is at its end of life and is need of repair or replacement. The City Administrator has been working with Automated Comfort Controls, Energy Control & Design and JF Ahern to get estimates for City Hall. The best purchasing option was for the city to go with Automated Comfort Controls (ACC).

**MOTION: McDermid/McDonald**

*Motion to approve Automated Comfort Controls (ACC) BID replace Boiler and ACE for the amount of \$140,428.00.*

**Roll Call Vote:** McDermid-yes, McDonald-yes, Coopman-yes, Holman-yes, Wirtz-Absent, Bahrke-Absent **Motion Carried**

**b. Annual Maintenance Agreement \$3,114.72/year**

**MOTION: McDermid/Holman**

*Motion to approve the Automated Comfort Controls (ACC) Annual Maintenance Agreement for \$3,114.72/ year.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**14. City Hall Technology, Key cards & Cameras Recommendation**

**a. YEALINK Meeting Board \$10,991**

Yearlink Meeting board is an all-in-one unit. The Yearlink Board has auto framing, speaker tracking, picture-in-picture, Smart Collaboration Whiteboard, Full Device Ecosystem. An 89inch meeting board was initially in the estimate. Mike Frievalt stated that an 89inch meeting board would be too big for the council chamber so a 65inch would work better.

**b. Keycard System & Camera Controller \$10,483**

The current keycard system and camera controller has been in place since 1999. The system can no longer add or edit current users. The new system would be video log in and the city then would own the system.

**c. City Hall Cameras \$21,287**

Direct-to-cloud cameras offer microSD or premium cloud storage. The GV-GEBF4911 features event-triggered onboard sirens and lights for security. All models support AI search to identify specific details, such as gender or clothing color.

- d. Four Facilities cameras conversion \$13,126.80  
Total for Upgrades \$55,887.70

**MOTION: McDonald/McDermid**

*Motion to approve YEALINK Meeting Board, Keycard System & Camera Controller, City Hall Cameras and Four Facilities cameras conversion for the amount of \$53,000.*

**Roll Call Vote:** McDonald-yes, McDermid-yes, Coopman-yes, Holman-yes, Wirtz-Absent, Bahrke-Absent **Motion Carried**

15. Oconto Falls Municipal Utilities Bucket Truck purchase by City
- a. Authorize the City to purchase OFMU Bucket Truck using \$20,000 of the Utilities 30% = \$42,128 portion of City Hall Boiler & HVAC upgrades.  
The old 2005 F550 Utility Bucket Truck is no longer needed by the Oconto Falls Municipal Utilities. This could be utilized by the Street Department the utilities would still do the inspections on it.

**MOTION: McDermid/Holman**

*Motion to approve purchase Oconto Falls Municipal Utilities 2005 F550 Utility Bucket Truck for twenty thousand dollars.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

16. Street Department Brine Storage Tank & Stainless Pump
- a. Brine Storage Tank
  - b. Stainless Steel Pump

The DNR has been monitoring how much salt the municipalities are using and where the salt goes in the environment. DNR is encouraging municipalities to go to brining. The brining and pretreating of the streets will save Oconto Falls about ten to twenty tons of salt usage. The new sprayer equipment and storage tank are now being used. The Brine Storage Tank does not make the brine it is strictly for holding the brine. Currently when brine is needed the city will go to the county to restock the brine tank. Street Superintendent has gotten estimates for brine storage holding tank and stainless-steel pump. This would eliminate the city workers going to the city for brine. The County has applied for a grant that may allow a holding tank to be placed in Oconto Falls. The city then would have access to the brine stored. At this time the City will wait to purchase a tank to see the out come of the County grant.

**No Action Taken**

17. Former Fire Station 98 Jackson Street use by Street Dept
- Street Superintendent Remic expressed that former Fire Station at 98 Jackson Street would be of great use and fit almost all of the street departments equipment and be able to utilize the building if council permits.

**MOTION: McDermid/McDonald**

*Motion to approve the Street Department to relocate their headquarters to 98 Jackson Street.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

18. RESOLUTION 25-01 a Resolution authorizing 2025 salary increases for employees following 2025 Budget.

**MOTION: Coopman/ Holman**

*Motion to approve the RESOLUTION 25-01 a Resolution authorizing 2025 salary increases for employees following 2025 Budget and removing the Police Chief Olsen from the resolution.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

19. Oconto Falls Municipal Utilities Sewer Rate Case

The Oconto Falls Municipal Utilities has evaluated the current sewer rates and are in need to be adjusted. The last sewer rate adjustment was in 2018. The adjustment amount would be an increase of 6.56% or \$3.94 a month. That would equal about \$47.71 per year for the average customer.

**MOTION: McDermid/Mc Donald**

*Motion to approve OFMU sewer Rate Case.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

20. Adjournment

**Mayor Clint Braun** asked if there was any further business before the meeting is adjourned. Having no further business, he declared the meeting adjourned at 7:18 pm.

  
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City Administrator Peter Wills