

POSTED DATE: MAY 21, 2026
ALL MEETING ATTENDANCE (OR ABSENCE) MUST BE CONFIRMED WITH A RESPONSE
PLEASE RSVP YOUR ATTENDANCE TO THIS MEETING ASAP
920-846-4505 or Jfriedman@cityofocontofofalls.wi.gov

CITY OF OCONTO FALLS
PARK & RECREATION COMMITTEE MEETING
COUNCIL CHAMBERS, MUNICIPAL BUILDING
500 N. CHESTNUT AVE. OCONTO FALLS, WI 54154
THURSDAY, MAY 28 5:00 PM
AGENDA

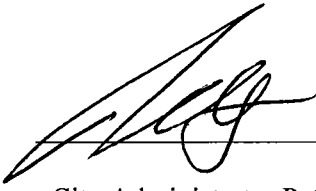
TO: Cathy Strom
Devin Wirtz
Jeff McDonald
Citizen Appointment:
Ken Harter
Christine Grzelak
Stephanie Holman

Mayor Clint Braun
Administrator Peter Wills
Deputy Clerk Jenny Friedman

DISCUSSION AND POSSIBLE RECOMMENDATION/ACTION ON ANY OR ALL OF THE FOLLOWING:

1. Call to order
2. Roll Call
3. Welcome New Member: Stephanie Holman
4. Elect Park & Rec Chair
5. Approval of Minutes-January 27, 2026
6. Eagle Scout Project lifejacket containers and racks proposal
Re: Deputy Clerk Friedman/Anora Schwartz
7. Park Bathrooms Presentation
Re: Street Superintendent Remic
8. Memorial Field Lease with Oconto County Farmers Market
Re: Administrator Wills
 - A. Oconto County Farmers Market Memorial Field Lease Agreement
9. Westside Tennis Court
Re: Street Superintendent Remic
 - A. Street Department Proposal
10. Eastside Beach Lifeguard Shack Rental
Re: Deputy Clerk Friedman/ Street Superintendent Remic
11. City Bubblers Status
Re: Street Superintendent Wally Remic

12. Adjourn



City Administrator Peter A. Wills/JF

*A quorum of the Common Council may be in attendance of this meeting.

Notice was given to the public at least 24 hours prior to this open meeting - agenda was forwarded to newspapers and any news media who have requested the same – agenda was posted at City Hall, Oconto Falls Community Library, and on the City website at: cityofocntofalls.com . Copy of agenda packet is available for inspection at the Office of the City Clerk. **Any person wishing to attend the meeting who requires special accommodations because of a disability should contact the Clerk's office at 920-846-4505 with adequate notice so appropriate accommodations can be made.**

CITY OF OCONTO FALLS PARK & REC COMMITTEE MEETING

Council Chambers - Municipal Building
500 N. Chestnut Ave.
Oconto Falls, WI 54154

Tuesday January 27, 2026 – 4:30 PM
Minutes

Meeting called to order at 4:30 PM by Mayor Clint Braun

Roll Call: Ken Harter, Devin Wirtz, Christine Grzelak, Cathy Strom

Absent: Jeff McDonald

Also Present: Mayor Clint Braun, City Administrator Peter Wills, Deputy Clerk Jenny Friedman,
Street Superintendent Wally Remic, Sophie Ford Chair Farmers Market

DISCUSSION AND POSSIBLE RECOMMENDATION/ACTION ON ANY OR ALL OF THE FOLLOWING:

1. Call to Order
2. Roll Call
3. Elect Park & Rec Chair

MOTION: Harter/Strom

Motion to elect Devin Wirtz for Park and Rec chair.

Voice Vote: All voting aye -MOTION CARRIED

4. Approval of Minutes-July 29,2025

MOTION: Harter/Strom

Motion to approve the minutes from July 29,2025.

Voice Vote: All voting aye -MOTION CARRIED

5. Beach Bathroom Updates-Oconto County ARPA Recreation Grant
Street Superintendent Remic gave an update that with the ARPA Recreation Grant funds the following was able to be done for the parks;
Westside Beach Bathrooms- adding ADA stalls to the men's and women's rooms, two urinals to the men's room. New lighting and zero threshold on the concrete approaches at the door, new steel doors, repainted bathrooms, and new stainless steel bathroom fixtures.
Eastside Beach will be doing concert to make ADA compliant zero threshold on entry way of bathroom, and a six-foot wide path from pavilion to the dock.
All the bathroom enclosers at Westside, Eastside and Memorial field will be replaced with the new updated plastic material.
Pleasant View Park- Redoing the roof, soffit, fascia on the bathrooms.

All funds were utilized from this grant.

NO ACTION TAKEN

6. Memorial Field Planning

- a. Farmers Market at Memorial Field
- b. Longterm planning for Memorial Field Park

The farmer's market was hosted at Memorial Field in 2025 for the first time and it went well. There was concern is that the vendors having to drive over all the lawn to set up on the far side of the field. Sophie Ford Chair of the Farmers Market presented the thought of moving the Farmers Market to the side closest to the parking area and possibly developing Memorial Field with a permanent spot for Farmers Market and possible have sponsored community flower gardens. With the goal; of making it more inviting for the community to gather with a landscaped welcome area. Sophie proposed this in phases. In the first phase the Farmers Market would move over to the side closer to the parking. Phase two some items would have to be moved off of Memorial Field such as; belchers, crow's nest taken down, possible the fence by the playground area and the old track taken out. Youth football does still use this field yet and Sophie Ford would and has worked with the youth football coaches last year and were able to not have any conflicts.

MOTION: Harter/Grzelak

Motion to recommend to Council taking down the fence, crow's nest, and removal of the bleachers from Memorial Field.

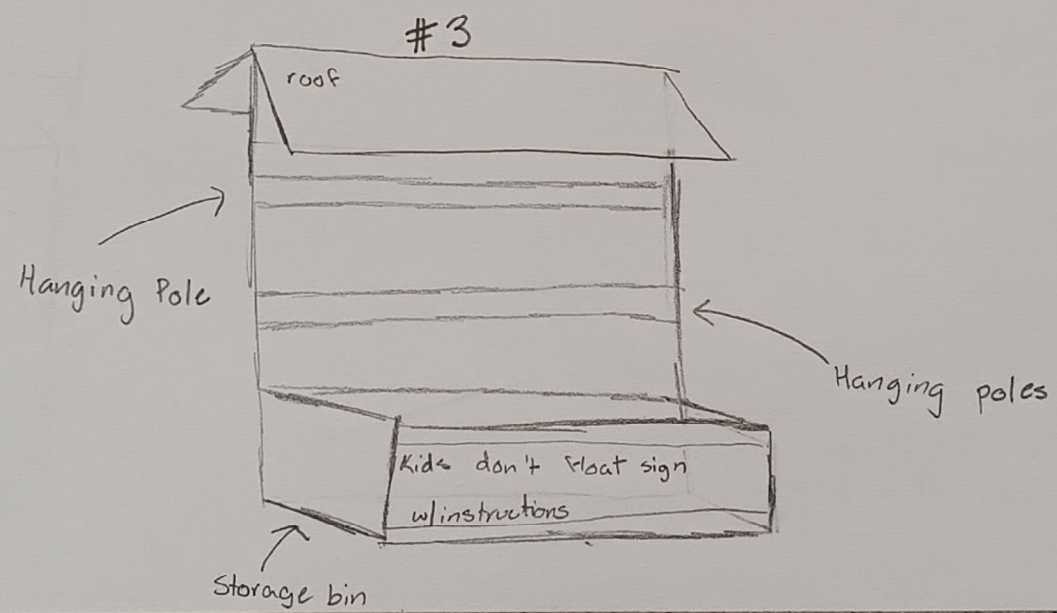
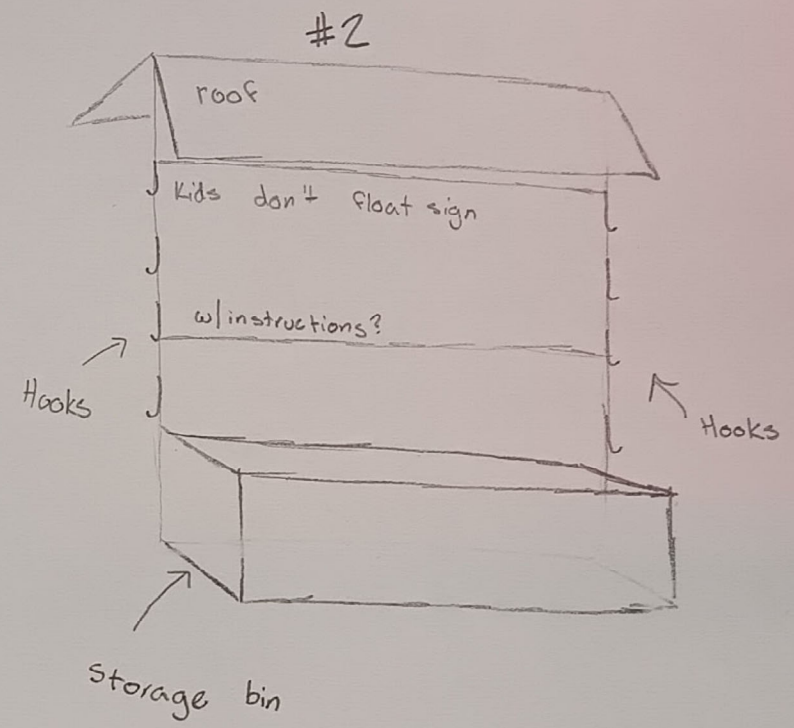
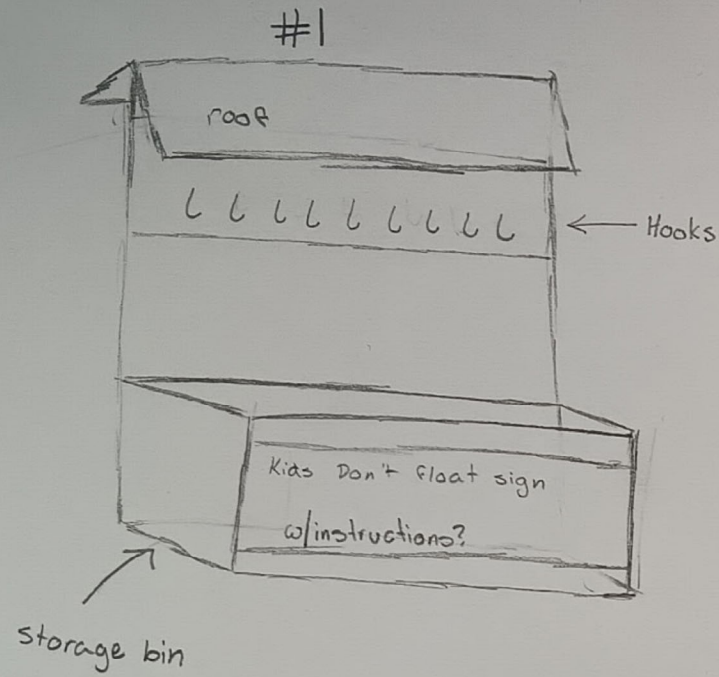
Voice Vote: All voting aye -MOTION CARRIED

7. Adjournment.

Having no further business, Devin Wirtz declared the meeting adjourned at 5:11 pm.

City Administrator Peter Wills

*A quorum of Common Council was not in attendance at this meeting.



Street Department Update 2026

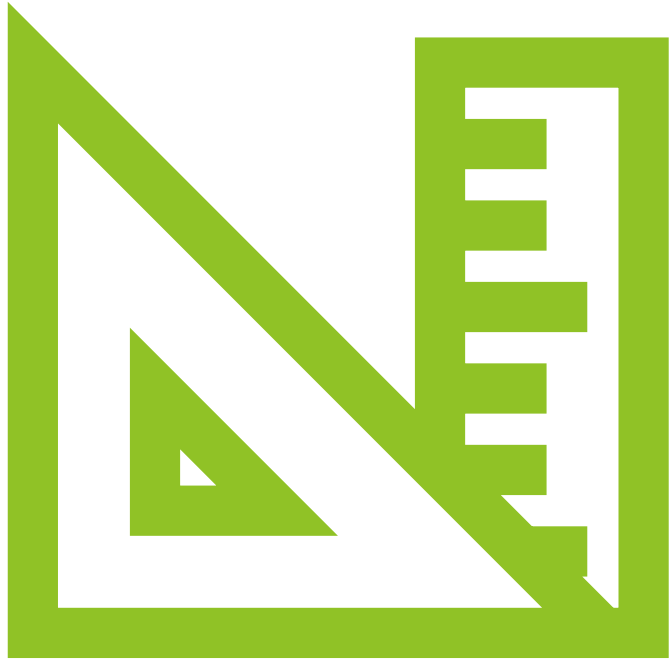
Wally Remic

Street Department Superintendent

Meet The Crew

- ▶ Brad M. 18 Years Foreman
- ▶ Bryce R. 10 Years Operator
- ▶ David K. 4 Years Mechanic
- ▶ Isaiah S. 1 Year Laborer
- ▶ Jenny F. 4 Years City Clerk
- ▶ Eve W. 24 Years City Treasure





Projects we
have been
working on

CITY OF OCONTO FALLS URBAN FORESTRY OPERATIONS PLAN

JULY 2025



Prepared For
CITY OF OCONTO FALLS





Purchased A Stump Grinder

- ▶ Eocene Environmental Group through a DNR Grant inventoried 1150 city owned trees
- ▶ 146 trees were marked for removal, with 46 of them being an immediate priority
- ▶ Stump grinding was an expense that was being absorbed by the city, buying our own grinder has saved the city thousands in grinding expenses
- ▶ Saving money doing the work in house



CTMI Institute Arbor Day Celebration

SAVE THE DATE
📅 Friday, April 30th, 2026
9:00 AM - 4:00 PM
📍 City Hall
500 N Chestnut Ave
Oconto Falls, WI



**CELEBRATE
ARBOR DAY**
FREE TREES FOR CITY RESIDENTS


Celebrate Arbor Day by planting a tree and investing in the future of our community. Trees enhance property values, improve air quality, provide shade, and support local wildlife.

Available Tree Species

- *White Cedar* - Ideal for privacy screens and wildlife habitat
- *Hard Maple (Sugar Maple)* - Known for vibrant fall color and long-lasting shade.
- *White Swamp Oak* - Excellent shade tree that tolerates wet soils.
- *White Pine* - Fast-growing evergreen, ideal for windbreaks.
- *White Spruce* - Dense evergreen suitable for screening and year-round cover
- *American Plum* - Native flowering tree that attracts pollinators and produces fruit

Trees will be distributed on a first-come, first served basis while supplies last.
Limit three (3) trees per family

Benefits of Trees



Trees provide social, communal, environmental, and economic benefits.

Trees provide benefits that promote health, social well-being, and even help your home. Trees serve many purposes in your local community and throughout the entire world.

Social Benefits

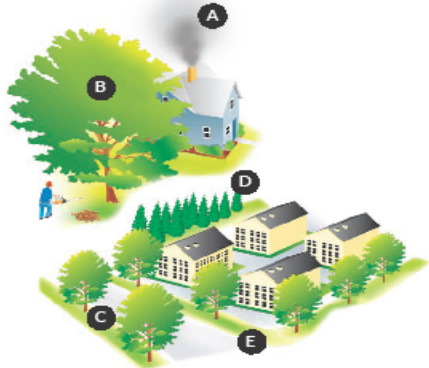
- Trees provide beauty and help people feel serene, peaceful, restful and tranquil.
- Trees significantly reduce workplace stress and fatigue and decrease recovery time after medical procedures.
- Trees may help reduce criminal activity.

Economic Benefits

- Property values of landscaped homes are 5%– 20% higher than non-landscaped homes.
- Individual trees have value that is affected by size, condition, and function. In general, the larger the tree, the greater the value.
- Air conditioning costs are lower in a tree-shaded home; and heating costs are reduced when a home has a windbreak.
- Well-maintained trees can add value to a home.

Communal Benefits

- City trees often serve architectural and engineering functions by providing privacy, emphasizing views or obstructing objectionable views.
- Trees may reduce glare/reflection or direct pedestrian traffic.
- Trees may soften, complement, or enhance architecture.
- Trees bring natural elements and wildlife habitats into urban surroundings, all of which increase the quality of life for residents in the community.



Environmental Benefits

(See figure above)

- A: Leaves filter the air we breathe by removing dust and other particles; absorbing carbon dioxide and various air pollutants such as ozone, carbon monoxide and sulfur dioxide; and release oxygen.
- B: Deciduous shade trees cool homes in the summer and allow the winter sun to heat homes when they lose their leaves.
- C: Trees help cool the environment, working as a simple and effective way to reduce urban heat islands (pavement and buildings in commercial areas cause higher temperatures by absorbing the sun's heat).
- D: Trees can serve as a windbreak. The more compact the foliage on the group of trees the more effective the windbreak.
- E: Trees intercept water, store some of it and reduce stormwater runoff.

A photograph of a single, full-canopied tree standing in a grassy field. In the background, a city skyline is visible under a clear blue sky. The image is partially obscured by a dark blue and green geometric overlay on the right side.

CTMI Institute Arbor Day Celebration

- ▶ Community Tree Management Institute Grant awarded to Wally Remic, 6 days of in person training along with a community project requirement
- ▶ Purchased bare root trees through the DNR
- ▶ We had over 200 city residents stop by City Hall to pick up the bare root trees
- ▶ We gave away 700 trees to be planted within the city limits
- ▶ Tree options were White Pine, White Cedar, White Oak, Silver Maple, Plum and Highbush Cranberry
- ▶ Added to the diversity of our urban tree canopy
- ▶ Replacing Ash trees that were devastated by the Emerald Ash Borer
- ▶ Already planning next years event



Slide In Brine Applicator

- ▶ Brine is 23% salt and 77% water
- ▶ Pretreating with brine helps to prevent the ice bonding to the road surface
- ▶ By using brine, we were able to eliminate the use of salt in some storms, and greatly reduce salt usage overall
- ▶ Oconto Falls does not add any chemicals to the brine, just water and road salt.
- ▶ Brine is most effective in temperatures above zero degrees fahrenheit
- ▶ Brine does not make your vehicle rust faster!
😊



Mastic Trailer
Helping to keep the cost of
road maintenance down by
doing it in house



Memorial Field Transformation

Replaced the stalls with HDPE Solid Plastic Toilet Partitions

Added an 8' sidewalk and ¼" thresholds to comply with ADA requirements

Removed the elevated scores shack from between the softball fields

Removed the Crows Nest

Removed old backstop from the east field

Working with the Farmers Market Staff to create a center of our town to be enjoyed by everyone



Just some of
the progress



East Side Beach

- ▶ Added an 8' sidewalk to the restrooms
- ▶ Added a 5' sidewalk to the swimming dock
- ▶ Replaced the stalls with updated HDPE Solid Plastic Toilet Partitions
- ▶ Installed new steel roof on the pavilion

- ▶ Still to come, Paint the exterior wall facing the river, Epoxy Coat the restroom floors, clean out the Lifeguard shelter to possible be rented out to local fundraising groups

West Side Beach Restrooms

Removed the interior block walls from the restrooms to open more usable space, added steel exterior entry doors

Woman's restroom went from 1 toilet to 2 toilet stalls, 1 being ADA compliant, and 3 changing closets were added

Men's restroom went from 1 urinal and 1 toilet to 1 ADA compliant toilet stall, 2 urinals and 1 changing closet

8' concrete sidewalk was added to the front of each building to become ADA compliant

Interior walls were painted, stalls were replumbed, well house was replumbed and a silt filter was added to preserve the flush valves

All toilets, urinals and flush valves are tamperproof

Whats Next?

- ▶ McDermid Park
- ▶ Ice Skate Rink Redesign (Leadership Oconto County)
- ▶ Summer Skate Park

“

Whether you believe you can
or you can't, you're right.
Henry Ford

”

Questions ???

Wally Remic

City Of Oconto Falls Street Department Superintendent

wremic@cityofocontofalls.wi.gov

920-604-2076



City of Oconto Falls
&
Oconto County Economic
Development Corporation
d/b/a
Oconto County Farmers Market



Memorial Field Lease Agreement
2026-2036

City of Oconto Falls

Memorial Field Park Lease Agreement

This lease agreement ("Agreement") is made between Oconto County Economic Development Corporation, d/b/a Oconto County Farmers Market ("Organization") 1113 Main Street, Oconto, WI 54153 and the City of Oconto Falls, 500 N Chestnut Ave., Oconto Falls, WI 54154, a Wisconsin Municipal Corporation ("City/Owner") enter into this Agreement to lease Memorial Field ("Property") 531 E. Central Ave., Oconto Falls, WI 54154, **Exhibit A on June 9, 2026**

Authority. The City has the authority pursuant to Wis. Stat. 62.22(2) to enter into the lease of public property. There is a public purpose served in that the Organization is a non-profit community group dedicated to developing and promoting the community.

Purpose. Memorial Field Property to be leased by the Organization is indicated on Attachment A. The Organization seeks to use Memorial Field and parking lot for farmers market first Tuesdays in June until the last Tuesdays in August for the duration of the agreement.

Property Location. The ("Property") to be leased is referred to as Memorial Field, 531 E. Central Avenue, Oconto Falls, WI 54154. **Attachment A.**

Duration. This lease is effective **June 9, 2026** for **ten(10) seasons until August 26, 2026** to be reviewed by the City for renewal.

Termination of Agreement. Either party may terminate this Agreement by delivering a written notice (1) one year prior to termination. This Agreement is subject to continuing City Council approval and may be terminated earlier by the City upon any determination, as it may apply to any user of the subject Properties, individually, jointly or severally, that there has been a breach of any governmental laws, statutes, codes, rules, orders, ordinances, or any provision of this Agreement. Upon termination, if city funds have been distributed to the Organization, a full accounting of the funds are due within thirty (30) days of the termination of agreement. City funds that were distributed and not spent or not spent according to the terms of this Agreement shall be returned to the City with the accounting.

Terms.

- **Use.** Organization has the right, subject to the terms below, to use, occupy and improve the Properties beginning First Tuesday of June until the last Tuesday in August each year. The City retains complete ownership of the Memorial Field property and all permanent improvements. Movable improvements that are property of the organization, will be itemized in Exhibit B. The Organization shall provide an updated listing of movable items Exhibit B to City for approval annually by May 1st.
- To use, occupy and improve Exhibit A of area at Memorial Field, 531 E. Central Ave., beginning first Tuesday in June until last Tuesday in August each year in the duration of the agreement. The City shall reserve right to host events, outside of designated property area in Exhibit A, during lease period. City will work in conjunction with Lessee to avoid conflicts with organization's schedule of use.
- City must be notified promptly in writing of any changes in organization's name, structure, primary contact and contact information for Oconto County Farmers Market events.

- **A completed Community Event Application shall be submitted by May 1st for approval at May City Council with all required documentation and Insurance Certificate to the City Clerk.**
- **Improvements.** Organization may make necessary improvements subject to:
 - Organization must notify City Administrator for approval prior to beginning the project(s) and have oversight of project(s) by appropriate Department(s) .
 - Projects Plans, proposals, and changes to the property are to be presented to City Administrator and Department for review.
 - Administrator’s project recommendation actions to City’s Park and Recreation Committee and City Council for review and approval prior to proceeding.
 - City Administrator will review project proposal with appropriate Departments project recommendation, organization will be required to complete all required permits, inspections and oversight.
 - Organization is solely responsible for the cost of improvements, unless otherwise specifically approved by the City.
- **Ownership of Improvements.**

Permanent City Property: Improvements which are made to the Properties that would be considered permanent, for example field maintenance, grass, turf, landscaping, hardscape improvements, fencing, parking lot, gravel road, and lighting installation, water or electric installation, shall become part of the Property which is owned by the City.

Movable City Property: City Property also includes moveable items such as picnic tables, garbage cans, barriers, bleachers. These items and additional City Property utilized by the Organization shall be returned in good condition. Organization and/or Organization’s Insurance shall be held liable for damages to City property either permanent or movable, upon notice to or discovering by the City.

Movable Organization Property: Movable items in Exhibit B such as truck, band stage, and movable improvements on the property Exhibit A, will remain the property of the Organization. Exhibit B items are to be submitted annually to the City for approval.

Removable Organizations Property: Removable items such as generators, tents, trailers, will remain the property of the Organization. These items are to be removed at the conclusion of each market event.

- **Buildings-Bathrooms & Storage.** The Organization shall have the use of the Memorial Field bathrooms for the organization’s events. The Organization will coordinate with Street Department for access to bathrooms.
- **Noise/Lights.** The City waives the noise permit requirement and will allow lights to be on Farmers Market day until 10:00PM, events requiring lights outside of these hours require City approval.
- **Sanitation.** The Organization agrees to keep the property and facilities in Exhibit A in a clean sanitary condition during the duration of the scheduled event. The organization is responsible for disposal of water bottles, food waste, package containers, packaging, waste and litter attributable to use of the Property or facilities. The organization may use the City provided garbage cans to dispose of waste and litter. If more waste is generated

than can be contained in City garbage cans, then the organization is responsible, at their expense, to remove the extra waste.

- **Inspection/Access.** The City may inspect the Park, Facilities, buildings at any time. The organization will promptly correct conditions that are unsatisfactory to the City. However, the City reserves the right to close all or part of activities, in the event of dangerous circumstances affecting health or safety that the City observes, becomes aware of concerns of health or safety. The City will work to address known issues at property in a timely manner.
- **Grounds Maintenance.** The City shall be responsible for general upkeep and maintenance of the Properties, including mowing any grass surface in the parks and fields, parking lots, and removal of garbage. Any routine maintenance not otherwise specified in this Agreement and any costs associated with it shall be the responsibility of the City.
- **Field Maintenance.** The Organization shall be responsible for ensuring Memorial Field and adjoining areas related to the Farmers Market are kept in good condition. If conditions of the Memorial Field or property change, the City must be notified. This lease does not grant access or use City buildings beyond bathrooms. The City and will perform routine maintenance/repairs when necessary.
- **Snow Removal.** The City retains the right to deposit snow on the parking lot of the Property.
- **Utilities.** Any request for access for electric or water utilities at the property must be submitted to Administrator and approved by the City. Metering for usage will be determined by the Oconto Falls Municipal Utilities.
- **Scheduling.** The Organization shall provide a City Clerk a schedule of events planned on the Property, including dates and times of setup and take down, request for tables and garbage cans from the City, to coordinate with the Street Department. The Organization shall coordinate schedules with organizations that are users of the other portions of the Memorial Field Park property. (Memorial Day Weekend, Baseball, Softball, Youth Football) as to avoid conflict with any other events scheduled on adjoining areas of the property.
- **Annual Community Event Permit and all required licensing.** The Organization shall apply to City Clerk for annual Community Event Permit by May 1st annually in advance of the first scheduled Farmers Market.
- **Alcohol License.** Organization shall maintain required Alcohol License and/or verify required license is maintained during all times to be served by vendors. For alcohol to be served at Memorial Field, 531 E Central Avenue, Oconto Falls, WI 54154. The Organization responsible for the cost associated with the Farmers Market vendors, food trucks, and the Organization has the responsibility in obtaining and/or verifying the appropriate licenses and permits which are subject to all requisite state and local laws permits. Copies of these permits shall be provided to the City to confirm validity in advance of vendor approval.
- **Income.** Income generated from the sale of concessions, advertising, fundraising, is the property of the Organization. The City does not require reporting.
- **Insurance.** The Organization shall provide City Clerk a certificate of insurance evidencing that it is insured by an authorized insurance carrier against all liability in any way arising from or pertaining to its use or activities as set forth in this Agreement, in the general format of the insurance industry standard, in the minimum limit amount of \$1,000,000

naming the City of Oconto Falls as an additional insured & Loss payee for Memorial Field. **The certificate shall be filed with the office of the City Clerk annually by May 1st of each year. Organization shall not have use of any portion of property until current certificate of insurance has been received and recorded by the City Clerk.**

- **Compliance with Laws/Indemnification.** Organization represents that its use and activities as set forth herein and all matters in any way related thereto shall be in compliance with all applicable governmental laws, statutes, decisions, codes, rules, orders and ordinances, be they Federal, State, County or Local.
- **Risk/Hold Harmless/Indemnification.** To the fullest extent permitted by law, the Organization shall defend, indemnify and hold harmless the City, the City's officers, employees, agents, boards, commissions and agencies from and against all costs, losses, and damages caused by negligent or intentional and wrongful acts of the Organization, its officers, directors, employees, agents and consultants with respect to this agreement.
- **No Partnership/Agency.** This agreement is not intended to create a partnership or principal/agent relationship between the City and the Organization.
- **Non-Employee Status.** The Organization is not an employee of the City and all persons furnishing services to the Organization are employees, independent subcontractors, vendors and/or volunteers of the Organization and not of the City.

1. SIGNATORY IN WITNESS WHEREOF

IN WITNESS WHEREOF, the parties have executed this Lease Agreement and affixed their seals as of the day and year first set forth above.

CITY OF OCONTO FALLS

By: Clint Braun, Mayor

Date: _____

By: Peter A. Wills, Administrator

Date: _____

OCONTO COUNTY FARMERS MARKET

By: Sophie Ford

Date: _____

OCONTO COUNTY ECONOMIC DEVELOPMENT CORPORATION

By: Jayme Sellen, Executive Director

Date: _____

Exhibit A

Map of property area to be utilized by Organization

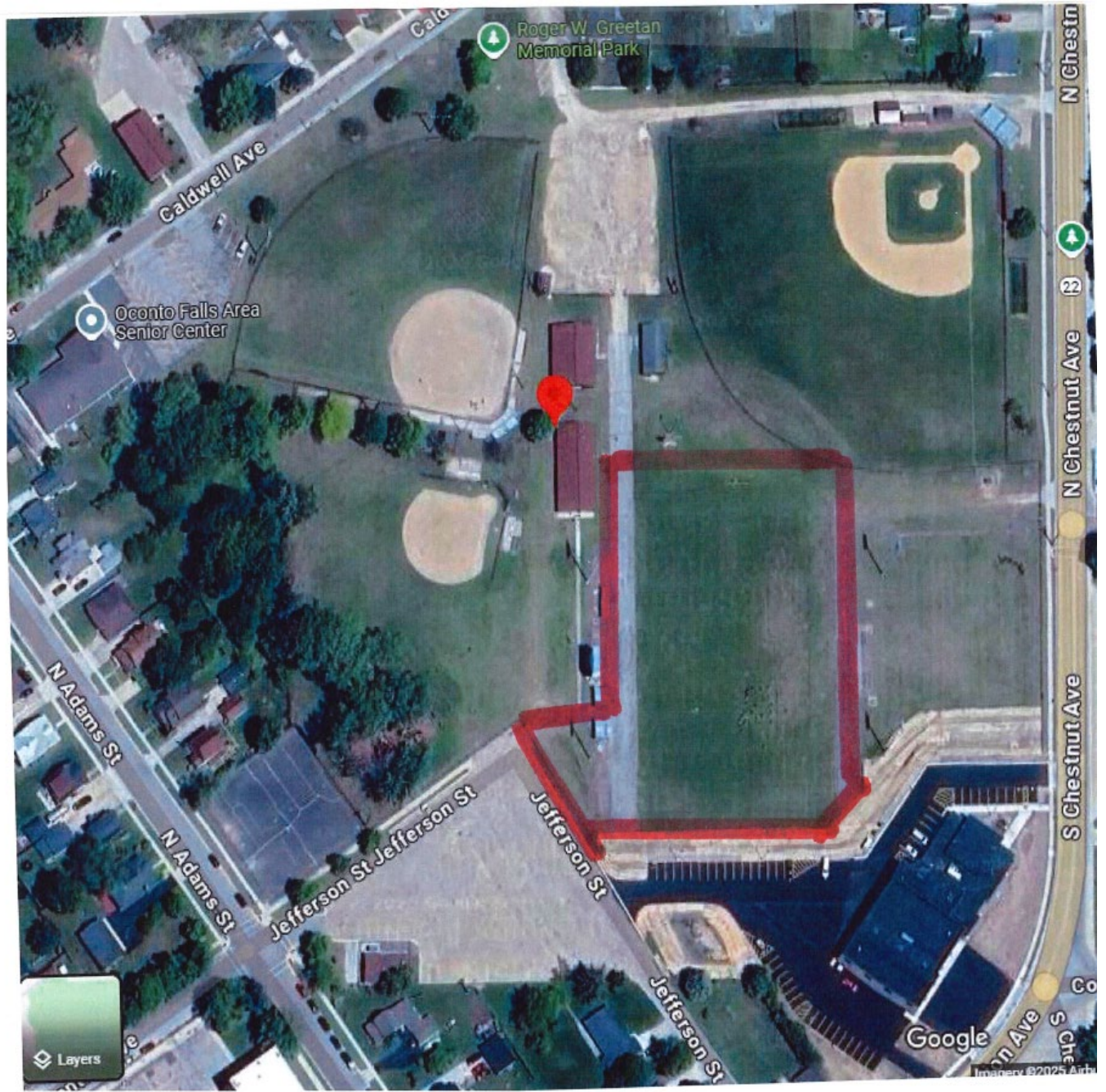


Exhibit B

List of movable property to be provided by the Organization.

CITY OF OCONTO FALLS

500 NORTH CHESTNUT PO BOX 70
OCONTO FALLS, WI 54154-0070
PHONE: 920-846-4505
FAX: 920-846-4516



**ENCLOSED SHELTER / PAVILION AT EAST SIDE BEACH
RESERVATION FORM**

Primary Contact Name: _____ **Primary Contact Phone Number** _____

Email: _____ **Date of Reservation:** _____

Individual or Group Requesting Facility: _____

Proof of Insurance is required for all organized group events. i.e.: School Clubs, Clubs, Legion Halls, Churches...

Primary Contact Address: _____

City: _____ State: _____ Zip: _____ Total Attending: _____

All renters agree to pay additional fees for damages for extra time required to clean, repair and/or restore the facility. The City of Oconto Falls Street Department shall determine this amount and you will be contacted. If rental is left in the same condition as entering; your deposit check will be shredded after event. **Rental fees can be waived for eligible nonprofit organizations and Oconto Falls School Clubs per City Administrator.**

I understand the rental policies and agree to abide by those terms and conditions.

 Signature _____ Date: _____

Resident User Fee: \$75.00
Non-Resident User Fee: \$150.00
Refundable Deposit: \$150.00 Please write two checks - one for fee, one for deposit
This fee covers the open pavilion with attached kitchenette, tables, public restrooms and use of electricity.

Alcohol Beverage Permit: \$20.00 (alcohol permit fee can be combined with user fee payment)
If your guests will be consuming alcoholic beverages, there is an additional license fee of \$20.00. This permit DOES NOT cover the sale of alcohol, only personal consumption.

Reservations: No reservations will be accepted over the telephone. Reservations are on a first come, first served basis. Reservations must be made at the Oconto Falls Municipal Building, 500 N. Chestnut Avenue, Oconto Falls, Wisconsin. User fee and Deposit fee must be paid at the time of reservation. Checks should be made payable to "City of Oconto Falls." Cancellations will be allowed until two weeks prior to reservation. After that time, fees will be forfeited. Contact City Hall to cancel. **While you have reserved the park pavilion facility, please remember that the surrounding public park remains open to all visitors. We kindly ask that you be considerate and respectful of others enjoying the park during your rental period**

Keys: Keys for the gates, bathrooms, and kitchenette may be picked up at City Hall the day prior to the event, except in the case of weekends when they may be picked up on the Friday before. Keys must be returned the day following the event or the next possible day when City Hall is open for regular business. Failure to return the keys will result in forfeiture of the deposit.

Application Rec'd - Date: _____ Total Amount Rec'd: _____
Rec'd By: _____ Insurance Provided: _____ Keys given: _____ Keys ret: _____ Ck shrd: _____

POLICIES FOR MEMORIAL FIELD PARK SHELTER FACILITY RENTAL

Hours

Park Shelter is available for rental between the hours of 8:00 am and 10:00 pm. Premises must be cleaned and park vacated prior to closing time. Failure to clean the premises will result in the forfeiture of your security deposit.

Alcohol Beverages

Pursuant to Municipal Ordinance Section 360-4, NO alcoholic beverages may be consumed without a permit. An alcohol permit must be obtained prior to the event from the Oconto Falls Municipal office. Glass beverage bottles are prohibited in the park area and park shelter building. Any person under 21 years of age shall NOT consume alcoholic beverages in the pavilion or park area.

Cancellation/Refunds

Cancellations will be allowed until two (2) weeks prior to reservation. After that time, fees will be forfeited. Contact City Hall to cancel at 846-4505. Park rentals are held rain or shine, and refunds cannot be granted for weather-related circumstances

Security / Assistance

It is understood that a Police Department officer or any other official employee of the City of Oconto Falls has the right to enter the premises at any time. In the event others are occupying your rented shelter and will not leave when asked; please contact the O. Falls Police non-emergency number for assistance @ 920-846-4500. On weekends, you will be directed to dispatch who will contact an officer and send to the park for you.

Liability

The City of Oconto Falls shall not be liable for any injuries, deaths or property damage from the use of the above stated facility. The City of Oconto Falls is not responsible for articles left, lost or stolen at the facility.

Tents

No tents or obstructions are permitted in the park without permission from the Street Department. Please make arrangements prior to event by calling City Hall 920-846-4505; M-F ,8am-430pm ask for Street Superintendent.

Grills

No grills are provided in the park area. They may be brought into the park and shelter area **as long** as ashes and coals are disposed of safely in proper receptacles.

Vehicles

Motor vehicles are not allowed on any grassy areas within the park. There is a gravel roadway coming off of Caldwell Avenue and continues up to the running track within the park. Vehicles are allowed on this roadway and track for unloading purposes only; however, may not remain parked there. Vehicles may park in the designated parking area. The Oconto Falls Police Department may enforce parking violations if not followed.

Games

No person shall play ball or other action games in the park except in designated areas.

Clean-up

It shall be the responsibility of the renter to maintain the facility in a safe and sanitary condition. Upon completion of your activity, all decorations, tables, floors, etc., shall be cleaned and garbage placed in trash barrels provided at the facility. City Street Department will empty trash barrels daily. Where applicable, lights, doors and windows shall be secured and doors properly closed and locked.

DRAFT