

**CITY OF OCONTO FALLS  
COMMON COUNCIL  
MEETING**

Council Chambers – Municipal Building  
500 N. Chestnut Avenue - Oconto Falls, WI. 54154

**TUESDAY APRIL 8, 2025 – 6:00 pm**

**MINUTES**

1. Meeting called to order at 6:00pm by Mayor Clint Braun
2. Pledge of Allegiance
3. Roll Call Present: Aldermen: Jeff McDonald, Mathew McDermid, Ashley Bahrke, Devin Wirtz, Marty Coopman, Tim Holman

Also Present: Mayor Clint Braun, Administrator Peter Wills, Deputy Clerk Jenny Friedman, Street Superintendent Wally Remic, Warren Bluhm with Time Herald, Utility Manager Greg Kuhn, Fire Chief Tim Magnin, Library Director Rachel Pascoe, Beth Rank, Jason Valintine, Jon Spice, Ross Engel, Karla Engel, Reuben Radke, James Moynihan, Tucker Moynihan, Dave Alsteen, Belinda Chu, Tammy Moynihan, Morgan Moynihan

4. **Approval of Minutes - Common Council 03.11.2025**

**MOTION: Bahrke/ Holman**

*Motion to approve the minutes as presented for the Common Council 03.11.2025.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

5. **Treasurer's Report-February**

The treasures will be presented at the Reorganizational meeting on April 15,2025.

**No Action Taken.**

6. **Bills Payable – March**

**MOTION: McDermid/McDermid**

*Motion to approve the Bills Payable as presented for March and place on file.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

7. **Reports: Written reports submitted**

- ✓ Administrator Report
- ✓ Police Department Report
- ✓ Municipal Court Report
- ✓ Fire Department Report
- ✓ Street Department Report
- ✓ Street Superintendent
- ✓ Building Inspector Report
- ✓ Library Report

**MOTION: McDermid/McDonald**

*Motion to place reports as presented on file.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**MOTION Bahrke/ Wirtz**

*Motion to change the sequence of the agenda to bring agenda number twenty-one to after number eleven.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**8. OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL** - Citizen in-put will be limited to 3 minutes.

Mayor Clint Braun presented Fire Fighters Jim Moynihan a Years of Service Recognition for 60 years served.

**DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:**

**9. Committee Reports**

Board of Review N/A

Emergency Management Committee Report-N/A

Finance Committee N/A

Joint Review Board N/A

Library Board- N/A

Main Street Committee Report N/A

Park & Recreation Committee Report-N/A

Personnel Committee Report N/A

Planning Commission Report N/A

Ordinance Commission 03.11.25

Utility Commission Report 03.17.25, 3.19.25, 3.21.25, 3.31.25

**MOTION: McDermid/McDonald**

*Motion to place reports on file.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**Old Business:**

**10. WI DOA NEIGHBORHOOD INVESTMENT GRANT- FIRE STATION PROJECT UPDATE**

Fire Chief Tim Magnin has the grant paperwork all submitted and is waiting on the Department of Administration for final action.

**No Action Taken**

**11. Columbia Street Reconstruction Project Updates**

**A. Unsuitable Soils -MSA estimate of Additional Costs.**

The Columbia Street Reconstruction Project is going to be worked on from March 2025 through December 2025. On the Oconto Falls Municipal Utility website at <https://www.ofmu.org/> there is a detour map also for people to view before the construction starts. The school has also sent out notifications to family about the upcoming construction and detour. Everything is on

schedule right now and road has been closed since March 17, 2025. There was found to be unsuitable soil for the project from Chestnut Street to Milwaukee Ave. A change order has been submitted from Dorner Inc. This would be Change Order One with an estimate for thirty thousand dollars for city supplied trench back, supplies hauled and loaded by Dorner.

**MOTION: McDermid/Bahrke**

*Motion to approve the Change Order One for granule back fill.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**B. Cost to Crush Existing City Materials for Road Project**

The city currently has concrete and asphalt materials that could be crushed and reused by the recycle center. It is estimated twelve thousand tons of material. There would be an estimated cost of \$136,500 for processing. A breakdown of the spending of the bond should be presented at the next regular Common Council.

**MOTION: McDermid/ McDonald**

*Motion to approve Peters Concrete Company bid processing asphalt/concrete at recycle center use 2024 bond borrowing.*

**Roll Call:** McDermid-aye, McDonald-aye, Coopman-aye, Wirtz-aye, Bahrke-aye, Holman-aye-  
**MOTION CARRIED**

**12. Ehlers TID#3 Boundary & Project Plan Amendment**

The City of Oconto Falls, has requested that Ehlers & Associates assist Client with TID 3 (Mixed Use) Boundary & Project Plan Amendment("Project").

**MOTION: McDermid / Wirtz**

*Motion to approve Ehlers TID #3 Boundary & Project Plan Amendment.*

**Voice Vote:** McDermid-aye, Wirtz-aye, McDonald-aye,  
Coopman-aye, Holman-aye- Bahrke-no **MOTION CARRIED**

**13. 710 County B, Former Mobil Gas Station Update**

The building has been sold. The new owner has also started clean up on and around this building.

**No Action Taken**

**14. Status of Surplus Assets Sale**

**A. Street Dept Hoist/Lift**

The old hoist final sale for surplus was \$12,601.00. The Street Department would like to purchase a new hoist to better service the squad cars and other small vehicle. There is also a need for smaller tools in the shop. Street Superintendent would like to evaluate the Street Departments needs better before any purchase and bring it back before council in May.

**No Action Taken**

**B. 2020 Ford Explorer Police Squad**

**No Discussion or Action Taken**

**15. Purchase of New Hoist for Street Department \$15,760.21**

The old hoist final sale for surplus was \$12,601.00. The Street Department would like to purchase a new hoist to better service the squad cars and other small vehicle. There is also a need for smaller tools in the shop. Street Superintendent would like to evaluate the shops needs better before any purchase and bring it back before council in May.

**No Action Taken**

**16. Ordinance 25-001 Amending 480-8. Zoning General Commercial District (C-1)**

There are some changes that need to be updated on ordinance Chapter 480-8 General Commercial Distancing (C-1) to better suit the City of Oconto Falls. The Main Street Committee, Ordinance Committee and public hearing have all discussed this ordinance and approve of the changes. There were no concerns from citizens at the public hearing. There is a section in the current ordinance that is duplicated and will be removed along with removing the proposed following in section C;

- (15) *Golf courses open to the public.*
- (19) *Amusement parks*
- (20) *Travel trailer parks in accordance with Chapter 335 of the City Code.*

The listed below is the amendments to be added to section B of Chapter 480-8 General Commercial Distancing (C-1) ordinance;

- (16) *Apartments above the first floor of commercial use. Minimum 600 square footage.*
- (17) *Residential space in the rear of commercial space, non-street facing. Minimum 600 square footage.*
- (18) *Existing one family detached dwellings.*
- (19) *Two-family buildings (includes duplexes) and multifamily buildings.*
- (20) *Two-unit and three-unit apartments, above first floor.*
- (21) *Multifamily residential building (four (4) or more units per structure)*

**MOTION: Bahrke / Coopman**

*Motion to approve Ordinance 25-001 Amending 480-8. Zoning General Commercial District (C-1).*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**17. Ordinance 25-002 Amend Ch 455-49 Cross Connection Inspections**

A decision was made by the Utility Commission to make commercial properties pay for cross connections. The time and cost will vary for the commercial properties this will go off the size of the property. The update to Ordinance 455-49 gives the utility retains, perform cross connections for commercial properties who do not have the cross connection done on their own.

**MOTION: McDermid/ Wirtz**

*Motion to approve Ordinance 25-002 Amend Ch 455-49 Cross Connection Inspections.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**18. Ordinance 25-003 Designation of Michael McDermid Family Park**

**MOTION: Bahrke/Holman**

*Motion to approve Ordinance 25-003 Designation of Michael McDermid Family Park*

**Voice Vote:** Bahrke-aye, Holman-aye, McDonald-aye, Wirtz-aye, Coopman-aye,  
McDermid-abstained, **Motion Carried**

## NEW BUSINESS

### 19. Utility Manager Resignation/Position Recruitment

Utility Manager Greg Kuhn has turn in his resignation. He will be officially done on May 9,2025. The open position will be posted. Two current staff members will be filling in the position until it is filled.

**NO ACTION TAKEN**

### 20. Request to Support Winter Road Safety and Efficiency Grant Program

Allison from Saltwise WI. has requested the City's elected officials contact our local State Representative's and State's Senator's to support Winter Road Safety and Efficiency Grant Program that would provide grant funding to counties and municipalities to purchase brine equipment in order to reduce salt usage. The City of Oconto Falls Street Department has tested one truck with a 250- gallon salt brine tank during the 2024-2025 winter season. The one truck applying two tanks of salt brine to roads in advance of winter storms has reduced salt usage by up to 30% to the city, reducing salt that goes into stormwater and salt costs to our taxpayers.

**NO ACTION TAKEN**

### 21. Associated Bank Public Deposit Collateralization Agreement

**MOTION: Bahrke/Wirtz**

*Motion to approve the Associated Bank Public Deposit Collateralization Agreement.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

### 22. Executive Order to Dismantle the Institute of Museum and Library Services

Most, but not all, of the public libraries in Wisconsin are funded primarily by their governing body. The government issued an executive order to eliminate the "non-statutory components and functions" of several federal agencies and entities, including the Institute of Museum and Library Services (IMLS), a small federal agency providing funding to museums, libraries, and related institutions. IMLS oversees the Library Services and Technology Act (LSTA) 'Grants to States Program' which is the largest source of federal funding support for library services in the U.S. Wisconsin received \$3.23 Million in 2024, which equals \$0.55 spent annually per resident through Grants to States Program.

**NO ACTION TAKEN**

### 23. Community Event Joyful Noise hosted by Grace Lutheran Church

Joyful Noise is a community event hosted by Grace Lutheran Church. This event will be held on June 21,2025.

**MOTION: Wirtz/McDermid**

*Motion to approve the Community Event Joyful Noise hosted by Grace Lutheran Church.*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**24. Two-year Operators License for Norma Smith**

**MOTION: Holman/Bahrke**

*Motion to approve the Two-year Operators License for Norma Smith*

**Voice Vote:** All present voting aye - **MOTION CARRIED**

**25. Reorganizational Meeting April 15, 2025 6:00pm**

Reminder that the reorganizational meeting is April 15, 2025 at 6:00pm.

**Action Taken**

**26. Adjournment**

**Mayor Clint Braun** asked if there was any further business before the meeting is adjourned. Having no further business, he declared the meeting adjourned at 7:18pm.



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City Administrator Peter Wills