

**CITY OF OCONTO FALLS
COMMON COUNCIL
MEETING**

Council Chambers – Municipal Building
500 N. Chestnut Avenue - Oconto Falls, WI. 54154

**TUESDAY JUNE 17, 2025 – 6:00 pm
MINUTES**

- 1. Meeting called to order at 6:00pm by Mayor Clint Braun**
- 2. Pledge of Allegiance**
- 3. Roll Call Present:** Aldermen: Mathew McDermid, Ashley Bahrke, Tim Holman, Marty Coopman and Devin Wirtz

Absent: Jeff McDonald

Also Present: Mayor Clint Braun, Administrator Peter Wills, Deputy Clerk Jenny Friedman, Street Superintendent Wally Remic, Fire Chief Tim Magnin, Beth Rank, Jason Valintine, Michelle Tester, Library Director Rachel Pascoe, Joe Robles, Mary Beth Rice, Tracy Merges, Stephanie Holman, Joel Lavarda, Tim Perizzo, Amber Perizzo

- 4. Approval of Minutes - Common Council 05.13.25**

MOTION: Holman/ McDermid

Motion to approve the minutes for the Common Council 05.13.25 with amendment.

Voice Vote: All present voting aye - **MOTION CARRIED**

- 5. Treasurer's Report-April**

MOTION: McDermid/ Wirtz

Motion to approve the Treasures Report.

Voice Vote: All present voting aye - **MOTION CARRIED**

- 6. Bills Payable –May**

MOTION: Wirtz/ Holman

Motion to approve the Bills Payable as presented for May and place on file.

Voice Vote: All present voting aye - **MOTION CARRIED**

- 7. Reports: Written reports submitted**

✓ Administrator Report

✓ Police Department Report

Officer Blaskowski is official done this month. There will be two new police officers coming on board in July. Both officers have four-years' experience.

✓ Municipal Court Report

✓ Fire Department Report

✓ Street Department Report

- ✓ Street Superintendent
- ✓ Building Inspector Report
- ✓ Library Report

MOTION: McDermid/ Coopman

Motion to place reports as presented on file.

Voice Vote: All present voting aye - **MOTION CARRIED**

- 8. OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL** - Citizen in-put will be limited to 3 minutes.

DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:

9. Committee Reports

Board of Review 06.10.25
 Emergency Management Committee Report-N/A
 Finance Committee N/A
 Joint Review Board N/A
 Library Board- N/A
 Main Street Committee Report 05.21.25
 Park & Recreation Committee Report-N/A
 Personnel Committee Report N/A
 Planning Commission Report 05.29.25
 Ordinance Commission 05.13.25
 Utility Commission Report 05.19.25,05.28.25

MOTION: Bahrke/Holman

Motion to place reports on file.

Voice Vote: All present voting aye - **MOTION CARRIED**

Old Business:

10. KerberRose 2024 Audit

Greg Pitel representative for KerberRose was not able to make the rescheduled Common Council meeting. The audit will be reviewed at the July 8,2025 Common Council.

NO ACTION TAKEN

11. WI DOA NEIGHBORHOOD INVESTMENT GRANT- FIRE STATION PROJECT UPDATE

Fire Chief Tim Magnin has the grant paperwork all submitted and is waiting on the Department of Administration for final action.

No Action Taken

12. Columbia Street Reconstruction Project Updates

The Columbia Street Reconstruction Project is going to be worked on from March 2025

through December 2025. On the Oconto Falls Municipal Utility website at <https://www.ofmu.org/> there is a detour map also for people to view before the construction starts. Columbia Street project is on schedule at this time. Storm and sewer are done. Curb and gutter are going in on the week of June 23, 2025. The sidewalks are expected to be going in after the curb and gutter.

NO ACTION TAKEN

13. Status of Surplus Assets Sale

A. 2020 Ford Explorer Police Squad

Police Chief Olson had placed 2020 Ford Explorer Police Squad up for surplus. The final sale price is fifteen thousand dollars.

NO ACTION TAKEN

B. Fire Dept Surplus Items

The Fire Department has multiple items that they are not using and have placed up for surplus. The sale ends on Thursday June 19, 2025.

NO ACTION TAKEN

14. Town of Stiles Petition to Annex portion of County I from City boundary south of South Main Street north to the northside of Columbia Street

Town of Stiles presented a Petition to Annex portion of County I from City boundary south of South Main Street north to the northside of Columbia Street. The annexation would be the road itself and the fifteen feet of right away. This annexation would help with getting the speed limit down for the school zone.

MOTION: Bahrke/ Wirtz

Motion to accept the Town of Stiles Petition to Annex portion of County I from City boundary south of South Main Street north to the northside of Columbia Street as presented refer to Planning Commission and have City Administrator get a certified survey map.

Voice Vote: All present voting aye - **MOTION CARRIED**

NEW BUSINESS

15. Oconto County seeking seven acres for new Highway Shop

The County did a study on the County Highway Shops to see if new shop is needed. The question of would the City of Oconto Falls be interested in having a County shop in the City. This is just starting to be looked into.

NO ACTION TAKEN

16. 2024 Annual (CMAR) Compliance Maintenance Resolution for Wastewater Treatment Plant

A. Resolution 25-005 Annual (CMAR) Compliance Maintenance Resolution for Wastewater Treatment Plant

Interim Utility Manager Rank/Valentine presented the Annual (CMAR) Compliance Maintenance for Wastewater Treatment Plant. This CMAR Resolution is done annually for the Utility.

MOTION: Bahrke/Holman

Motion to approve Resolution 25-005 Annual (CMAR) Compliance Maintenance

Voice Vote: All present voting aye - **MOTION CARRIED**

17. Mobile Home Park License Application Renewal at 249 Birch Ave Oconto Falls WI.

The Mobile Home Park is due for its annual renewal. The Fire Chief Magnin, Mayor Braun and Administrator Wills have done a walk through with the site manager. There were a few violations that needed fixing and they have been fixed.

MOTION: Coopman/Holman

Motion to approve the Mobile Home Park Annual license renewal.

Voice Vote: All present voting aye - **MOTION CARRIED**

18. Street Department Additional Seasonal Staff

The Street Department has taken on extras this year. Would like to add another summer help to maintain the beaches and other small projects. The Oconto Falls Utility has agreed to pay for six hours a week to do their lawn maintenance.

MOTION: McDermid/ Wirtz

Motion to allow Street Department to hire one additional seasonal staff.

Voice Vote: McDermid -yes, Wirtz-yes, Coopman-yes, Holman-no, Bahrke-no

Absent: McDonald

MOTION CARRIED

19. Fire Department 125th Anniversary Celebration

The Fire Department will be celebrating the 125th year anniversary on September 6th, 2025.

Friends of the Fire Department will be helping with this. As of right now it will go from 11:00am until 3:00pm with a car show, cook out excepting any donation.

NO ACTION TAKEN

20. WI Dept of Administration Innovation Grants

A. Fire Dept Comprehensive study of services

There was an error the agenda item twenty is supposed to read WI Dept. of Revenue Innovation Grant. The City has applied for two grants one for the library and one for the fire department. The City of Oconto Falls will contract with Innovative Public Advisors (IPA) to conduct the Comprehensive Study of Consolidated Fire Services. This will take about four months to complete.

MOTION: Holman/Coopman

Motion to accept the Fire Department Comprehensive study of services with the Department of Revenue Innovation Grant.

Voice Vote: All present voting aye - **MOTION CARRIED**

B. Library Potential Consolidation Study

There was an error the agenda item twenty is supposed to read WI Dept. of Revenue Innovation Grant. The City has applied for two grants one for the library and one for the fire department. The City of Oconto Falls will contract with Innovative Public Advisors (IPA) to conduct the Consolidation Study of Establish the Oconto Falls Joint Library System. This will take about four months to complete. The Oconto Falls Library has been approved for Library Consolidation Grant. The Library Board has met on this and at this time are not interested participating in the grant requirements.

MOTION: Bahrke/Coopman

Motion to decline the WI. Dept of Revenue Innovation Grant for the library.

Roll Call: Bahrke-yes, Coopman -yes, Holman-yes, McDermid-no, Wirtz-no

Absent: McDonald

MOTION CARRIED

21. Alcohol Beverage Renewal/Agent License Applications:

Class A Fermented Malt Beverage & Class A Liquor:

Iverson Foods LLC - d/b/a Iverson's Piggly Wiggly - Agent: Bryce Iverson

Krist Oil Co. d/b/a Krist Food Mart #82 – Agent: Linda Trudeau

Merciers Fastop of Oconto Falls LLC – Agent: Andy Mercier

Dollar General #22944 607 E Highland Drive Oconto Falls, WI. – Agent: Kelli Van Bendegom

Five Rivers Wis LLC Agent: Aman Singh

Class B Fermented Malt Beverage & Class B Liquor:

Boogie Knights LLC; d/b/a The Corner Pocket – Agent: Joe Robles

S&S Hometown Bar & Restaurant owned by Russell Strom – Agent: Russell Strom

Barbara Salscheider - d/b/a Salscheider's Antique Bar- Agent: Stephanie Kureck

Oconto Falls Golf Club Inc; d/b/a River Island Golf Course - Agent: Kevin Williams

The Penguin Again LLC – Agent: Jennifer R Sadorf

MOTION: McDermid/Wirtz

Motion to approve the Class A and Class B Fermented Malt Beverage and Class A and B Liquor license as presented.

Voice Vote: All present voting aye - MOTION CARRIED

22. Cigarette – Tobacco License Applications:

Iverson Foods LLC - d/b/a Iverson's Piggly Wiggly

Krist Oil Co – d/b/a Krist Food Mart #82

Barbara Salscheider - d/b/a Salscheider's Antique Bar

Merciers Fastop of Oconto Falls LLC

Oconto Falls Golf Club Inc; d/b/a River Island Golf Course

Five Rivers Wis. LLC

Boogie Knights LLC; / Location d/b/a Corner Pocket

Dolgencorp, /Location d/b/a Dollar General #22944

MOTION: Holman/Wirtz

Motion to approve the Cigarette – Tobacco License Applications.

Voice Vote: All present voting aye - **MOTION CARRIED**

23. One-year Operators License for Kim Holmes, Tammy Gallagher, Michael Nompleggi, AmberRae Rennie, Fonda Fischer, Cathryn Joyce, Jody Katers, Cindi Boucher, Rebecca Salscheider, Stephanie Kurek, Taylor Kollman, Randal Brabant, Kyndra Staidl, Linda Trudeau

MOTION: McDermid/Wirtz

Motion to approve the One-year Operators License for Kim Holmes, Tammy Gallagher, Michael Nompleggi, AmberRae Rennie, Fonda Fischer, Cathryn Joyce, Jody Katers, Cindi Boucher, Rebecca Salscheider, Stephanie Kurek, Taylor Kollman, Randal Brabant, Kyndra Staidl, Linda Trudeau

Voice Vote: All present voting aye - **MOTION CARRIED**

24. Two-year Operators License for Brandi Story, Jennifer Brazzell, Jennifer Sadorf Rogatzki, Nathan Rogatzki, Hattie Strom, Ashley Coopman, Brittany Niehaus, Carla Nielsen, Russell Strom, Catherine Strom, Cynthia Morrissey, Jason Demmith, Suzanne Verhagen, Morgan Blazek, Constance Blazek, Kelly Berkovitz

MOTION: Holman/ Bahrke

Motion to approve Two-year Operators License for Brandi Story, Jennifer Brazzell, Jennifer Sadorf Rogatzki, Nathan Rogatzki, Hattie Strom, Ashley Coopman, Brittany Niehaus, Carla Nielsen, Russell Strom, Catherine Strom, Cynthia Morrissey, Jason Demmith, Suzanne Verhagen, Morgan Blazek, Constance Blazek, Kelly Berkovitz

Voice Vote: All present voting aye - **MOTION CARRIED**

25. The Committee may go into closed session to discuss matters of employment, promotion, compensation, or performance evaluation data of public employees pursuant to 19.85 (1)(C) Wis. Stats.

A. Employee Evaluation

MOTION: Holman/ Bahrke

Motion to enter into closed session at 7:04pm.

Voice Vote: Holman-yes, Bahrke-yes, Wirtz-yes, Coopman-yes, McDermid -no

Absent: McDonald

MOTION CARRIED

Those remaining in closed session Alderman Holman, Bahrke, McDermid, Coopman, Wirtz and Mayor Braun.

26. The Committee will return to open session and may take action on matters discussed in closed session.

B. Employee Evaluation

MOTION: Holman/McDermid

Motion to go into open session at 7:56pm.

Voice Vote: All present voting aye - **MOTION CARRIED**

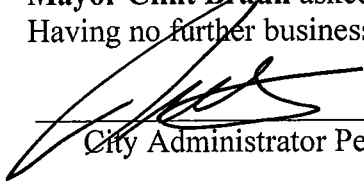
MOTION: Bahrke/Holman

Motion to develop final draft of approved questions and send out survey after League of Wisconsin Municipalities review.

Voice Vote: All present voting aye - **MOTION CARRIED**

27. Adjournment

Mayor Clint Braun asked if there was any further business before the meeting is adjourned. Having no further business, he declared the meeting adjourned at 7:58pm.



City Administrator Peter Wills